

**Mayor**  
Christy Clark

**Mayor Pro Tem**  
Jennifer Hunt

**Commissioners**  
Alisia Bergsman  
Amanda Dumas  
Edwin Quarles  
LaToya Rivers  
Nick Walsh



**Town Manager**  
Anthony Roberts

**Deputy Town Manager**  
Jackie Huffman

**Assistant Town Manager**  
Bobby Williams

**Town Attorney**  
Emily Sloop

**Town Clerk**  
Janet Pierson

## **AGENDA**

### **Regular Town Board Meeting December 18, 2023 - 6:00 PM**

**TOWN HALL (101 Huntersville-Concord Road)**

**Live Stream available via YouTube  
@townofhuntersvillenc28078**

- 1. Pre-meeting - 5:30 p.m.**
  - 1.A. Asset Forfeiture Funds.
- 2. Call to Order**
- 3. Invocation/ Moment of Silence**
- 4. Pledge of Allegiance**
- 5. Staff Questions**
- 6. Public Comments, Requests, or Presentations**
- 7. Agenda Changes/Adoption of Agenda**
- 8. Consent Agenda**
  - 8.A. Adopt Resolution to approve a Memorandum of Agreement related to Grant Services. *(Bobby Williams)*
  - 8.B. Adopt Resolution for Transportation and Parks and Recreation bonds. *(Pattie McGinnis)*
  - 8.C. Adopt Revisions to the Town Board Rules of Procedure. *(Emily Sloop)*
- 9. Public Hearings**
- 10. Other Business**

- 10.A. Consider directing staff to call for and readvertise a public hearing for Petition #R23-06, Beatties Ford Family Entertainment, a request by Jonathan Eury and Katie Carpenter to rezone +/- 2.513 acres, and to request a second Planning Board recommendation. (*Commissioner Bergsman/Commissioner Quarles*)
- 10.B. Consider appointing five (5) members to the Parks and Recreation Commission due to three expiring terms and two vacancies. (*Michael Jaycocks*)
- 10.C. Consider appointing four (4) members to the Greenway, Trail & Bikeway Commission due to three expiring terms and one vacancy. (*Tracy Houk*)
- 10.D. Consider appointing three (3) members to the Public Arts Commission due to two expiring terms and one vacancy. (*Tracy Houk*)

## **11. Mayor and Commissioner Reports/Closing Comments**

## **12. Adjourn**

### **GENERAL MEETING INFORMATION**

#### Town Board:

The Town of Huntersville Mayor and Board of Commissioners are elected for two-year terms. Huntersville operates under the council-manager form of government, which establishes the Town's policies that are carried out by the Town Manager and staff. For more information visit [www.huntersville.org](http://www.huntersville.org).

#### Meeting Time, Place and Agenda:

All meetings of the Board are open to the public and the public is invited and encouraged to attend. The Board meets in the Town Hall at 6:00 p.m. on the first and third Monday of each month (unless otherwise posted). Agendas are published Thursdays before the meeting on our website. The Board reserves the right to deviate from the agenda.

#### Public Comment and Public Hearing Policy:

Persons desiring to address the Board during the public comment period or a public hearing shall sign up via the speaker sign-up sheet prior to the beginning of the meeting. Once the meeting has begun, a person may not sign up to speak. Persons who have signed up to speak shall be allowed to speak for up to three (3) minutes. The Mayor shall have the discretion to shorten the allotted speaking time depending on the number persons registered to speak and in consideration of the length of the agenda. (Public Comment and Public Hearing Policy - Adopted April 19<sup>th</sup> 2021)

#### Special Accommodations:

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format please contact the Town Clerk. The Clerk can be reached by phone or fax: 704-875-6541, email: [clerk@huntersville.org](mailto:clerk@huntersville.org) or at 101 Huntersville-Concord Rd, Huntersville, NC 28078. We request at least 72-hours' notice prior to the meeting to make the appropriate arrangements.

**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:**

**Date:** December 18, 2023

**Subject:** Asset Forfeiture Funds

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**EXPLAIN REQUEST:**

Asset Forfeiture Funds

**ACTION RECOMMENDED:**

Discussion

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

None

**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Bobby Williams, Assistant Town Manager

**Date:** December 18, 2023

**Subject:** Municipal Accounting Services, Cybersecurity and Technical Assistance  
Memorandum of Agreement

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**EXPLAIN REQUEST:**

Request is for adoption of Resolution to Approve a Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement with NC League of Municipalities for technical assistance in the area of grants. This is one of several areas of assistance being offered to cities and towns through NCLM and their selected contractors as part of state funds to assist local recovery efforts awarded as a result of the American Rescue Plan.

This resolution will allow Town Manager to sign letter of engagement with NCLM grant contractor Witt O'Brien's for up to \$30,000 worth of Grant Services (at no cost to the Town) over three possible phases:

- Phase 1 - Project identification, project prioritization, and available funding source identification based on alignment, eligibility, timeline, and the municipality's ability to meet requirements or criteria.
- Phase 2 - Preparation and submittal of grant applications
- Phase 3 - Grant Award Management

The engagement letter with Witt O'Brien's as NCLM's provider of these services has a not to exceed amount of \$30,000 so it will not allow the amount to go over and lead to any costs from the Town.

**ACTION RECOMMENDED:**

Consider Adopting Resolution for grant assistance.

**FINANCIAL IMPLICATIONS:**

None to Town under this MOA.



**ATTACHMENTS:**

1. Huntersville RESOLUTION

**RESOLUTION TO APPROVE A MUNICIPAL ACCOUNTING SERVICES,  
CYBERSECURITY AND TECHNICAL ASSISTANCE MEMORANDUM OF  
AGREEMENT**

**WITNESSETH:**

**WHEREAS**, the North Carolina State Budget Act of 2021 (SL 2021-180, as amended by SL 2021-189, and SL 2022-6) provided to the NC League of Municipalities (League) grant funds provided to the State of North Carolina by the U.S. Treasury pursuant the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319, American Rescue Plan Act of 2021 (ARP); and

**WHEREAS**, the League received two Award Agreements (OSBM-NCLM-65) from the Office of State Budget and Management (OSBM) and the North Carolina Pandemic Recovery Office (NCPRO); and

**WHEREAS**, the first Award Agreement is identified as OSBM-NCLM-65. This grant enables the League to provide “financial software and assistance programs for units of local government for expenses related to the COVID-19 pandemic...” This grant is referred to as the Municipal Accounting Services and Cybersecurity Grant; and

**WHEREAS**, the second Award Agreement is identified as OSBM-NCLM-66. This grant enables the League “to provide guidance and technical assistance to units of local government in the administration of funds from the Local Fiscal Recovery Fund, as established in Section 2.6 of S.L. 2021-25, and in the administration of projects funded through the State Fiscal Recovery Fund, as established in Section 2.2 of S.L. 2021-25.” This grant is referred to as the Guidance and Technical Assistance Grant; and

**WHEREAS**, the Municipal Accounting Services and Cybersecurity Grant and the Guidance and Technical Assistance Grant are collectively referred to herein as the “League Grants”.

**WHEREAS**, the League Grants are deemed part of US Treasury Expenditure Category: 6, Revenue Replacement and shall only be spent on governmental services; and

**WHEREAS**, pursuant to US Treasury Guidance, units of local government that receive services that are funded by one or both of the League Grants are beneficiaries of one or both of the League Grants, respectively, and such services are provided at no cost to these local governments; and

**WHEREAS**, the League has established a Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement pursuant to the terms of the League’s Municipal Accounting Systems and Cybersecurity Grant and the Guidance and Technical Assistance Grant; and

**WHEREAS**, this Municipal Accounting System, Cybersecurity and Technical Assistance Memorandum of Agreement will offer local municipalities:

(1) Services rendered by the League (League Services) including but not limited to capital expenditures for special purpose software and computer equipment as set forth in §2 C.F.R. 200.439; and

(2) Services rendered by one or more service providers (Contractor Services), retained by the League on behalf of the Municipality, who are members of a particular profession or possess a special skill as set forth in §2 C.F.R. 200.459; and

(3) Equipment, including information technology systems, and supplies, including computing devices, as set forth in §2 C.F.R. 200.439 and §2 C.F.R. 200.453; and

**WHEREAS**, the Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement, is attached hereto as Exhibit A; and

**NOW, THEREFORE BE IT RESOLVED BY THE CITY/TOWN COUNCIL/BOARD OF THE TOWN OF HUNTERSVILLE:**

1. That, the Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement is hereby approved.
2. That the Manager/Clerk is authorized to execute the attached Memorandum of Agreement (or one substantially equivalent thereto) and such other agreements and actions as necessary in accordance with the League's Municipal Accounting Services and Cybersecurity Grant and the Guidance and Technical Assistance Grant.

Adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2023

TOWN/CITY OF HUNTERSVILLE

By: \_\_\_\_\_

(Name)

Mayor

ATTEST:

\_\_\_\_\_

(Name)

Town Clerk

**Exhibit A**  
**MUNICIPAL ACCOUNTING SERVICES, CYBERSECURITY AND  
TECHNICAL ASSISTANCE MEMORANDUM OF AGREEMENT (MOA).**

## **MUNICIPAL ACCOUNTING SERVICES, CYBERSECURITY AND TECHNICAL ASSISTANCE MEMORANDUM OF AGREEMENT**

This Municipal Accounting Services, Cybersecurity and Technical Assistance Memorandum of Agreement (hereinafter the “Agreement”) is entered into as of the Effective Date set out below, by and between the Town of Huntersville (hereinafter the “Municipality”) and the NC League of Municipalities (hereinafter the League), each additionally referred to as a “Party”; and collectively as the “Parties.” This Agreement and the obligations hereunder shall be effective upon execution of this Agreement by all Parties (“Effective Date”).

For good and valuable consideration, the adequacy of which is hereby acknowledged, the Parties agree as follows:

### **Article I. Overview.**

#### **1. Enabling Law and Regulation.**

The North Carolina State Budget Act of 2021 (SL 2021-180, as amended by SL 2021-189, and SL 2022-6) provided to the League grant funds provided to the State of North Carolina by the U.S. Treasury pursuant the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319, American Rescue Plan Act of 2021 (hereinafter ARP/CSLFRF). Pursuant to this legislation, the League received two Award Agreements from the Office of State Budget and Management (hereinafter OSBM) and the North Carolina Pandemic Recovery Office (hereinafter NCPRO).

The funds are deemed part of US Treasury Expenditure Category: 6, Revenue Replacement and shall only be spent on governmental services.

#### **2. Grants Awarded to the NC League of Municipalities.**

The first Award Agreement is identified as **OSBM-NCLM-65**. This grant enables the League to provide “financial software and assistance programs for units of local government for expenses related to the COVID-19 pandemic...” This grant is referred to as the **Municipal Accounting Services and Cybersecurity Grant**.

The second Award Agreement is identified as **OSBM-NCLM-66**. This grant enables the League “to provide guidance and technical assistance to units of local government in the administration of funds from the Local Fiscal Recovery Fund, as established in Section 2.6 of S.L. 2021-25, and in the administration of projects funded through the State Fiscal Recovery Fund, as established in Section 2.2 of S.L. 2021-25.” This grant is referred to as the **Guidance and Technical Assistance Grant**.

The Municipal Accounting Services and Cybersecurity Grant and the Guidance and Technical Assistance Grant are collectively referred to herein as the “**League Grants**”.

One or both of the League Grants fund this Agreement.

### **3. Status of the Parties.**

The undersigned Municipality is a beneficiary of the League Grants. The service providers retained by the League and funded by the League Grants for the benefit of the Municipality are contractors (“Contractors”).

### **4. Services Offered.**

Pursuant to this Agreement, the League hereby offers the following to the Municipality:

- Services rendered by the League (“League Services”). See Exhibit A.
- Services rendered by one or more service providers (“Contractor Services”) retained by the League on behalf of the Municipality, who are members of a particular profession or possess a special skill as set forth in §2 C.F.R. 200.459. See Exhibit B, as applicable (and subsequent Exhibits, as applicable).
- Equipment, including information technology systems, and supplies, including computing devices, as set forth in §2 C.F.R. 200.439 and §2 C.F.R. 200.453. The League shall fund League Services and Contractor Services pursuant to this Agreement.

The League shall fund League Services and Contractor Services pursuant to this Agreement. The Municipality accepts the League Grant(s) pursuant to this Agreement.

### **5. Additional Services.**

Additional Services (hereinafter “Additional Services”) may be offered to the Municipality by the League during the League’s Grant period pursuant to this Agreement. The Municipality’s official, who is designated in the Municipality’s adopting Resolution, may execute further agreements, modifications of this Agreement, and agree to Additional Services to be provided to the Municipality. These Additional Services shall be described in additional Exhibits to this Agreement (Exhibit C, D, E, etc.) that, when executed by the Parties, shall become part of this Agreement.

### **6. Term of Agreement.**

This Agreement shall begin on the Effective Date of this agreement and shall end when terminated at the discretion either party. All expenditures by the League under this Agreement must be obligated on or before December 31, 2024, and expended on or before December 31, 2026. Unless otherwise terminated, this Agreement shall expire on December, 31, 2026. Agreements executed by the Municipality and the Contractor, as may be reflected in Exhibit B, (and subsequent Exhibits attached hereto, as applicable) will survive termination of this Agreement, unless terminated early by the Municipality and the Contractor.

### **7. Termination of Agreement.**

The League may terminate this Agreement, in whole or in part, at any time upon written notice to the Municipality and the Contractor. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the League to be paid. If the Contractor has any property

in its possession belonging to the League, the Contractor will account for the same, and dispose of it in the manner the League directs.

#### **8. Duties of the Municipality.**

The Municipality will utilize League Services and Contractor Services in accordance with this Agreement. It agrees to submit quarterly performance reports for the League Services and Contractor Services received pursuant to this Agreement and to cooperate with the League in appropriate review of these League Services and Contractor Services. The nature and scope of the reports will depend on the project. Any deficiencies or other performance concerns will be addressed with the Municipality and the Contractor.

The Municipality shall obtain and provide to the League a unique entity identifier assigned by the System for Award Management (SAM), which is accessible at [www.sam.gov](http://www.sam.gov).

The Municipality shall provide the League with all relevant information requested by the League to enable the League to comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (31 U.S.C. 6101 note) or other federal or state requirements or audits, unless such information is otherwise confidential under applicable federal or state laws.

### **Article II. Scope of Funded Activities.**

#### **1. Scope of Services**

Services provided pursuant to this Agreement are set forth in the Exhibit A & B attached hereto (and subsequent Exhibits as applicable).

#### **2. Approved Budget.**

The League, in consultation with the Municipality and the Contractor, shall establish applicable rates and fees to align with the scope of services described in Exhibit B (and subsequent Exhibits as applicable) or amendments thereto as approved in writing by the League. Such charges and rates under this Agreement, once finalized and accepted by the League, are hereinafter referred to as the “Approved Budget”. The League shall furnish the Municipality with a copy of the Approved Budget, which will include a detailed summary of charges and rates that the League will be obligated to expend for the benefit of the Municipality using applicable grant funding.

#### **3. Prior Approval for Changes.**

The Municipality shall not make any changes, directly or indirectly, to the Contractor Services, or the Approved Budget, without the prior written approval of the League.

#### **4. Allowable Costs for Services Rendered.**

All services provided pursuant to this Agreement must fall within the definitions of allowable cost and not be otherwise prohibited under State or Federal law.

Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost

Principles, and Audit Requirements for Federal Awards, commonly called Uniform Guidance, Subpart E, defines those items of cost that are allowable, and which are unallowable. These allowable cost requirements are:

1. The costs must be reasonable;
2. The costs must be allocable to eligible projects under the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP);
3. The costs must be given consistent treatment through application of those generally accepted accounting principles appropriate to the circumstances;
4. The costs must conform to any limitations or exclusions set forth in these principles or in the ARP/CSLFRF grant award as to types or amounts of cost items.

#### **5. Prohibited Uses of Funding.**

The US Treasury's Final Rule prohibits certain uses of ARP/CSLFRF funds. Specifically, ARP/CSLFRF funds may not be used for projects within the following categories of expenditures:

1. To make a deposit into a pension fund that constitutes an extraordinary payment of an accrued, unfunded liability (Routine contributions which are part of a payroll obligation for an eligible project are allowed);
2. To borrow money or make debt service payments;
3. To replenish rainy day funds or to fund other financial reserves;
4. To satisfy an obligation arising from a settlement agreement, judgment, consent decree, or judicially confirmed debt restricting in a judicial, administrative, or regulatory proceeding;
5. For a project that includes a term or condition that undermines efforts to stop the spread of COVID-19 or discourages compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19;
6. In violation of the conflict-of-interest requirements imposed by the award terms and 2 CFR 200.318(c).
7. For any expenditure that would violate other applicable federal, state, and local laws and regulations.

### **Article III. Compensation.**

#### **1. Payment of Funds.**

The League will pay the Contractor identified in Exhibit B (and other Contractors/Consultants identified in subsequent Exhibits as applicable) for services rendered in accordance with the Approved Budget and for the performance of the Contractor Services. No Contractor Services shall be funded by the League outside the parameters of the League Grants. Fees and costs must be supported by evidence of bona fide services rendered.

The Municipality has no obligation to pay for any services identified in the Approved Budget that are the League's responsibility. Services not expressly agreed to by the League shall be the responsibility of the Municipality.



## **2. Invoices.**

Email invoices to [Accountspayablearp@nclm.org](mailto:Accountspayablearp@nclm.org). Expenses must be reasonable and necessary, documented, itemized, and incurred in accordance with this Agreement. All League expenditures under this Agreement must be obligated on or before December 31, 2024 and expended on or before December 31, 2026.

## **Article IV. Compliance with Grant Agreement and Applicable Laws.**

### **1. Expenditure Authority.**

This Agreement is subject to the laws, regulations, and guidance documents authorizing and implementing the ARP/CSLFRF grant, including, but not limited to, the following:

- Authorizing Statute. Section 603 of the Social Security Act (42 U.S.C. 803), as added by section 9901(a) of the American Rescue Plan Act of 2021 (Pub. L. No. 117-2).
- Implementing Regulations. Subpart A of 31 CFR Part 35 (Coronavirus State and Local Fiscal Recovery Funds), as adopted in the Coronavirus State and Local Fiscal Recovery Funds interim final rule (86 FR 26786, applicable May 17, 2021 through March 31, 2022) and final rule (87 FR 4338, applicable January 27, 2022 through the end of the ARP/CSLFRF award term), and other subsequent regulations implementing Section 603 of the Social Security Act (42 U.S.C. 803).
- Guidance Documents. Applicable guidance documents issued from time-to-time by the US Department of Treasury, including the currently applicable version of the Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds.

This Agreement is also subject to all applicable laws of the State of North Carolina.

### **2. Conflicts of Interest; Gifts & Favors.**

The Municipality understands that (1) it will use Fiscal Recovery Funds to pay for the cost of this Agreement, and (2) the expenditure of Fiscal Recovery Funds is governed by the League's Conflict of Interest Policy and the Federal and State regulatory requirements (including, without limitation, N.C. Gen. Stat. § 14- 234(a)(1) and N.C. Gen. Stat. § 14-234.3(a)).

The Municipality certifies that, as of the date hereof, to the best of its knowledge after reasonable inquiry, no employee, officer, or agent of the Municipality involved in the selection, award, or administration of this Agreement (each, a "Covered Individual"), nor any member of a Covered Individual's immediate family, nor a Covered Individual's partner, nor an organization which employs or is about to employ a Covered Individual, has a financial or other interest in or has received a tangible personal benefit from Fiscal Recovery Funds, except as to the funds legally expended in this Agreement. Should the Municipality obtain knowledge of any such interest, or any tangible personal benefit described in the preceding sentence after the date hereof, the Municipality shall promptly disclose the same to the League in writing.

The Municipality certifies to the League that it has not provided, nor offered to provide, any gratuities, favors, or anything of value to an officer, employee, or agent of the League. Should the Municipality obtain knowledge of the provision, or offer of a provision, of any gratuity, favor, or anything of value to an officer, employee, or agent described in the preceding sentence after the date hereof, the Municipality shall promptly disclose the same to the League in writing.

### **3. Records Retention and Access.**

The Municipality shall maintain all records, books, papers and other documents related to its performance of Approved Activities under this Agreement (including without limitation personnel, property, financial and medical records) through at least December 31, 2031, or such longer period as is necessary for the resolution of any litigation, claim, negotiation, audit, or other inquiry involving this Agreement. The Municipality shall make all records, books, papers and other documents that relate to this Agreement, unless otherwise privileged, available at all reasonable times for inspection, review or audit by the authorized representatives of the League, the North Carolina State Auditor, the US Department of Treasury, the US Government Accountability Office, and any other authorized state or federal oversight office.

### **4. Suspension and Debarment.**

The Municipality shall comply with the Office of Management and Budget (OMB) Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR Part 180, as adopted by the U.S. Department of Treasury at 31 CFR Part 19. The Municipality represents that neither it, nor any of its principals has been debarred, suspended, or otherwise determined ineligible to participate in federal assistance awards or contracts. The Municipality further agrees that it will notify the League immediately if it, or any of its principals, is placed on the list of parties excluded from federal procurement or nonprocurement programs available at [www.sam.gov](http://www.sam.gov).

### **5. Byrd Anti-Lobbying Amendment.**

The Municipality certifies to the League that it has not used and will not use Federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. The Municipality shall disclose any lobbying with non-Federally appropriated funds that takes place in connection with obtaining any Federal award. This certification is a material representation of fact upon which the League has relied when entering this Agreement and all liability arising from an erroneous representation shall be borne solely by the Municipality.

### **6. Publications.**

Any publications produced with funds from this Agreement shall display the following language: “This project is supported, in whole or in part, by federal award number SLFRP0129 awarded to NC League of Municipalities through the State of North Carolina by the U.S. Department of the Treasury.”

## **7. Equal Opportunity and Other Relevant Federal Laws**

The Municipality agrees during the performance of this Agreement the following:

### **Civil Rights Laws.**

The Municipality shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance.

### **Fair Housing Laws.**

The Municipality shall comply with the Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.

### **Disability Protections.**

The Municipality shall comply with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.

### **Age Discrimination.**

The Municipality shall comply with the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 CFR Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.

### **Americans with Disabilities Act.**

The Municipality shall comply with Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

### **Clean Air Act.**

The Municipality agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. The Municipality agrees to report each violation to Unit and understands and agrees that Unit will, in turn, report each violation as required to the U.S. Department of the Treasury, and the appropriate Environmental Protection Agency Regional Office.

### **Federal Water Pollution Control Act.**

The Municipality agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et seq. The Municipality agrees to report each violation to Unit and understands and agrees that Unit will, in turn, report each violation as required to assure notification to the U.S. Department of the Treasury, and the appropriate Environmental Protection Agency Regional Office.

**Hatch Act.**

The Municipality agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

**Protections for Whistleblowers.**

In accordance with 41 U.S.C. § 4712, the Municipality may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

**Uniform Relocation Assistance and Real Property Acquisitions Act of 1970.**

(42 U.S.C. §§ 4601-4655) The Municipality will implement standards for predictable real property acquisition and relocation expenses for homeowners and tenants of land acquired through eminent domain.

**Governmentwide Requirements for Drug-Free Workplace.**

31 C.F.R. Part 20. The Municipality will implement required statements, policies and procedures.

**Increasing Seat Belt Use in the United States.**

Pursuant to Executive Order 13043, 62 Fed. Reg. 19216 (Apr. 18, 1997), The Municipality encourages its employees to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company-owned, rented or personally owned vehicles.

**Reducing Text Messaging While Driving.**

Pursuant to Executive Order 13513, 74 Fed. Reg. 51225 (Oct. 6, 2009), The Municipality encourages its employees to adopt and enforce policies that ban text messaging while driving.

**Article V. Limitations of Liability**

**1. Limitations of Liability.**

In no event shall the League have any liability to the Municipality or any third party for damages resulting from Municipality's use of services provided through this Agreement or any separate agreement between the Municipality and the Contractor identified in Exhibit B (and other Contractors identified in subsequent Exhibits as applicable)

In no event shall the League be liable for any loss of profit or revenue, including but not limited to loss revenue caused by a cyber security breach, by the Municipality or any consequential, indirect, incidental, special, punitive, or exemplary damages incurred or suffered by the Municipality, even if the League has been advised of the possibility of such

loss or damage. Further, except for claims based on U.S. Patent or U.S. Copyright infringement or for personal injury or physical loss or damage to real or tangible personal property caused by the negligence of the League, Municipality agrees that the League's total liability for all claims of any kinds arising as a result of, or related to, this Agreement, whether based on contract, tort, (including but not limited to strict liability and negligence) warranty, or on other legal or equitable grounds, shall be limited to general money damages and shall not exceed the amounts actually received by Municipality under this Agreement.

THE REMEDIES PROVIDED HEREIN ARE EXCLUSIVE AND IN LIEU OF ALL OTHER REMEDIES, EXCEPT FOR THE WARRANTIES SET FORTH IN THIS AGREEMENT. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, WHETHER ORAL OR WRITTEN, WITH RESPECT TO THE GOODS AND SERVICES COVERED BY OR FURNISHED PURSUANT TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES (I) OF MERCHANTABILITY, (II) OF FITNESS FOR A PRACTICAL PURPOSE, OR (III) ARISING FROM COURSE OF PERFORMANCE OR DEALING, OR FROM USAGE OF TRADE.

## **Article VI. General Conditions.**

### **2. Venue and Jurisdiction.**

This Agreement will be governed by and construed in accordance with the laws of North Carolina. The exclusive forum and venue for all actions arising out of this Agreement is the appropriate division of the North Carolina General Court of Justice in Wake County. Such actions may not be commenced in, nor removed to, federal court unless required by law.

### **3. Nonwaiver.**

No action or failure to act by the League constitutes a waiver of any of its rights or remedies that arise out of this Agreement, nor shall such action or failure to act constitute approval of or acquiescence in a breach of this Agreement, except as specifically agreed in writing.

### **4. Limitation of Authority.**

Nothing contained in this Agreement may be deemed or construed to in any way stop, limit, or impair the Municipality from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions.

### **5. Assignment.**

The Municipality may not assign or delegate any of their rights or duties that arise out of this Agreement without the League's written consent.

### **6. Integration.**

This Agreement contains the entire agreement between the parties pertaining to the subject matter of this Agreement. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed, or implied, between the parties, other than as set forth or referenced in this Agreement.

## **7. North Carolina Public Records Law**

Notwithstanding any other provisions of this Agreement, this Agreement and all materials submitted to the Municipality by the League are subject to the public records laws of the State of North Carolina and it is the responsibility of the League to properly designate materials that may be protected from disclosure as trade secrets under North Carolina law as such and in the form required by law prior to the submission of such materials to the Municipality. League understands and agrees that the Municipality may take any and all actions necessary to comply with federal, state, and local laws and/or judicial orders and such actions will not constitute a breach of the terms of this Agreement. To the extent that any other provisions of this Agreement conflict with this paragraph, the provisions of this section shall control.

## **8. E-Verify**

League shall comply with E-Verify, the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law and as in accordance with N.C.G.S. §64-25 et seq. In addition, to the best of League's knowledge, any subcontractor employed by League as a part of this contract shall be in compliance with the requirements of E-Verify and N.C.G.S. §64-25 et seq.

## **9. Iran Divestment Act**

League certifies that, as of the date listed below, it is not on the Final Divestment List as created by the State Treasurer pursuant to N.C.G.S. § 147-86.55, et seq. In compliance with the requirements of the Iran Divestment Act and N.C.G.S. § 147-86.59, League shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List.

## **10. Companies Boycotting Israel Divestment Act**

League certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81.

*[Remainder of page left blank intentionally. Signatures are on following page.]*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by digital signature on the respective dates below, and this Agreement shall be effective upon the date of the Municipality's signature.

**NC LEAGUE OF MUNICIPALITIES:**

**MUNICIPALITY:  
TOWN OF HUNTERSVILLE**

\_\_\_\_\_  
a North Carolina municipal corporation

By:

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Rose Vaughn Williams

\_\_\_\_\_  
Name

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

ATTEST:

\_\_\_\_\_  
City/Town/Village Clerk (or designee)

## **Exhibit A**

### **League Services**

**In addition to the Contractor Services set out in Exhibit B, the League may provide some or all of the services described below.**

#### **1. Cyber Security Assessment**

The League's Cyber Security Advisor, or Cyber Field Technician ("Security Team"), will conduct a comprehensive assessment of the Municipality's overall cyber security posture ("Security Assessment") against the current standardized framework established by the Center for Internet Security ("CIS"). The Security Team will review approximately 155 security controls in coordination with the Municipality's management, and will provide IT support to establish a baseline security posture matrix. The Security Team will review the results and make appropriate hardware, software, policy, and procedure recommendations in accordance with industry best practices and the baseline standards set by the CIS assessment framework.

#### **2. IT Evaluation**

Prior to the installation of accounting software, including Black Mountain software, the League's IT technicians ("Technical Team") will review and evaluate the IT System's environment ("IT Evaluation") of the Municipality to verify the system is adequate to operate the software. The Technical Team will review the computer system for minimum security controls such as password protection, firewall installation and operation, and up to date antivirus programs. The Technical Team will act as a liaison to assist with communications between the software Contractor, which may include Black Mountain Software, and the Municipality. The Technical Team will make appropriate hardware and software recommendations if any deficiencies are found during the IT Evaluation.

#### **3. Hardware and Software Acquisition**

In the event that hardware or software deficiencies are found during the IT Evaluation, the League, utilizing funds from the **Municipal Accounting Services and Cybersecurity Grant**, will acquire and transfer title to the Municipality sufficient hardware and software to meet the "Minimum Requirements" as determined by the accounting software Contractor, which may include Black Mountain Software. As determined by the League's IT Director, Cyber Security Advisor, or Cyber Field Technician, computer hardware may be provided under this Agreement, which may include the following: 2 Computers, 1 Laser Printer, 1 Scanner, 2 Monitors, 2 Keyboards, 2 mouse devices, 2 UPS devices. Computer software to be provided under this Agreement may include a Microsoft Office license (if organization has no license).

In the event specific security hardware or software gaps are found during the Security Assessment, the League, utilizing funds from the Cybersecurity Grant, will acquire and transfer title to the Municipality sufficient hardware and software to meet the "Baseline Requirements" as determined by the Security Assessment. As determined by the League's Cyber Advisor, security hardware may be provided under this Agreement, which may include the following: ("NGFW") Next Generation Firewall, Layer 3 Network Switch. Security software may be provided under this agreement, which may include the following: Endpoint Detection & Response ("EDR"), Endpoint



Protection Platform (“EPP”), Extended Detection and Response (“XDR”), or Multi-Factor Authentication (“MFA”).

**All hardware and software shall be used only for governmental purposes and primarily used for MAS purposes. The Municipality is responsible for the security, operation, support and maintenance of the provided assets.**

#### **4. Hardware and Software Installation**

Hardware and software provided by the League will be installed by the Municipality’s IT professionals. If the Municipality has no IT service provider, the League, utilizing funds from the **Municipal Accounting Services and Cybersecurity Grant**, will contract for a third-party IT professional installer to set up and load the hardware and software provided pursuant to this Agreement.

#### **5. Finance Evaluation and Assistance During Implementation**

Prior to the installation of the accounting software, which may include Black Mountain software, the League’s Finance Team (“Finance Team”), in consultation with the Municipality and the software Contractor, which may include Black Mountain Software, will determine the appropriate accounting software to be installed. League MAS representatives will further work with accounting software Contractor during the pre-implementation period to prepare the Municipality for conversion actions and assist the Municipality in adopting best practice options for the new system.

#### **6. Ongoing Cyber Security Consulting**

Following the initial Security Assessment described in Section 1, the Security Team will consult with the Municipality on an ongoing basis to assist with meeting the recommendations set forth in the assessment and municipal-related cyber security concerns that would typically be addressed by a Chief Information Security Officer (“CISO”).

#### **7. Accounting Assistance Efforts**

During the term of this Agreement (as described in Article I, Paragraph 6 above), League Accounting Assistance personnel will provide the Municipality with ongoing assistance with accounting issues, review and assist with best practice accounting and finance processes, and generally assist the Municipality to be current with its bookkeeping and accounting. An emphasis will be placed on ensuring participating Municipalities are prepared for their annual audit. The implementation of best practices and timely preparation should improve the audit experience for both the Municipality and the firm performing the audit.

#### **8. Communication Services**

The League’s ARP Communications Specialist will provide the Municipality with communications services to help document and describe how the Municipality utilized ARP/CSLFRF grant funding and the impact of those efforts on the community. Communication activities include, but are not limited to, conducting interviews of municipal staff and officials, researching plans and investment strategies, verifying details of grant investments to deliver community outreach strategies and a press conference.

**9. Duties of the Municipality**

The Municipality further agrees to: (1) give the League access to data managed by the Municipality in order to facilitate implementation of the Municipal Accounting Services and Cybersecurity Grant; (2) provide on-line “read only” access into the Municipal Accounting System by the League’s Accounting Assistance personnel; (3) permit the League to contact applicable Contractor, including but not limited to Black Mountain Software, on behalf of the Municipality as needed to facilitate implementation of the League’s Grants; (4) make reasonable efforts to maintain industry standards for cybersecurity, which may include allowing the League to perform security audits in the League’s sole discretion; (5) if applicable, use the Standardized Chart of Accounts as provided in the accounting software installation; (6) respond to all requests from the League or Contractor, as applicable, to verify accuracy of monthly invoices submitted to the League by Contractor for grant-funded services provided by Contractor on behalf of the Municipality; and (7) for an Engineering or Planning Project funded under Grant 66 where the estimated professional fee is in an amount less than fifty thousand dollars (\$50,000), the Municipality hereby exempts the particular Project from the provisions of G.S. 143-64.31 (the Mini-Brooks Act) as permitted under G.S. 143-64.32.

**10. Duties of the League Related to Data Security**

The League agrees to: (1) access only the Municipality’s data that is necessary to implement the software; (2) restrict access to the Municipality’s data to designated League employees and agents; and (3) take reasonable measures to safeguard the Municipality’s data.

## **Exhibit B – Description of Services, Compensation, and Expenses**

The services for which the League is providing the **Town of Huntersville** through NCLM's Consultant, **Witt O'Brien's**, is titled **Grant Services**.

### **Description of Services:**

The League is prepared to provide up to \$30,000 worth of Grant Services, unless otherwise amended by the League and agreed upon by the Town of Huntersville, to invest in Huntersville's pursuit of alternative funding options, including grants, appropriations or other mechanisms deemed appropriate, to fulfill its objectives and maximize or leverage their ARP LFRF allocation.

There are a total of three possible phases for these Grant Services, each having a maximum budget available to apply towards eligible associated costs as defined by:

**Phase 1:** *Project identification, project prioritization, and available funding source identification based on alignment, eligibility, timeline, and the municipality's ability to meet requirements or criteria.* This phase will require exploration by the Consultant, Witt Obrien's, to determine the appropriate and optimal paths, including discussion with the appropriate municipal point of contact(s) about what the needs are, what projects have already been identified as needs, and working through an analysis to determine the most competitive options. Once these decisions are mutually made between the Consultant and the Municipality, the Municipality will have the opportunity to proceed with Phase 2, prepare grant application(s), or opt not to proceed.

Phase 1 is eligible for up to \$10,000 for the work to perform the scope of services within this phase. Costs are covered by the League, up to \$10,000, and paid directly to the Consultant.

To proceed to Phase 2 and be eligible for an additional service valued up to \$10,000, the Municipality, the League, and the Consultant will communicate their interests to proceed. The League can authorize the Consultant to proceed via written notification at that time.

**Phase 2:** *Preparation and submittal of the grant application(s).* This phase covers all of the work the Consultant will do to prepare an application(s) that meets the criteria and requirements of the grantor and the grant program, to the best of their ability, based on the Municipality 's responsiveness to questions, data, and the information requested by the Consultant.

Phase 2 is eligible for up to \$10,000 for the work required by the Consultant to perform the scope of services within the phase. Costs are covered by the League, up to \$10,000, and paid directly to the Consultant.

To proceed to Phase 3 and be eligible for an additional service valued up to \$10,000, the Municipality, the League, and the Consultant will communicate their interests to proceed. The League can authorize the Consultant to proceed via written notification at that time.

**Phase 3:** *Grant Award Management.* Work in this phase includes:

- Finalizing the grant agreements between the grantor and the grantee, identifying and preparing required compliance measures and documents.
- Drafting or updating appropriate policies and procedures, helping to implement necessary internal controls, and providing staff training as appropriate.
- Establishing a method to meet reporting requirements (may include reporting activities).

This phase may or may not be appropriate or available for funding, depending on the following scenarios:

1. The Consultant and Municipality must secure a grant award to be eligible for a Grant Award Management, and
2. The timeline for which the compliance and reporting requirements are necessary surpasses the availability of the League's Grant Services for towns due to the obligation and expenditure deadlines of the U.S. Treasury and the American Rescue Plan program. See the timeline below for more details.

Phase 3 is eligible for up to \$10,000 for the work required by the Consultant to perform the scope of services within the phase. Costs covered by the League, up to \$10,000, and paid directly to the Consultant.

#### **Timeline:**

Costs associated with the scope of services outlined above are available for reimbursement by the League by paying the Consultant through December 31, 2026. The Consultant and the Municipality will determine grant service project schedules individually. The League can only support costs and pay for services rendered before January 1, 2027.

#### **Additional Terms:**

1. Neither the League nor Witt O'Brien's can guarantee a successful grant award. Many factors, including those out of the Consultant's control, can impact the outcome of a grant application. The Municipality understands and accepts this reality. However, a grant application reflective of a responsive, thoughtful, and prepared effort is valuable and can be utilized for future opportunities that benefit the Municipality. The grant application package's contents will be the Municipality's property to use as they wish for future needs.
2. The Consultant and the League will remain in active communication through their work with a Municipality. Through the League's Agreement with Witt O'Brien's, the Consultant has agreed to notify the League if a service is reaching the maximum amount of costs associated with the scope and phase of the project. Therefore, there shall be no surprises of extra expenses exceeding the maximum threshold unless deemed acceptable by the Municipality to be borne at their cost.
3. The Municipality understands that Witt O'Brien's will require their time and resources to obtain data and information to complete assessments, applications, and management services, if applicable. By signing this Agreement, the Municipality understands and accepts that responsibility.

4. When the Municipality is granted an award through the successful grant application by the Consultant, it is not the League's intent to require the Municipality to accept the award officially. While we would prefer the town's acceptance of the grant to meet the interests of this program, we understand and appreciate that circumstances can change over time. However, it should be noted that a decision not to proceed at this stage in the process may result in the League's inability to invest in future/additional grant awards for the Municipality and will likely be looked upon unfavorably by the granting source, thus possibly making the Municipality non-competitive with that grantor in future funding cycles.

These services are provided to the undersigned Municipality pursuant to the NCLM-66 grant. This constitutes guidance and technical services provided to the Municipality to assist in development of the Municipality's ARP project funded in part by the Municipality's ARP Local Fiscal Recovery Funds or State Fiscal Recovery Funds, (ARP funds) or ARP enabled funds.

("ARP enabled funds" are described in numerous UNC SOG publications. See American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Fund: Reimbursements - Coates' Canons NC Local Government Law (unc.edu)).

**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Pattie McGinnis, Finance Director

**Date:** December 18, 2023

**Subject:** Transportation and Parks and Recreation Bonds

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**EXPLAIN REQUEST:**

In compliance with the North Carolina General Statutes and on the advice of Bond Counsel, approve the attached resolution certifying the election results for the Transportation and Parks and Recreation bonds.

**ACTION RECOMMENDED:**

Adopt Resolution

**FINANCIAL IMPLICATIONS:**

No net impact to fund balance.

**ATTACHMENTS:**

1. Board Resolution certifying results - Town of Huntersville - 2023 GO Referendum (Transportation and Parks Rec)
2. Cabarrus - Bonds Referendum - Parks and Recreation Bonds
3. Cabarrus - Bonds Referendum - Transportation Bonds
4. Meck - Bonds Referendum - Parks and Recreation Bonds
5. Meck - Bonds Referendum - Transportation Bonds

**RESOLUTION CERTIFYING AND DECLARING THE RESULTS OF THE SPECIAL BOND REFERENDUM ON THE BOND ORDERS AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS, HELD FOR THE TOWN OF HUNTERSVILLE, NORTH CAROLINA ON NOVEMBER 7, 2023**

**WHEREAS**, the Mecklenburg County Board of Elections and the Cabarrus County Board of Elections have canvassed the referendum held for the Town of Huntersville, North Carolina on November 7, 2023 at which the following questions were presented to the voters:

Town of Huntersville Transportation Bonds

“**SHALL** the order authorizing \$50,000,000 of bonds plus interest to provide funds to pay the capital costs of constructing, reconstructing, enlarging, extending and improving streets and non-motorized paths, including streets and roads constituting a part of the State highway system or otherwise the responsibility of the State and including, without limitation, the cost of related studies, streetscape and pedestrian improvements, relocation of utilities, plans and design, acquiring, constructing, reconstructing, widening, extending, paving, resurfacing, grading or improving streets, roads and intersections, and acquiring, constructing, reconstructing or improving sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings and providing related landscaping, lighting and traffic controls, signals and markers, and acquiring land, rights-of way and easements required for any of the foregoing, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on the bonds be approved?”;

Town of Huntersville Parks and Recreation Bonds

“**SHALL** the order authorizing \$8,000,000 of bonds plus interest to provide funds to pay the capital costs of acquiring and constructing parks and recreation facilities and athletic fields, including, without limitation, the expansion of the Town recreation center, renovating and expansion of existing parks and recreation facilities and athletic fields, including improvements to the Huntersville Family Fitness & Aquatics facility, developing parkland, greenways and trails, and acquiring land, rights of-way and easements for park and recreation uses, if necessary, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on the bonds be approved?”;

**WHEREAS**, because the referendum was a cross-county election, the official results of the referendum are certified by the North Carolina Board of Elections;

**WHEREAS**, according to the official general election results posted on the State of North Carolina Board of Election website for the Transportation Bonds the total number of voters who voted “**Yes**” in answer to such question was 7,877 and the total number of voters who voted “**No**” in answer to such question was 2,268.

**WHEREAS**, according to the official general election results posted on the State of North Carolina Board of Election website for the Parks and Recreation Bonds the total number of voters who voted “**Yes**” in answer to such question was 7,581 and the total number of voters who voted “**No**” in answer to such question was 2,565.

**WHEREAS**, the North Carolina Board of Elections has certified the results of the referendum to the Board of Commissioners of the Town of Huntersville, North Carolina;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF HUNTERSVILLE, NORTH CAROLINA** that it be and hereby is certified and declared that the referendum on the Town of Huntersville Transportation Bonds in the form of the question set forth above was APPROVED by the affirmative vote of a majority of those who voted thereon at said referendum on November 7, 2023;

**BE IT FURTHER RESOLVED**, that it be and hereby is certified and declared that the referendum on the Town of Huntersville Parks and Recreation Bonds in the form of the question set forth above was APPROVED by the affirmative vote of a majority of those who voted thereon at said referendum on November 7, 2023;

**BE IT FURTHER RESOLVED**, that the statement of result of said referendum will be filed in the Town Clerk's office and inserted in the Board of Commissioner minutes and published in accordance with law.

**BE IT FURTHER RESOLVED**, that this Resolution shall become effective on the date of its adoption.

Read, approved and adopted this 18th day of December, 2023.

BOARD OF COMMISSIONERS  
TOWN OF HUNTERSVILLE  
NORTH CAROLINA

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk



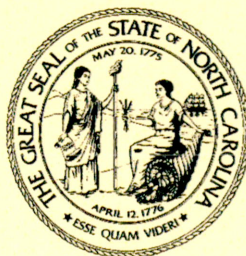
STATE OF NORTH CAROLINA                    )  
                                                          )       ss:  
TOWN OF HUNTERSVILLE                    )

I, Janet Pierson, Town Clerk of the Town of Huntersville, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of a resolution titled “**RESOLUTION CERTIFYING AND DECLARING THE RESULTS OF THE SPECIAL BOND REFERENDUM ON THE BOND ORDERS AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS, HELD FOR THE TOWN OF HUNTERSVILLE, NORTH CAROLINA ON NOVEMBER 7, 2023**” duly adopted by the Board of Commissioners of the Town of Huntersville, North Carolina, at a meeting held on the 18th day of December, 2023 and that such proceedings are to be recorded in the minute books of said Board of Commissioners.

***WITNESS*** my hand and the seal of the Town of Huntersville, North Carolina, this the \_\_\_\_ day of December, 2023.

\_\_\_\_\_  
Town Clerk  
Town of Huntersville, North Carolina

(SEAL)



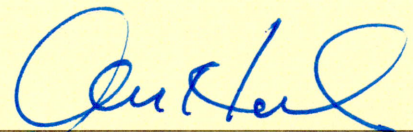
# Certificate of Results

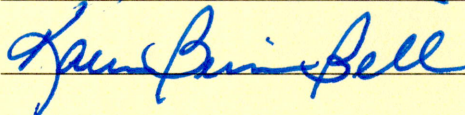
State Board of Elections

**Town of Huntersville Parks and Recreation Bonds Referendum**

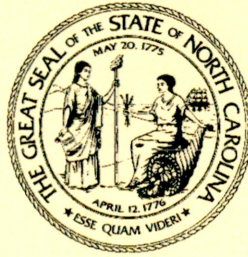
*This is to certify that in Referendum Proposal to Approve Town of Huntersville Parks and Recreation Bonds, "Yes" prevailed by receiving the highest number of votes at an election held in Cabarrus County, North Carolina on the 7th day of November, 2023.*

*This the 4th day of December, 2023*

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Director





# Certificate of Results

State Board of Elections

## Town of Huntersville Transportation Bonds Referendum

*This is to certify that in the Referendum Proposal to Approve the Town of Huntersville Parks and Recreation Bonds, "Yes" prevailed receiving the highest number of votes at an election held in Cabarrus County, North Carolina on the 7th day of November, 2023.*

*This the 4th day of December, 2023*

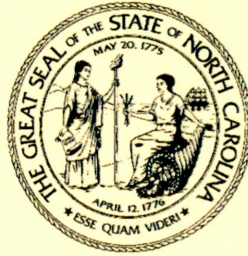
A blue ink signature, likely of the Chairman, written in a cursive style.

Chairman

A blue ink signature, likely of the Director, written in a cursive style.

Director





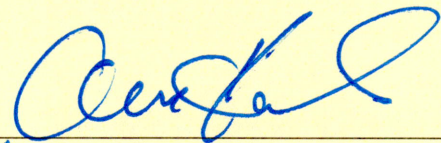
# Certificate of Results

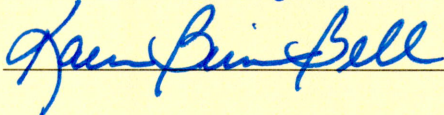
State Board of Elections

**Town of Huntersville Parks and Recreation Bonds Referendum**

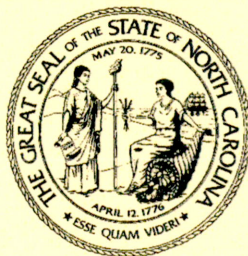
*This is to certify that in the Referendum Proposal to Approve the Town of Huntersville Parks and Recreation Bonds, "Yes" receiving the highest number of votes at an election held in Mecklenburg County, North Carolina on the 7th day of November, 2023.*

*This the 4th day of December, 2023*

  
\_\_\_\_\_  
*Chairman*

  
\_\_\_\_\_  
*Director*





# Certificate of Results

State Board of Elections

**Town of Huntersville Transportation Bonds Referendum**

*This is to certify that in the Referendum Proposal to Approve the Town of Huntersville Parks and Recreation Bonds, "Yes" prevailed receiving the highest number of votes at an election held in Mecklenburg County, North Carolina on the 7th day of November, 2023.*

*This the 4th day of December, 2023*

A blue ink signature, likely of the Chairman, written in a cursive style.

Chairman

A blue ink signature, likely of the Director, written in a cursive style.

Director

**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Emily Sloop, Town Attorney

**Date:** December 18, 2023

**Subject:** Town Board Rules of Procedure Revisions

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**EXPLAIN REQUEST:**

Adopt Revisions to the Town Board Rules of Procedure.

**ACTION RECOMMENDED:**

Adopt Revisions

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

1. TB Rules of Procedure 12-13-23

## **TOWN OF HUNTERSVILLE BOARD OF COMMISSIONERS RULES OF PROCEDURE**

These rules apply to all meetings of the Board of Commissioners for the Town of Huntersville. For purposes of these rules, a meeting of the Board occurs whenever a majority of the Board's members gather, whether in person or simultaneously by electronic means, to conduct hearings, deliberate, vote, or otherwise transact public business within the Board's real or apparent jurisdiction. The term "majority" as used here and elsewhere in these rules means, unless otherwise specified, a simple majority, that is, more than half.

### **Rule 1. Regular Meetings**

- (A) Regular Meeting Schedule. Unless otherwise determined by the Board, the Board shall hold a regular meeting on the first and third Monday of each month, except that if a regular meeting day is a legal holiday, the meeting shall be held on the next business day. The meeting shall be held at Town Hall and shall begin at 6:00 p.m. Annually, the Board shall adopt a schedule of regular meetings. A copy of the Board's regular meeting schedule shall be filed with the Town Clerk and posted on the Town's website.
- (B) Changes to Regular Meeting Schedule. Notwithstanding paragraph (A) of this rule, the Board may amend its regular meeting schedule to add or delete meetings or to change the date, time, or location of one or more meetings on the schedule. The amended schedule shall be filed with the Town Clerk and posted on the city's website at least seven (7) calendar days before the day of the first meeting held pursuant to the revised schedule.
- (C) Pre-meetings. At any regular meeting of the Board, the Board may hold a pre-meeting before the regular meeting. Such pre-meeting shall be advertised as a special meeting.

### **Rule 2. Special, Emergency, Recessed (or Adjourned) Meetings, and Electronic Meetings in a Declared State of Emergency.**

- (A) Special Meetings. The mayor, the mayor pro tempore, or any two members of the Board may at any time call a special Board meeting by signing a written notice stating the time and place of the meeting and the subjects to be considered. A special meeting may also be called or scheduled by vote of the Board in open session during another duly called meeting by motion or resolution specifying its time, place and purpose. At least forty-eight hours before a special meeting, written notice of the meeting, stating its time and place and the subjects to be considered shall be (1) emailed or otherwise delivered to the mayor and each Board member or left at his or her usual dwelling place; (2) posted on the Board's principal bulletin board, or if none, at the door of the Board's usual meeting room (Note: if Town Hall will be closed for a period of 48 continuous hours prior to the meeting, the notice must also be posted on the exterior doors at the front entrance to Town Hall); and (3) emailed, mailed or delivered to each newspaper, wire service, radio station, television station, and person who has filed a written request for notice with the Town Clerk. The notice shall also be posted on the

Town's website prior to the start time of the special meeting, preferably 48 hours in advance. Only those items of business specified in the notice may be transacted at a special meeting called in this manner, unless all members are present or have signed a written waiver of notice. Even in such a case, the Board shall only discuss or transact items of business not specified in the notice if it determines in good faith at the meeting that it is essential to discuss or act on the item immediately.

(B) Emergency Meetings. Emergency meetings of the Town Board may be called only because of generally unexpected circumstances that require immediate consideration by the Board. Only business connected with the emergency may be considered at an emergency meeting. One of the following two procedures must be followed to call an emergency meeting of the Board.

1. The mayor, the mayor pro tempore, or any two members of the Board may at any time call an emergency Board meeting by signing a written notice stating the time and place of the meeting and the subjects to be considered. The notice shall be emailed or otherwise delivered to the mayor and each Board member or left at his or her usual dwelling place prior to the start time of the special meeting, preferably at least six hours in advance.

2. An emergency meeting may be held at any time when the mayor and all members of the Board are present and consent thereto, or when those not present have signed a written waiver of notice, but only in either case if the Board complies with the notice provisions of the next paragraph.

Notice of an emergency meeting under (1) or (2) shall be given to each local newspaper, local wire service, local radio station, and local television station that has filed a written emergency meeting notice request, which includes the newspaper's, wire service's, or station's telephone number, with the Town Clerk. This notice shall be given either by email, telephone or by the same method used to notify the mayor and the Board members and shall be given immediately after the Board members are notified.

(C) Recessed (or Adjourned) Meetings. A properly called regular, special, or emergency meeting may be recessed (or adjourned) to a time and place certain by a procedural motion made and adopted as provided in Rule 18, Motion 2, in open session during the regular, special, or emergency meeting. The motion shall state the time and place when the meeting will reconvene. No further notice need be given of a recessed (or adjourned) session of a properly called regular, special, or emergency meeting, except that notice of the recessed or adjourned meeting must be posted on the Town's website prior to the start time of the recessed or adjourned meeting, preferably 48 hours in advance.

(D) Electronic Meetings.<sup>1</sup> When a State of Emergency has been declared in accordance with N.C.G.S. § 166A-19.20 that is applicable within the Town limits, the

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<sup>1</sup> This rule is not to be confused with Rule 34, Remote Participation in Meetings. The electronic meetings permitted by this rule are only applicable during a declared State of Emergency. Rule 34 is applicable in all other circumstances.



Board of Commissioners, and any Town board, committee, or commission, may hold a regular, special or emergency meeting as a remote, electronic meeting using technology such as Zoom, Ring Central, or another virtual or teleconferencing platform.

Any electronic meeting held under this rule must comply with the requirements of N.C.G.S. § 166A-19.24. Under such conditions, an electronic meeting shall be treated as though it were a meeting at which all of the Board members who are simultaneously communicating are physically present.<sup>2</sup>

The Town Clerk shall act as the electronic host of the meeting and shall be responsible for monitoring which members are connected (present) during the meeting. A member of the public body participating by simultaneous communication under this section shall be counted as present for quorum purposes only during the period while simultaneous communication is maintained for that member.<sup>3</sup> Votes of each member made during a remote meeting under this section shall be counted as if the member were “physically present” only during the period while simultaneous communication is maintained for that member.<sup>4</sup> Any member participating remotely may make a motion to adjourn the electronic meeting if one or more members become unintentionally disconnected from the electronic meeting and reconnection cannot be re-established within a reasonable time.

When stating a motion or second, a Board member shall identify themselves for the record before stating such motion or second. Vote shall be by roll-call vote in alphabetical order by last names.

In addition to complying with the normal meeting notice requirements of the North Carolina Open Meetings Law, the Town shall give as much advanced notice to the Board members, the media and the public of the fact that a regular, special or emergency meeting will be an electronic meeting as is reasonable under the circumstances. Any electronic meeting must allow the ability to listen to the meeting’s live audio, and video, if any, by all members of the Board, the media, and the public, subject to reasonable limitations in the technology used to hold the electronic meeting as to the number of people that can listen to the electronic meeting. The notice stating the electronic aspect of a meeting shall include the means by which the public can access the electronic meeting and shall state a location for the public to view or hear the meeting.

All references above to “Board” shall be deemed to refer to Town advisory boards or committees and their members, and references to the “Town Clerk” shall be deemed to refer to the Secretary or the advisory board or committee, for purposes of establishing rules to govern their electronic meetings in a declared State of Emergency.

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<sup>2</sup> N.C.G.S § 166A-19.24(c)-(d).

<sup>3</sup> N.C.G.S § 166A-19.24(c).

<sup>4</sup> N.C.G.S. § 166A-19.24(d).

### **Rule 3. Organizational Meeting**

On the date and at the time of the first regular meeting in December following a general election in which Board members are elected, or at an earlier date, if any, set by the incumbent Board, the newly elected members shall take and subscribe the oath of office as the first order of new business. As the second order of new business, the Board shall elect a mayor pro tempore. This organizational meeting shall not be held before the municipal election results are officially determined, certified, and published in accordance with Subchapter IX of Chapter 163 of the North Carolina General Statutes. If there is business to be concluded by the incumbent Board prior to the newly elected board being sworn in, it should be concluded no later than 6pm on the date of the Organizational Meeting.

### **Rule 4. Agenda**

(A) Proposed Agenda. The Town Manager shall cause a proposed agenda to be prepared for each meeting. A request to have an item of business placed on the agenda must be received at least four working days before the meeting. A Board member may, by a request made in writing to the Manager at least four working days before the meeting, have an item placed on the proposed agenda provided the request is joined by at least one other Board member. Once an item is added to the proposed agenda by two or more Board members, it cannot be removed prior to the meeting except by consent of both Board members that added it to the proposed agenda. Any agenda item may be removed during the Adoption of the Agenda as provided by Rule 4, Item B. An agenda package shall be prepared that includes, for each item of business placed on the proposed agenda, as much background information on the subject as is available and feasible to reproduce. Each Board member shall receive a copy of the proposed agenda and the agenda package and they shall be available for public inspection and distribution or copying when they are distributed to the Board members.

(B) Adoption of the Agenda. As its sixth order of business at each meeting, the Board shall, as specified in Rule 6, discuss and revise the proposed agenda and adopt an agenda for the meeting. Notwithstanding the foregoing, the mayor may allow the adjustment to the agenda to occur earlier than the sixth order of business at any meeting of the Board without the necessity for suspension of the Rules of Procedure.

The Board may by majority vote add items to or subtract from the proposed agenda, except that (a) the Board may not subtract items from the proposed agenda stated in the notice of a special meeting called by the mayor, mayor pro tempore, or two Board members, unless those calling the meeting consent to the deletion, (b) the Board may not add items to the proposed agenda stated in the notice of a special meeting called by the mayor, mayor pro tempore, or two Board members, unless all members are present, or those who are absent sign a written waiver of notice, and (c) only business connected with the emergency may be considered at an emergency meeting. The Board may add items to the proposed agenda of a special meeting only if it determines in good faith at the meeting that it is essential to discuss or act on the item immediately.

(C) Consent Agenda. The Board may designate a part of the agenda as the "consent agenda." Approval of minutes and other items that are judged to be non-controversial and routine shall be placed on the consent agenda by those preparing the proposed

agenda. The Town Manager shall have the authority to place any item on the consent agenda as part of the proposed agenda. Any member may remove an item from the consent agenda and place it on the regular agenda while the agenda is being discussed and revised prior to its adoption at the beginning of the meeting. All items on the consent agenda shall be voted on and adopted by a single motion, with the minutes reflecting the motion and vote on each item.

#### **Rule 5. Public Address to the Board**

Any individual or group who wishes to address the Board at the public comment item, or during a public hearing, shall sign a request to speak prior to the meeting. This shall not limit the discretion of the Board to call upon individuals to address or respond to the Board during debate on a matter. The presiding officer or the Board may impose time limitations on all speakers. The Board may adopt rules to govern the public comments portion of an agenda including but not limited to, rules (a) fixing the maximum time allotted to each speaker; (b) providing for the designation of spokespersons for groups of persons supporting or opposing the same positions; (c) providing for the selection of delegates from groups of persons supporting or opposing the same positions when the number of persons wishing to attend the hearing exceeds the capacity of the hall (so long as arrangements are made, in the case of hearings subject to the open meetings law, for those excluded from the hall to listen to the hearing); and (d) providing for the maintenance of order and decorum in the conduct of the public comments.

#### **Rule 6. Order of Business**

Items shall be placed on the agenda according to the order of business. The usual order of business for each regular meeting shall be as follows:

- I. Call to Order
- II. Invocation/Moment of Silence
- III. Pledge of Allegiance
- IV. ~~Announcements Mayor and Commissioner Reports/Staff Questions~~
- V. Public Comments, Requests, or Presentations
- VI. Changes to Proposed Agenda and Adoption of Agenda
- VII. Consent Agenda
- VIII. Public Hearings
- IX. Other Business
- X. Closing Comments
- XI. Adjournment

By general consensus of the Board, or at the discretion of the Mayor, items may be considered out of order.

#### **Rule 7. Office of the Mayor**

The mayor shall preside at all meetings of the Board but shall have the right to vote only when there is a tie. In order to address the Board, a member must be recognized by the mayor.

The mayor or other presiding officer shall have the following powers:

- (a) To rule motions in or out of order including any motion patently offered for obstructive or dilatory purposes;
- (b) To determine whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks and to entertain and rule on objections from other members on this ground;
- (c) To entertain and answer questions of parliamentary law or procedure;
- (d) To call a brief recess at any time;
- (e) To adjourn in an emergency.

A decision by the presiding officer under (a), (b), or (c) may be appealed to the Board upon motion of any member, pursuant to Rule 18(b), Motion 1. Such a motion is in order immediately after a decision under (a), (b), or (c) is announced and at no other time. The member making the motion need not be recognized by the presiding officer, and the motion if timely made may not be ruled out of order.

### **Rule 8. Office of Mayor Pro Tempore**

At the organizational meeting, the Board shall elect from among its members a mayor pro tempore to serve at the Board's pleasure. A Board member who serves as mayor pro tempore shall be entitled to vote on all matters and shall be considered a Board member for all purposes, including the determination of whether a quorum is present. In the mayor's absence, the mayor Pro Tempore shall preside over Board meetings with all of the powers specified for the mayor. Additionally, the Board may confer on the mayor pro tempore any of the mayor's powers and duties. If the mayor should become physically or mentally unable to perform the duties of his or her office, the Board may by majority vote declare that the mayor is incapacitated and confer any of the mayor's powers and duties on the mayor pro tempore. When a mayor declares that he or she is no longer incapacitated, and a majority of the Board concurs, the mayor shall resume the exercise of his or her powers and duties. If both the mayor and mayor pro tempore are absent from a meeting, the Board may elect from among its members a temporary chairman to preside at the meeting with all of the powers specified for the mayor.

### **Rule 9. When the Presiding Officer is in Active Debate**

If the mayor or other presiding officer becomes actively engaged in debate on a particular proposal, he or she may, but is not required to, designate another Board member to preside over the debate. The mayor or other presiding officer shall resume presiding as soon as action on the matter is concluded.

### **Rule 10. Action by the Board**

- A. The Board shall proceed by motion, except as otherwise provided for in Rule 4 and in Rule 31. Any member may make a motion. The mayor may, in his/her discretion, allow informal discussion about a matter before the Board, prior to a motion being placed on the floor by a Board member.
- B. Except where expressly required by law, the adoption of a Resolution shall not be required for any action by the Board or for the exercise of any power or authority by the Board, including but not limited to approval of contracts and adoption of ordinances.

**Rule 11. Second Required**

A motion shall require a second unless otherwise required by law.

**Rule 12. One Motion at a Time**

A member may make only one motion at a time.

**Rule 13. Substantive Motions**

A substantive motion is out of order while another substantive motion is pending.

**Rule 14. Adoption by Majority Vote**

A motion shall be adopted by a majority of the votes cast, a quorum as defined in Rule 27 being present, unless otherwise required by these rules or the laws of North Carolina. A majority is more than half of the votes cast, a quorum being present, except when a larger majority is otherwise required by these Rules or by law.

**Rule 15. Voting by Written Ballot**

The Board may choose by majority vote to use written ballots in voting on a motion. Such ballots shall be signed, and the minutes of the Board shall show the vote of each member voting. The ballots shall be available for public inspection in the office of the Town Clerk immediately following the meeting at which the vote took place and until the minutes of that meeting are approved, at which time the ballots may be destroyed. Voting by secret ballot is prohibited.

**Rule 16. Debate**

The mayor shall state the motion and then open the floor to debate on it. The mayor shall preside over the debate according to the following general principles:

- (a) The maker of the motion is entitled to speak first;
- (b) A member who has not spoken on the issue shall be recognized before someone who has already spoken;
- (c) To the extent possible, the debate shall alternate between proponents and opponents of the measure.

**Rule 17. Ratification of Actions**

To the extent permitted by law, the Board may ratify any previous actions taken by the Board to correct procedural or other irregularities, or for such other reasons deemed appropriate by the Board in its discretion. The Board may also ratify actions taken on its behalf, but without its prior approval. A motion to ratify is a substantive motion.

**Rule 18. Procedural Motions**

(A) Certain Motions Allowed. In addition to substantive proposals, only the following procedural motions, and no others, are in order. Unless otherwise noted, each motion is debatable, may be amended, and requires a majority of the votes cast, a quorum being present, for adoption. Procedural motions are in order while a substantive motion is pending and at other times, except as otherwise noted.

(B) Order of Priority of Motions. In order of priority (if applicable), the procedural motions are:

Motion 1. To Appeal a Procedural Ruling of the Presiding Officer. A decision of the presiding officer ruling a motion in or out of order, determining whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks, or entertaining and answering a question of parliamentary law or procedures may be appealed to the Board, as specified in Rule 7. This appeal is in order immediately after such a decision is announced and at no other time. The member making the motion need not be recognized by the presiding officer and the motion, if timely made, may not be ruled out of order.

Motion 2A. To Adjourn. This motion may be made only at the conclusion of Board consideration of a pending substantive matter; it may not interrupt deliberation of a pending matter. A motion to recess (or adjourn) to a time and place certain shall also comply with the requirements of Rule 2(c).

Motion 2B. To Adjourn or Recess to a Time Certain.

Motion 3. To Take a Brief Recess.

Motion 4. Call to Follow the Agenda. The motion must be made at the first reasonable opportunity, or the right to make it is waived for the out-of-order item in question.

Motion 5. To Suspend the Rules. The Board may not suspend provisions of the rules that state requirements imposed by law on the Board. For adoption, the motion requires a vote equal to two-thirds of the actual membership of the Board, excluding the mayor, unless he or she may vote in all cases, and vacant seats.

Motion 6. To Go into Closed Session. The Board may go into closed session only for one or more of the permissible purposes listed in G.S. § 143-318.11(a). The motion to go into closed session shall cite one or more of these purposes and shall be adopted at an open meeting. A motion based on G.S. § 143-318.11(a)(1) shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on G.S. § 143-318(a)(3) shall identify the parties in each existing lawsuit concerning which the Board expects to receive advice during the closed session, if in fact such advice is to be received.

Motion 7. To Leave Closed Session.

Motion 8. To Divide a Complex Motion and Consider it by Paragraph. The motion is in order whenever a member wishes to consider and vote on subparts of a complex motion separately.

Motion 9. To Defer Consideration. The Board may defer a substantive motion for later consideration at an unspecified time. A substantive motion the consideration of which has been deferred expires (100) days thereafter unless a motion to revive

consideration is adopted. If consideration of a motion has been deferred, a new motion with the same effect cannot be introduced while the deferred motion remains pending (has not expired). A member who wishes to revisit the matter during that time must take action to revive consideration of the original motion (Rule 18(b), Motion 14), or else move to suspend the rules (Rule 18(b), Motion 5).

Motion 10. Motion for the Previous Question. The motion is not in order until there have been at least 10 minutes of debate, and every member has had an opportunity to speak once.

Motion 11. To Postpone to a Certain Time or Day. If consideration of a motion has been postponed, a new motion with the same effect cannot be introduced while the postponed motion remains pending. A member who wishes to revisit the matter must either wait until the specified time, or move to suspend the rules (Rule 18(b), Motion 5).

Motion 12. To Refer a Motion to a Committee. The Board may vote to refer a substantive motion to a committee for its study and recommendations. Sixty days or more after a substantive motion has been referred to a committee, the introducer of the substantive motion may compel consideration of the measure by the entire Board, whether or not the committee has reported the matter to the Board.

Motion 13. To Amend.

(a) An amendment to a motion must be pertinent to the subject matter of the motion. An amendment is improper if adoption of the motion with that amendment added would have the same effect as rejection of the original motion.

(b) A motion may be amended, and that amendment may be amended, but no further amendments may be made until the last-offered amendment is disposed of by a vote.

(c) A proposal to substitute completely different wording for a motion or an amendment shall be treated as a motion to amend-

Motion 14. To Revive Consideration. The Board may vote to revive consideration of any substantive motion earlier deferred by adoption of Motion 9 of Rule 18(b). The motion is in order at any time within (100) days after the day of a vote to defer consideration. A substantive motion on which consideration has been deferred expires (100) days after the deferral unless a motion to revive consideration is adopted.

Motion 15. To Reconsider. The Board may vote to reconsider its action on a matter. The motion to do so must be made by a member who voted with the prevailing side (the majority side except in the case of a tie; in that case the "nos" prevail) and at the meeting during which the original vote was taken, including any continuation of that meeting through recess (or adjournment) to a time and place certain. The motion cannot interrupt deliberation on a pending matter, but is in order at any time before final adjournment of the meeting.



Motion 16. To Rescind or Repeal. The Board may vote to rescind actions it has previously taken or to repeal items that it has previously adopted. The motion is not in order if rescission or repeal of an action is forbidden by law.

Motion 17. To Prevent Reintroduction for Six Months. The motion shall be in order immediately following the defeat of a substantive motion and at no other time. The motion requires for adoption a vote equal to two-thirds of the actual membership of the Board excluding the mayor, unless he or she may vote in all cases, and vacant seats. If adopted, the restrictions imposed by the motion remains in effect for six months or until the next organizational meeting of the Board, whichever occurs first.

### **Rule 19. Renewal of Motion**

A motion that is defeated may be renewed at any later meeting unless a motion to prevent reintroduction has been adopted.

### **Rule 20. Withdrawal of Motion**

A motion may be withdrawn by the introducer at any time before it is amended or before the presiding officer puts the motion to a vote, whichever occurs first.

### **Rule 21. Duty to Vote**

**(a) Duty to Vote.** Every Board member must vote except when excused from voting as provided by this rule.

**(b) Grounds for Excusal.** A member may be excused from voting on a matter involving the member's own financial interest or official conduct, though not if the proposal in question is one to alter the compensation or allowances paid to Board members. Members may also be excused from voting when prohibited from voting under G.S. § 14-234 (contract providing direct benefit to member), G.S. § 160D-109(a) (legislative zoning decision likely to have a direct, substantial, and readily identifiable financial impact on member), or G.S. § 160D-109(d) (member's participation in quasi-judicial decision would violate affected person's right to an impartial decision maker). Questions about whether a basis for excusal exists should be directed to the Town attorney.

### **(c) Procedure for Excusal.**

- (1) At member's request. Upon being recognized at a duly called meeting of the Board, a member who wishes to be excused from voting shall so inform the mayor, who must then submit the matter to a vote of the remaining members present. If a majority of the remaining members present vote to excuse the member, the member is excused from voting on the matter.
- (2) On the Board's initiative. Even when a member has not asked to be excused from voting on a matter, a majority of the remaining Board members present may by motion and vote excuse the member from voting if grounds for doing so exist under paragraph (b).

**(d) Consequence of Non-Excused Failure to Vote.** Except as specified in paragraph (e), if a member who has not been excused from voting fails to vote on a

matter, the member's failure to vote shall be recorded as an affirmative vote, provided

- (1) the member is physically present in the Board chamber or
- (2) the member has physically withdrawn from the meeting without being excused by majority vote of the remaining members present.

**(e) Failure to Vote on Certain Zoning Matters.** A member's unexcused failure to vote shall not be recorded as an affirmative vote if the motion concerns a proposal to amend, supplement, or repeal a zoning ordinance development regulation. Instead, the member's unexcused failure to vote shall be recorded as an abstention.

## **Rule 22. Introduction of Ordinances**

A proposed ordinance shall be deemed to be introduced on the date the subject matter is first voted on by the Board. The Board votes on the subject matter of a proposed ordinance when it votes on whether to adopt or make changes to the proposed ordinance.

## **Rule 23. Adoption of Ordinances and Approval of Contracts**

(A) Generally. An affirmative vote equal to a majority of all the members of the Board not excused from voting on the question in issue (including the mayor's vote in case of an equal division) shall be required to adopt an ordinance, to take any action that has the effect of an ordinance, or to make, ratify, or authorize any contract on behalf of the Town. In addition, no ordinance or action that has the effect of an ordinance, except an ordinance on which a public hearing must be held pursuant to G.S. § 160D-601 before the ordinance may be adopted, may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two-thirds of all the actual membership of the Board, excluding vacant seats, and not including the mayor unless he or she has the right to vote on all questions before the Board. No ordinance shall be adopted unless it has been reduced to writing before a vote on adoption is taken.

(B) **Amendment or Repeal of Ordinances.** The same voting requirements that govern the adoption of a proposed ordinance shall apply to the amendment or repeal of such ordinance.

## **Rule 24. Adoption of the Budget Ordinance**

Notwithstanding the provisions of any Town Charter, general law, or local act:

1. Any action with respect to the adoption or amendment of the budget ordinance may be taken at any regular or special meeting of the Board by a simple majority of those present and voting, a quorum being present;
2. No action taken with respect to the adoption or amendment of the budget ordinance need be published or is subject to any other procedural requirement governing the adoption of ordinances or resolutions by the Board; and

3. The adoption and amendment of the budget ordinance and the levy of taxes in the budget ordinance are not subject to the provisions of any Town Charter or local act concerning initiative or referendum.

During the period beginning with the submission of the budget to the Board and ending with the adoption of the budget ordinance, the Board may hold any special meetings that may be necessary to complete its work on the budget ordinance. Except for the notice requirements of the open meeting law, which continue to apply, no provision of law concerning the call of special meetings applies during that period so long as: (a) each member of the Board has actual notice of each special meeting called for the purpose of considering the budget, and (b) no business other than consideration of the budget is taken up. This rule does not allow, and may not be construed to allow, the holding of closed meetings or executive sessions by the Board if it is otherwise prohibited by law from holding such a meeting or session.

### **Rule 25. Quasi-judicial (Evidentiary) Hearings**

All quasi-judicial (evidentiary) hearings of the Board shall be conducted in accordance with applicable law and in accordance with the procedures provided by this Rule. The Mayor shall have the authority to determine the conduct, rules and procedure of all quasi-judicial (evidentiary) hearings coming before the Board not addressed by this Rule, whether generally applicable to all quasi-judicial hearings or to a particular hearing. The mayor shall also have the authority to rule on the admissibility of evidence and all other procedural issues arising as part of a quasi-judicial (evidentiary) hearing. Notwithstanding the foregoing the mayor may choose to require any procedural or evidentiary issue arising at a quasi-judicial (evidentiary) hearing to be acted upon by the Board.

Appearance of the Parties. Any party may appear in person or by agent or by attorney at the hearing. The Board shall not permit the unauthorized practice of law by a non-lawyer or not properly licensed lawyer at the hearing.

1. Order of Business for the Hearing. The order of business for hearing shall be as follows:
  - a. The mayor, or such other person as the mayor may direct, shall give an opening statement regarding the nature of the hearing and the process to be followed.
  - b. The mayor, or such other person as the mayor may direct, shall poll all Board members participating regarding any ex parte communications, bias, or conflicts of interest.
  - c. All participants in the hearing shall be identified. Issues regarding standing, permitted level of participation of the participants and other jurisdictional issues shall be addressed. Only persons who have standing will be recognized as a party to the hearing. Other interested persons who do not have standing may testify, but will not be allowed to offer opening or closing statements, call witnesses, or cross examine witnesses.
  - d. All persons who will testify must be placed under oath before testifying.

- e. Town staff shall present an overview of the matter, including a summary of the facts and relevant ordinance provisions. Staff shall also present the application, supporting materials, staff report, and any other written materials received and distributed prior to the hearing for introduction into the hearing record.
- f. The Board shall permit the parties (not other interested persons) to offer opening statements.
- g. The party(ies) bearing the burden of proof or production shall present evidence in support of the relief requested from the Board.
- h. The opposing party(ies) shall present evidence in support of their position to the Board.
- i. Other interested persons who have been identified may present relevant evidence.
- j. The party(ies) bearing the burden of proof or production may present rebuttal evidence. Surrebuttal may be permitted at the Board's discretion. Only parties (not other interested persons) will be permitted to introduce rebuttal and surrebuttal evidence.
- k. Closing statements and arguments may be made by parties to the case.
- l. The Board shall deliberate on and make a determination of the case.

## 2. Rules Governing Conduct of the Hearing.

- a. Witness may be called and factual evidence may be submitted.
- b. The mayor must recognize witnesses before they are heard and confirm that they are under oath.
- c. The mayor shall allow all witnesses to be heard, but may limit testimony or evidence that is irrelevant, repetitive, incompetent, hearsay, or inadmissible opinion testimony.
- d. The mayor shall allow the parties to the case to make direct and cross-examination of witnesses and to present rebuttal evidence.
- e. The mayor may establish reasonable procedures to assure that the hearing is conducted in a fair, impartial and efficient manner.
- f. Board members may ask questions of any witness.
- g. The Board shall not be limited to such evidence as would be admissible in a court of law (except such evidence requiring expert opinion), but all decisions must be based on competent, material, and substantial evidence properly placed in the hearing record.
- h. Board members are discouraged from viewing the premises at issue before the hearing, but if they do so, any key facts observed by members shall be disclosed at the hearing and made part of the record.
- i. Upon completion of the presentation of evidence, Board members shall discuss the case among themselves in open session and may recall any witnesses to ask further questions and otherwise deliberate among themselves.

- j. Board members shall not discuss the case or give opinions on the evidence until presentation of the case is completed.
3. Rehearings. An application for rehearing may be made to the Board if permitted by the ordinance at issue. Such application must contain a statement of alleged facts that constitute a substantial change in facts or conditions of the matter. The Board shall consider the application (without argument from the applicant) and determine whether the facts alleged, if true, would constitute a substantial change in circumstances or conditions. If the Board determines that such facts, if true would not constitute a substantial change in circumstances or conditions, the Board shall deny the application. If the Board decides that such alleged facts may constitute a substantial change in circumstances or conditions, the Board shall hold a brief evidentiary hearing, allowing participation by all parties participating in the underlying hearing. No new parties may be allowed to participate. If the Board decides that the facts and conditions are true and constitute a substantial change in circumstances and conditions, the Board shall hold a new evidentiary hearing as if the matter were a new application.
4. Decisions. The Board shall make a written decision within a reasonable period of time from completion of the evidentiary hearing. The required majority to make a decision shall be such as is required by law or ordinance for the matter being considered by the Board. A motion to grant a special use permit shall include such conditions as are desired to be made a part of the decision. All decisions shall be reduced to writing, and such contain such findings of fact and conclusions of law sufficient to support the decision made by the Board. Decisions shall be effective the date the written decision is filed with the Clerk to the Board, unless otherwise provided by law or ordinance.

#### **Rule 26. Closed Sessions**

The Board may hold closed sessions as provided by law. The Board shall only commence a closed session after a motion to go into closed session has been made and adopted during an open meeting. The motion shall state the purpose of the closed session. If the motion is based on G.S. § 143-318.11(a)(1) (closed session to prevent the disclosure of privileged or confidential information or information that is not considered a public record), it must also state the name or citation of the law that renders the information to be discussed privileged or confidential. If the motion is based on G.S. § 143-318.11(a)(3) (consultation with attorney; handling or settlement of claims, judicial actions, or administrative procedures), it must identify the parties in any existing lawsuits concerning which the public body expects to receive advice during the closed session. The motion to go into closed session must be approved by the vote of a majority of those present and voting. The Board shall terminate the closed session by a majority vote.

Only those actions authorized by statute may be taken in closed session. A motion to adjourn or recess shall not be in order during a closed session.

**Rule 27. Quorum**

A majority of the actual membership of the Board plus the mayor, excluding vacant seats, shall constitute a quorum. A majority is more than half. A member who has withdrawn from a meeting without being excused by majority vote of the remaining members present shall be counted as present for purposes of determining whether or not a quorum is present.

**Rule 28. Public Hearings**

Public hearings required by law or deemed advisable by the Board shall be called by motion or resolution of the Board that sets forth the subject, date, place and time of the hearing. The mayor may limit the length of time allotted for each speaker. The Board may adopt rules to govern a public hearing, including but not limited to, rules (a) fixing the maximum time allotted to each speaker; (b) providing for the designation of spokespersons for groups of persons supporting or opposing the same positions; (c) providing for the selection of delegates from groups of persons supporting or opposing the same positions when the number of persons wishing to attend the hearing exceeds the capacity of the hall (so long as arrangements are made, in the case of hearings subject to the open meetings law, for those excluded from the hall to listen to the hearing); and (d) providing for the maintenance of order and decorum in the conduct of the hearing.

All notice and other requirements of the open meetings law applicable to Board meetings shall also apply to public hearings at which a majority of the Board is present; such a hearing is considered to be a part of a regular or special meeting of the Board. These requirements also apply to hearings conducted by appointed or elected committees of the Board, if a majority of the committee is present. A public hearing, for which any notice required by the open meetings law or other provisions of law has been given may be continued to a time and place certain without further advertisement, except that notice of the continuance shall be posted on the Town's website prior to the time that the public hearing shall reconvene, preferably 48 hours in advance. The requirements of Rule 2(c) shall be followed in continuing a hearing at which a majority of the Board is present.

The Board may vote to delegate to Town staff members, as appropriate, the authority to schedule, call, and give notice of public hearings required by law or the Board. The Board shall provide adequate guidelines to assist staff members in fulfilling this responsibility, and it shall not delegate the responsibility in cases where the Board itself is required by law to call, schedule, or give notice of the hearing.

At the time appointed for the hearing, the mayor or his or her designee shall call the hearing to order and then preside over it. When the allotted time expires or when no one wishes to speak who has not done so, the presiding officer shall declare the hearing ended.

Notwithstanding the foregoing, during a duly declared State of Emergency within the municipal limits of the Town of Huntersville, and for thirty (30) days following the

termination of the State of Emergency, a public hearing may be called by the Town Manager by signing a Notice of Public Hearing.

### **Rule 29. Quorum at Public Hearings**

A quorum of the Board shall be required at all public hearings required by state law. If a quorum is not present at such a hearing, the hearing shall be continued until the next regular Board meeting without further advertisement.

### **Rule 30. Minutes**

Full and accurate minutes of the Board proceedings, including closed sessions, shall be kept. The Board shall also keep a general account of any closed session so that a person not in attendance would have a reasonable understanding of what transpired. These minutes and general accounts shall be open to inspection of the public, except as otherwise provided in this rule. The exact wording of each motion and the results of each vote shall be recorded in the minutes, and on the request of any member of the Board, the "ayes" and "nos" upon any question shall be taken. Members' and other persons' comments may be included in the minutes if the Board approves.

Minutes and general accounts of closed sessions shall be deemed sealed until unsealed by action of the Board. Such sealed minutes and general accounts may be withheld from public inspection so long as public inspection would frustrate the purpose of the closed session.

### **Rule 31. Appointments**

The Board may consider and make appointments to other bodies, including its own committees, if any, only in open session. The Board may not consider or fill a vacancy among its own membership except in open session.

The mayor shall not have a right to vote on appointments that come before the Board, except to break a tie vote.

Rather than proceeding by motion, the Board shall use the following procedure to make appointments to various other boards and offices: The mayor shall open the floor for nominations, whereupon the names of possible appointees may be put forward by the Board members. Each Board member shall be permitted to nominate the same number of candidates as there are vacancies to be filled. At the close of the nominations, the Clerk shall call the roll of the members, and each member shall cast his or her vote(s). Each member shall be permitted to vote for as many candidates as there are vacancies to be filled.

Votes from a majority of the members voting shall be required for appointment to each vacant position. During such voting, a member may cast all of his or her votes or fewer than all of them, but he or she shall not cast more than one vote for a single candidate. Where deemed appropriate by the Mayor, the vacant positions may be filled one seat at a time, with each Board member being allowed to nominate and vote for one candidate at a time. If no candidate receives a majority vote, the appointment may be rolled to the next regular meeting of the Board. The incumbent shall continue to serve until a successor is appointed.



### **Rule 32. Committees and Boards**

(A) Establishment and Appointment. The Board or the mayor may, if the mayor has delegated that power by the Board, establish and appoint members for such temporary and standing Town committees and boards as are needed to help carry on the work of Town government. Any specific provisions of law relating to particular committees and boards shall be followed. Board of Commissioner members appointed to a board or committee shall be deemed to be serving on such board of committee in an ex officio capacity.

(B) Open Meetings Law. The requirements of the open meetings law shall apply to all elected or appointed authorities, boards, commissions, councils, or other bodies of the Town that are composed of two or more members and that exercise or are authorized to exercise legislative, policy-making, quasi-judicial, administrative, or advisory functions. However, the law's requirements shall not apply to a meeting solely among the Town's professional staff.

### **Rule 33. Amendment of the Rules**

These rules may be amended at any regular meeting or at any properly called special meeting that includes amendment of the rules as one of the stated purposes of the meeting, so long as the amendment is consistent with the Town Charter, general law, and generally accepted principles of parliamentary procedure. Adoption of an amendment shall require an affirmative vote equal to or greater than two-thirds of all the actual membership of the Board, including vacant seats, and not including the mayor unless he or she has the right to vote on all questions before the Board.

### **Rule 34. Remote Participation in Meetings.<sup>5</sup>**

A member who does not attend a meeting may participate in the meeting by electronic means, but only for the limited purposes of listening and taking part in debate. The member may neither be counted toward a quorum nor vote on any matter before the Board. Electronic means may include telephone, Skype, FaceTime, or other similar methods of participation.

### **Rule 35. Broadcasting and Recording Meetings.**

**(a) Right to Broadcast and Record.** Any person may photograph, film, tape-record, or otherwise reproduce any part of a Town Board of Commissioner meeting that must take place in open session. Except as provided in paragraph (c) of this rule, any radio or television station may broadcast any such part of a Board meeting.

**(b) Advance Notice.** Any radio or television station that plans to broadcast any portion of a Board meeting shall so notify the Town Manager no later than twenty-four hours before the meeting. The failure to provide notice is not, by itself, grounds for preventing the broadcast of a Board meeting.

**(c) Equipment Placement.** The Town Manager may regulate the placement and use of camera or recording equipment in order to prevent undue interference with a Board

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<sup>5</sup> This rule is not to be confused with Rule 2(D). Rule 2(D) only applies in the case of a declared State of Emergency. This rule applies in all other circumstances.

meeting, so long as he or she allows the equipment to be placed where it can carry out its intended function. If the Town Manager determines in good faith that the equipment and personnel necessary to broadcast, photograph, or record the meeting cannot be accommodated without undue interference to the meeting, and an adequate alternative meeting room is not readily available, the Town Manager may require the pooling of the equipment and the personnel operating it.

**(d) Alternative Meeting Site.** If the news media request an alternative meeting site to accommodate news coverage, and the Board grants the request, the news media making the request shall pay the costs incurred by the Town in securing an alternative meeting site.

**Rule 36. Reference to Robert's Rules of Order Newly Revised**

To the extent not provided for in these rules, and to the extent it does not conflict with North Carolina law or with the spirit of these rules, the Board shall refer to *Robert's Rules of Order Newly Revised*, to answer unresolved procedural questions.

**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Nathan Farber, Planner II

**Date:** December 18, 2023

**Subject:** Petition #R23-06 - Beatties Ford Family Entertainment

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**EXPLAIN REQUEST:**

Discussion requested by Commissioners Bergsman and Quarles.

**ACTION RECOMMENDED:**

Consider directing staff to call for and readvertise a public hearing.

**FINANCIAL IMPLICATIONS:**

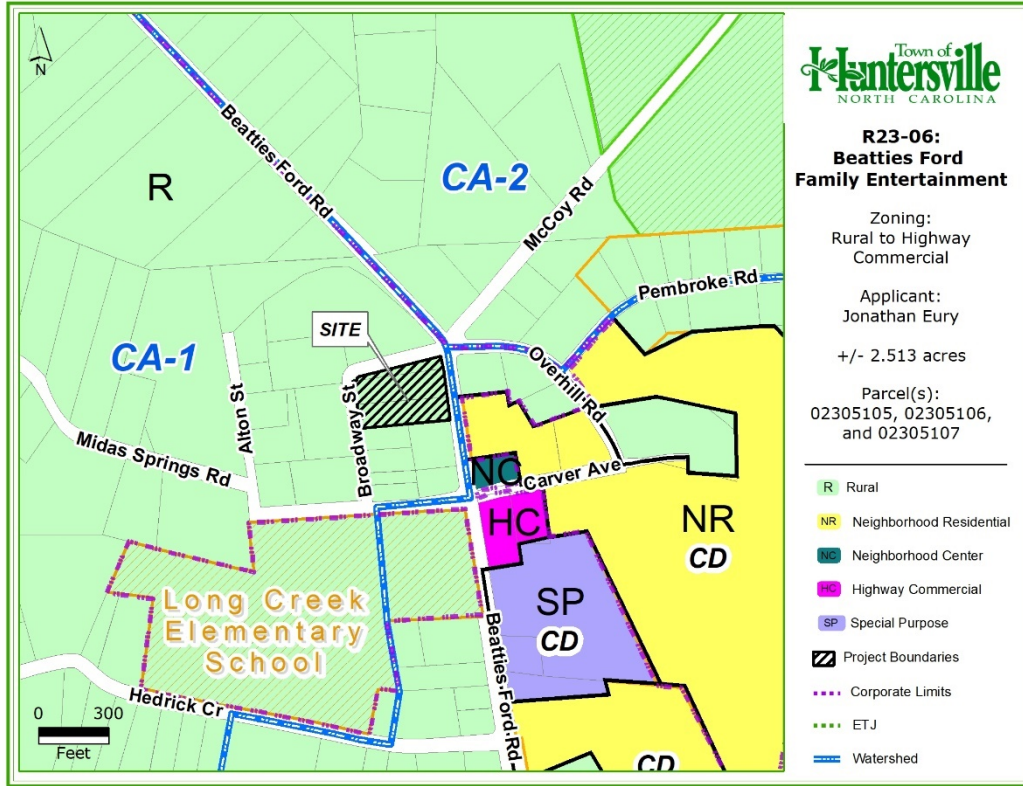
None

**ATTACHMENTS:**

1. R23-06 TB Staff Report
2. Attachment A - Rezoning Application
3. Attachment B - R23-06 Rezoning Plan
4. Attachment C - Neighborhood Meeting Report (June 24, 2023)
5. Attachment D - APO Notification
6. Attachment E - Citizen Email
7. Updated Site Plan (Nov 23')

## Petition R23-06 Beatties Ford Family Entertainment

### PART 1: PROJECT SUMMARY



**Applicant:** Jonathan Eury,  
Katie Carpenter

**Property Owner:** Jonathan  
Eury, Katie Carpenter

**Property Address:** 9349, 9339,  
9331 Beatties Ford Rd

**Project Size:** (+/-) 2.513 acres

**Parcel Numbers:** 02305105,  
02305106, 02305107

**Current Zoning:** Rural (R)

**Current Land Use:** Single  
Family.

**Proposed Zoning:** Highway  
Commercial Conditional  
District (HC-CD)

**Proposed Land Use:**  
Commercial & Outdoor  
Recreation

1. Purpose: Rezone +/- 2.513 acres west of Beatties Ford Rd. from Rural to Highway Commercial Conditional District (HC-CD) for indoor and outdoor recreation and commercial uses.
2. Adjoining Zoning and Land Uses.
  - North: Rural – Currently Vacant and Single Family (Vacant).
  - South: Rural - Single Family.
  - East: Rural and Neighborhood Residential Conditional District – Single Family (Oak Grove Hill Subdivision Under Construction).
  - West: Rural – Long Creek Elementary & Single Family.
3. A neighborhood meeting was held on June 24, 2023, and the questions asked by residents and the responses from the applicants are summarized in the Neighborhood Meeting Report (see Attachment C).
4. Notice for this rezoning petition was sent via a postcard to adjoining property owners; a legal ad placed in the Charlotte Observer; and posting of rezoning signs on the property along Beatties Ford Rd.

### PART 2: REZONING/SITE PLAN

The proposed Beatties Ford Family Entertainment Conditional District Rezoning Plan is summarized as follows:

- Transforming the existing single-family home into a rentable meeting/ office space.

- Open lawn area for Outdoor Recreation, Farmer's Market, and Movies.
- 30' Buffer along the south of the property will use existing and new vegetation to create a barrier between neighboring residential properties. A modification request has been made regarding this buffer (See below).
- Approximately 270' LF of side path will be installed along Beatties Ford Rd.
- Minimum Tree Preservation (Specimen Trees) for the Highway Commercial District is 30% Specimen Trees. The applicant is proposing to save 85% of existing specimen Trees.
- There are no identified Heritage Trees on site.
- Minimum Parking requirements for Commercial/Industrial/Office uses require 1 space per 500 S.F. The applicant is proposing to provide 16 spaces. The 3,663 S.F. existing structure would require the site to provide 8 spaces. A modification request is being made for parking surface materials (See Below).
- No changes to the elevations of existing structures have been indicated. An open-air covered area is proposed to the south of the home.
- The applicant has stated that the three parcels will be recombined.
- The applicant has noted as a condition of approval that 7000 S.F. of impervious will be transferred from parcel #02305213. The Impervious Transfer is completed administratively. The rezoning area is located within the Mountain Island Lake Critical Area-1 Watershed (6%).
- Planning and Transportation staff have minor outstanding site plan comments that need to be addressed before final plan approval.
- **The applicant intends to voluntarily annex their lot into the Town of Huntersville.**
- Three (3) Ordinance Modifications are proposed:

1. Article 6.1 (G): All commercial driveway and parking areas shall be paved with asphalt, concrete, or brick pavers except for areas used for overflow, special events, peak parking, and Riding Academies and Commercial Stables. Any non-paved surface used for overflow, special events, and peak parking that cannot be maintained with healthy, living turf grass or similar ground cover shall be paved with asphalt, concrete, pervious pavement, or brick pavers.

**APPLICANT PROPOSAL** – The applicant is requesting to pave the driveway through the parking area but use mulch for the individual parking stalls.

**STAFF COMMENT** - The use of a material not listed for use with a commercial parking area for required parking is not consistent with the intent of the Zoning Ordinance, staff DOES NOT SUPPORT this modification request.

2. Article 5.1.3: Be bordered by sidewalks on both sides, with the exception of ditch-type local streets, alleys, and the undeveloped edge of parkways (see Article 7.11). Sidewalks on one side of the road may be permitted in the Rural zone as an incentive to protect water quality.

**APPLICANT PROPOSAL** – The applicant is requesting to not have to install sidewalks along Broadway Street.

**STAFF COMMENT** – Staff DOES NOT SUPPORT this modification request as it is the intent of the Zoning Ordinance to provide pedestrian access and safety along all public streets. The Beatties Ford Rd Corridor Small Area Plan specifically calls for “creating a network of community-friendly streets that provides for the safe, effective, and efficient movement of all modes of travel including walking, cycling, riding, and driving”. The small area plan would not support the modification request to not provide a sidewalk along Broadway St.

3. Article 7.5.3: Buffer Yards; Function - A buffer yard shall function as an opaque or semi-opaque barrier between the viewer and the use or structure to be buffered.

**APPLICANT PROPOSAL** – The applicant is requesting to allow an existing storage shed to encroach into the required 30 ft buffer on the south side of the property.

**STAFF COMMENT** –The existing vegetation and additional vegetation required by the buffer would mitigate the visual impact of the existing structure from the neighboring property. This is in keeping with the Spirit of the Ordinance, staff DOES SUPPORT this modification request.

### PART 3: TRANSPORTATION ISSUES

#### **Traffic Impact Analysis (TIA)**

A Town TIA for the proposed project was not required.

#### **Intersection Improvement Project**

The purpose of the Beatties Ford at McCoy Intersection project is to improve safety and traffic movements by removing one of the five legs of the intersection (Overhill Rd) and installing a traffic signal. Utility coordination with Charlotte Water and Duke Energy is currently underway, and Right-of-Way plans are being finalized.

### PART 4: REZONING CRITERIA

Article 11.4.7(d) of the Zoning Ordinance states that “in considering any petition to reclassify property, the Planning Board in its recommendation and the Town Board in its decision shall take into consideration any identified relevant adopted land-use plans for the area including, but not limited to, comprehensive plans, strategic plans, district plans, area plans, neighborhood plans, corridor plans, and other land-use policy documents”.

#### 2040 Huntersville Community Plan



STAFF COMMENT – The 2040 Huntersville Community Plan DOES NOT SUPPORT this project through the following sections:

- **Policy LU 6.1:** A mix of land uses is encouraged in Mixed-Use Centers, Activity Centers, Employment Centers identified on the Future Land Use Map.  
**STAFF COMMENT:** LU 6.1 does not support the request as this rezoning is not located within a Mixed-Use, Activity, or Employment Center. The site is currently surrounded by residential properties.
- **Policy LU 6.2:** Commercial uses are encouraged in the Town Core and as specified in adopted Small Area Plans.  
**Staff Comment:** LU 6.2 does not support the request as the rezoning request is located within the Rural Conservation and Critical Watershed Future Land Use areas.
- **Policy LU 6.3:** Small scale, neighborhood-serving commercial and office uses may be allowed in Town Core and Moderate Density areas specified on the Future Land Use map at key locations if designed in a context sensitive manner.

**STAFF COMMENT:** LU 6.3 does not support the rezoning as small scale commercial and office uses are specified on the Future Land Use map to be allowed within the Town Core and Moderate Density areas, not in the current Rural Conservation area that the rezoning is located in.

- **EOS 10.2:** Prioritize neighborhood improvements recommended in small area plans.
  - Working with community members to revisit/confirm street and sidewalk improvement recommendations from small area plans, including those in the East Huntersville / Pottstown.

**Staff Comment:** EOS 10.2 does not support the rezoning as the Beatties Ford Rd Corridor Small Area Plan specifically calls for “creating a network of community-friendly streets that provides for the safe, effective, and efficient movement of all modes of travel including walking, cycling, riding, and driving”. The small area plan would not support the modification request to not provide a sidewalk along Broadway St.

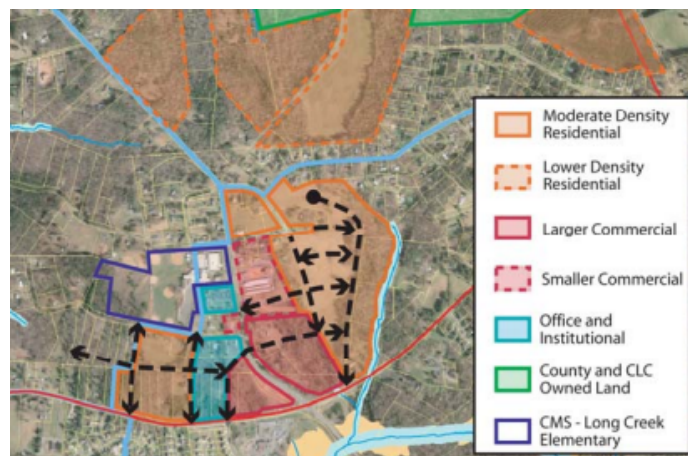
Beatties Ford Rd Corridor Small Area Plan (2007)



Preserve the existing rural character: The study area will continue to develop as a low density, predominantly residential district, as established by the Town's overall planning framework. Future commercial development within the study area should be focused at NC 73 and at Mount Holly - Huntersville Road, with an additional center at the intersection of Hambright Road with BFR. In conjunction

The Beatties Ford Rd Corridor Small Area Plan created a vision for future land use for which the area should remain and develop as a low-density residential district. The plan calls out the Beatties Ford Rd and Hambright Intersection as the appropriate area for future commercial development. The rezoning site falls within the study area that should remain low-density and primarily residential.

Beatties Ford Rd./Mt. Holly-Huntersville Rd Small Area Plan (2005)





The Beatties Ford Rd./Mt. Holly-Huntersville Rd Small Area Plan created a vision for the future commercial and residential growth for the intersection at Beatties Ford Rd and Mt. Holly Huntersville Rd. The plan calls for higher intensity commercial development to be focused closer to Hambright Rd and then decrease intensity the farther your travel north on Beatties Ford Rd. The rezoning site does not fall into the plans commercial or residential zones for development.

**Article 11 Section 11.4.7(e) of the Zoning Ordinance states that: “in considering any petition to reclassify property the Planning Board in its recommendation and the Town Board in its decision should consider:**

- 1. Whether the proposed reclassification is consistent with the overall character of existing development in the immediate vicinity of the subject property.**

STAFF COMMENT:

The property is surrounded by residential properties such that the higher intensity proposed uses would not be consistent with existing development in the immediate vicinity of the subject property. The proposed rezoning for the Beatties Ford Family Entertainment is not consistent with envisioned uses and development patterns set forth in the 2040 Community Plan and Beatties Ford Rd Corridor Small Area Plan.

- 2. The adequacy of public facilities and services intended to serve the subject property, including but not limited to roadways, transit service, parks and recreational facilities, police and fire protection, hospitals and medical services, schools, stormwater drainage systems, water supplies, and wastewater and refuse disposal.**

STAFF COMMENT:

- A Transportation Impact Analysis was not required – see Part 3 of this report.
- The property is currently served by a septic system.
- The property is currently being served by Charlotte Water.

- 3. Whether the proposed reclassification will adversely affect a known archeological, environmental, historical or cultural resource.”**

STAFF COMMENT:

Planning staff has no indication that the request will adversely affect known archeological, environmental, or cultural resources. Currently, the site is not encumbered by any historic easements or deed restrictions. The rezoning site is located within the Mountain Island Lake Critical Area-1 Watershed. The applicant has noted as a condition of approval that 7000 S.F. of impervious will be transferred from parcel #02305213. The Impervious Transfer is completed administratively.

## **PART 5: STAFF RECOMMENDATION**

In considering the proposed rezoning petition R23-06, Beatties Ford Family Entertainment, Staff does not recommend approval for the following reasons:

- The Rezoning is not consistent with the Huntersville 2040 Community Plan, specifically, Policies LU 6.1, LU 6.2, LU 6.3, and EOS 10.2.
- The Rezoning is not consistent with the Beatties Ford Rd Corridor Small Area Plan and the Beatties Ford Rd / Mt. Holly-Huntersville Rd Small Area Plan.
- The Rezoning is not consistent with the existing development patterns in the vicinity.
- The proposed use is an increase in intensity in an area set aside for low-intensity residential development and would set a precedent to develop Rural Zoned land within a Critical Area Watershed as Commercial.
- Requested modifications of #1 (Parking Surface Material) and #2 (No Broadway St Sidewalks) are not in keeping with the spirit of the Ordinance and therefore not supported.

## **PART 6: PUBLIC HEARING COMMENTS**



A Public Hearing was heard on August 7, 2023. Seven residents spoke in favor of the rezoning. Three residents of the adjacent neighboring properties voiced concerns over increased traffic, noise, and not being harmonious with the surrounding neighborhood. Since the Public Hearing Staff has received two emails voicing further concern with the rezoning. Staff has also received a petition with 32 signatures from the surrounding long creek neighborhood voicing similar concerns. (See Attachment E)

#### **PART 7: PLANNING BOARD RECOMMENDATION**

The Planning Board met on August 22, 2023, with a unanimous 8-0 vote in favor the of the proposed rezoning. F. Gammon made an amended motion to recommend approval of petition R23-06, Beatties Ford Family Entertainment, the Planning Board recommends approval of the amendment. The amendment is consistent with the Huntersville 2040 Community Plan Policy LU-1: Encourage a development pattern that follows the Future Land Use Map in that the development is located within the Long Creek Village Activity Center, and provides a low-density commercial and recreational component for said Activity Center. This recommendation is consistent with, and supported by, Huntersville 2040 Plan Policies: LU 6, LU6.1, LU 7.1, LU 8.1, EV 2, EV 2.1, The amendment is further supported by the Beatties Ford Road Corridor Small Area Plan which identified a Lone Creek Hamlet, or Urban Village Mixed Use Center generally located between McCoy Road and Mt Holly-Huntersville Roads. Defined in the plan as a hamlet development pattern that fosters residential, institutional, or recreational activities adjacent to Long Creek Elementary School, and retail/commercial in the vicinity of the intersection of Beatties Ford and Mt Holly-Huntersville Roads. The amendment is also supported by the Beatties Ford Road and Mt Holly-Huntersville Small Area Plan for the same reasons previously stated. The Planning Board further recommends that the following modifications be approved: 1) Allow an existing storage shed to encroach into the required 30 foot buffer in the south side of the property. 2) All redline comments are addressed. The Planning Board does not recommend approval of the following modifications: 1) That mulch for the individual parking stalls. 2) The request not to install sidewalks along Broadway Street. The sidewalk is an infrastructure improvement required by the Zoning Ordinance. However, the Planning Board is concerned that the construction of the sidewalk by the applicant along Broadway Street on the north side of the property, and the 10 foot multi-use path along Beatties Ford Road is not a reasonable requirement. The Town is planning to make future improvements to the intersection of Broadway Street, McCoy and Beatties Ford Roads and will remove and replace the sidewalk during construction. If the Town Board approves this project the Planning Board requests that a reasonable solution be found to prevent a waste of time and money by the applicant. It is reasonable and in the public interest to approve the Rezoning because it is consistent with the Huntersville 2040 Community Plan Future Land Use Activity Center Character Area, The Beatties Ford Road Corridor Small Area Plan, and The Beatties Ford Road and Mt Holly Huntersville Road Small Area Plan. In addition, the rezoning is supported by the 2040 Community Plan Economic Development Goal of balancing the tax base and encouraging entrepreneurship. J. Henson seconded the motion. The motion passed unanimously (8-0).

#### **PART 8: TOWN BOARD CONSIDERATION**

Town Board consideration is scheduled for September 18, 2023.

#### **PART 9: ATTACHMENTS/ENCLOSURES**

##### Attachments

- A – Rezoning Application
- B – R23-06 Rezoning Plan
- C – Neighborhood Meeting Report (June 24, 2023)
- D – APO Notification
- E – Citizen Email

#### **PART 10: CONSISTENCY STATEMENT – R23-06 Beatties Ford Family Entertainment**

| Planning Department | Planning Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Board of Commissioners                                                                                                                                                                                                                                                                                                                                        |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>APPROVAL: NA</p> | <p>APPROVAL: F. Gammon made an amended motion to recommend approval of petition R23-06, Beatties Ford Family Entertainment, the Planning Board recommends approval of the amendment. The amendment is consistent with the Huntersville 2040 Community Plan Policy LU-1: Encourage a development pattern that follows the Future Land Use Map in that the development is located within the Long Creek Village Activity Center and provides a low-density commercial and recreational component for said Activity Center. This recommendation is consistent with, and supported by, Huntersville 2040 Plan Policies: LU 6, LU6.1, LU 7.1, LU 8.1, EV 2, EV 2.1, The amendment is further supported by the Beatties Ford Road Corridor Small Area Plan which identified a Lone Creek Hamlet, or Urban Village Mixed Use Center generally located between McCoy Road and Mt Holly-Huntersville Roads. Defined in the plan as a hamlet development pattern that fosters residential, institutional, or recreational activities adjacent to Long Creek Elementary School, and retail/commercial in the vicinity of the intersection of Beatties Ford and Mt Holly-Huntersville Roads. The amendment is also supported by the Beatties Ford Road and Mt Holly-Huntersville Small Area Plan for the same reasons previously stated. The Planning Board further recommends that the following modifications be approved: 1) Allow an existing storage shed to encroach into the required 30 foot buffer in the south side of the property. 2) All redline comments are addressed. The Planning Board does not recommend approval of the following modifications: 1) That mulch for the individual parking stalls. 2) The request not to install sidewalks along Broadway Street. The sidewalk is an infrastructure improvement required by the Zoning Ordinance. However, the Planning Board is concerned that the construction of the sidewalk by the applicant along</p> | <p>APPROVAL: In considering the proposed rezoning application R23-06, Beatties Ford Family Entertainment, the Town Board recommends approval based on the Plan being consistent with <b><u>(insert applicable plan reference)</u></b>.</p> <p><b><u>It is reasonable and in the public interest to approve the Rezoning Plan because... (Explain)</u></b></p> |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p>Broadway Street on the north side of the property, and the 10 foot multi-use path along Beatties Ford Road is not a reasonable requirement. The Town is planning to make future improvements to the intersection of Broadway Street, McCoy and Beatties Ford Roads and will remove and replace the sidewalk during construction. If the Town Board approves this project the Planning Board requests that a reasonable solution be found to prevent a waste of time and money by the applicant. It is reasonable and in the public interest to approve the Rezoning because it is consistent with the Huntersville 2040 Community Plan Future Land Use Activity Center Character Area, The Beatties Ford Road Corridor Small Area Plan, and The Beatties Ford Road and Mt Holly Huntersville Road Small Area Plan. In addition, the rezoning is supported by the 2040 Community Plan Economic Development Goal of balancing the tax base and encouraging entrepreneurship. J. Henson seconded the motion. The motion passed unanimously (8-0).</p> |                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>DENIAL: In considering the proposed rezoning application R23-06, Beatties Ford Family Entertainment, the Planning Department recommends denial based on the Plan being inconsistent with the Huntersville 2040 Community Plan policies LU 6.1, LU 6.2, LU 6.3, EOS 10.2 and with the Beatties Ford Rd. Corridor Small Area Plan and Beatties Ford Rd / Mt. Holly-Huntersville Rd Small Area Plan.</p> <p>It is reasonable and in the public interest to not approve the Rezoning Plan because it is not consistent with the envisioned uses and development pattern set forth in the 2040 Community Plan, Beatties Ford Rd Corridor Small Area Plan, and Beatties Ford / Mt. Holly-Huntersville Rd Small Area Plan. Modifications #1,</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p>DENIAL: In considering the proposed rezoning application R23-06, Beatties Ford Family Entertainment, the Town Board recommends denial based on the Plan being <b><u>(consistent OR inconsistent) with (insert applicable plan reference).</u></b></p> <p><b><u>It is not reasonable and in the public interest to approve the Rezoning Plan because... (Explain)</u></b></p> |

|                                                                                                   |  |  |
|---------------------------------------------------------------------------------------------------|--|--|
| #2, and #3 are not in keeping with the spirit of the Ordinance and therefore cannot be supported. |  |  |
|---------------------------------------------------------------------------------------------------|--|--|



# General Application

**INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED. PLEASE CHECK ALL ITEMS CAREFULLY.**

## 1. Application Type

Please indicate the type of application you are submitting. In addition to the application, the submission process for each application type can be found at <https://www.huntersville.org/528/Permits-Process>

- ☐ Change of Use
- ☐ Commercial Site Plan
- ☒ Conditional Rezoning  
General Rezoning
- ☐ Master Signage Program
- ☐ Special Use Permit
- ☐ Revision to  
Original Project # \_\_\_\_\_
- ☐ Other \_\_\_\_\_

- SUBDIVISION CATEGORIES: Per the Huntersville Subdivision Ordinance
- ☐ Sketch Plan
  - ☐ Preliminary Plan
  - ☐ Final Plat (Includes Minor Subdivision)
  - ☐ Exempt Subdivision
  - ☐ Final Plat Revision
  - ☐ Farmhouse Cluster

## 2. Project Data

Date of Application 4/28/2023

Name of Project Long Creek Family Entertainment Phase # (if subdivision) \_\_\_\_\_

Project Address 9339 Beatties Ford Rd Huntersville, NC 28078

Parcel Identification Number(s) (PIN) 02305105, 02305106, 02305107

Current Zoning District R Proposed District (for rezoning only) Highway Commercial

Property Size (acres) .891, 1.004, .618 = 2.513 acres Street Frontage (feet) 860 Feet

Current Land Use Residential

Proposed Land Use(s) Highway Commercial

Is the project within Huntersville's corporate limits?  
Yes \_\_\_\_\_ No X If no, does the applicant intend to voluntarily annex? yes

## 3. Description of Request

Explain the nature of this request. If a separate sheet is necessary, please attach to this application.

Rezone to allow for a local, small business, owner operated family focused coffee/soda shop with outdoor seating and recreation (cornhole, kubb, lawn games).

We will use the existing home to keep and maintain the aesthetics of the neighborhood and keep the rural feel.

## 4. Site Plan Submittals

Consult the particular type of *Review Process* for the application type selected above. These can be found at <https://www.huntersville.org/528/Permits-Process>.

## 5. Outside Agency Information

Other agencies may have applications and fees associated with the land development process. The Review Process list includes plan documents needed for most town and county reviewing agencies. For major subdivisions, commercial site plans, and rezoning petitions please enclose a copy of the Charlotte-Mecklenburg Utility Willingness to Serve letter for the subject property.

## 6. Applicant

Printed Name Jonathan Eury

Phone 704-674-4223

☐ Corporation ☐ Limited Liability Company ☐ Trust ☐ Partnership ☐ Other: \_\_\_\_\_

☐ By signature below, I hereby acknowledge, as/on behalf of (circle one) the applicant my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature [Signature] Printed Name: Jonathan Eury

Title Property owner Email euryjon@gmail.com

Address of Applicant 9339 Beatties Ford Rd Huntersville NC 28078

## 7. Property Owner (if different than applicant)

\*Printed Name \_\_\_\_\_

Phone \_\_\_\_\_

☐ Corporation ☐ Limited Liability Company ☐ Trust ☐ Partnership ☐ Other: \_\_\_\_\_

☐ By signature below, I hereby acknowledge, as/on behalf of (circle one) the owner my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Title \_\_\_\_\_ Email \_\_\_\_\_

Address of Property Owner \_\_\_\_\_

\* Property owner hereby grants permission to the Town of Huntersville personnel to enter the subject property for any purpose required in processing this application.

Every owner of each parcel included in this application, or the owner (s) duly authorized agent, must sign this application. If signed by an agent on behalf of the Owner, this application MUST be accompanied by a notarized Limited Power of Attorney signed by the property owner (s), specifically authorizing the agent to act on the owner (s) behalf in signing this application. Failure of each owner, or their duly authorized agent, to sign, or failure to include the authority of the agent signed by the property owner, will result in an INVALID APPLICATION. If additional space is needed for signatures, attach the Town of Huntersville Signature Addendum Form.

## 8. Development/Design Firm Contact Information

|                  |                 |              |                      |
|------------------|-----------------|--------------|----------------------|
| The Isaacs Group | Brian Upton     | 704-527-3440 | bupton@issacsgrp.com |
| Development Firm | Name of Contact | Phone        | Email                |

|             |                 |       |       |
|-------------|-----------------|-------|-------|
| Design Firm | Name of Contact | Phone | Email |
|-------------|-----------------|-------|-------|

## Contact Information

Town of Huntersville  
Planning Department  
PO Box 664  
Huntersville, NC 28070

Phone: 704-875-7000  
Fax: 704-992-5528  
Physical Address: 105 Gilead Road, Third Floor  
Website: <https://www.huntersville.org/228/Planning-Department>





General Application  
Owner/Applicant Signature Addendum

Application Information

Date of Application 4/28/2023 Application Number SPM# 448546  
Name of Project Long Creek Family Entertainment Phase # (if subdivision) \_\_\_\_\_

Additional Owners/Applicants: (Signature indicates intent that this page be affixed to Application.)

\* ^ Printed Name Katherine Carpenter Phone Number 585 749 5712  
☐ Corporation ☐ Limited Liability Company ☐ Trust ☐ Partnership ☒ Other:

☒ By signature below, I hereby acknowledge, as/on behalf of (circle one) the applicant/owner (circle one) my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature [Signature] Parcel ID(s): 02305105, 02305106, 02305107

Title owner Email KCarpenter00@gmail.com

Address of Property Owner/Applicant 9335 Beathes Ford Rd

\* ^ Printed Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
☐ Corporation ☐ Limited Liability Company ☐ Trust ☐ Partnership ☐ Other:

☐ By signature below, I hereby acknowledge, as/on behalf of (circle one) the applicant/owner (circle one) my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature \_\_\_\_\_ Parcel ID(s): \_\_\_\_\_

Title \_\_\_\_\_ Email \_\_\_\_\_

Address of Property Owner/Applicant \_\_\_\_\_

\* ^ Printed Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
☐ Corporation ☐ Limited Liability Company ☐ Trust ☐ Partnership ☐ Other:

☐ By signature below, I hereby acknowledge, as/on behalf of (circle one) the applicant/owner (circle one) my understanding this application will be considered in a quasi-judicial proceeding and that neither I, nor anyone on my behalf, may contact the Board of Commissioners except through sworn testimony at the public hearing. (Applicable for Special Use Permits and Subdivisions)

Signature \_\_\_\_\_ Parcel ID(s): \_\_\_\_\_

Title \_\_\_\_\_ Email \_\_\_\_\_

Address of Property Owner/Applicant \_\_\_\_\_

\* Property owner hereby grants permission to the Town of Huntersville personnel to enter the subject property for any purpose required in processing this application.

^ If signed by an agent on behalf of the Owner, this petition MUST be accompanied by a Limited Power of Attorney signed by the property owner (s) and notarized, specifically authorizing the agent to act on the owner (s) behalf in signing this application. Failure of each owner, or their duly authorized agent, to sign, or failure to include the authority of the agent signed by the property owner, will result in an INVALID APPLICATION.

# LONG CREEK FAMILY ENTERTAINMENT

9339 BEATTIES FORD RD., HUNTERSVILLE, NC

EPM #448946

023-052-13  
KATHERINE CARPENTER  
DB 3706, PG 757  
ZONING: R

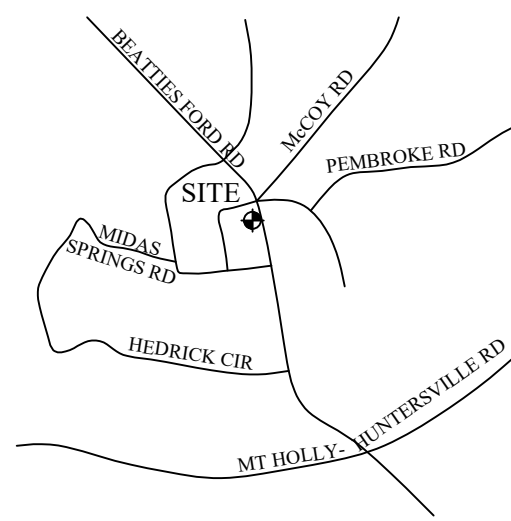
S.R. #2122  
BROADWAY STREET  
60' PUBLIC R/W (DB 4552, PG. 386)

023-052-40  
BRETT A. GRANBERRY  
RICHARD J. WNUK  
DB 35691, PG 142  
ZONING: R

023-052-60  
MARY BURKHEARDT BRETT  
SCOTT BRETT  
DB 8530, PG 211  
ZONING: R

023-051-08  
F.C. HOUGH JR.  
MARGARET S. HOUGH  
DB 3700, PG 985  
ZONING: R

023-051-09  
CINDY Y. HOUGH  
DB 21636, PG 133  
ZONING: R



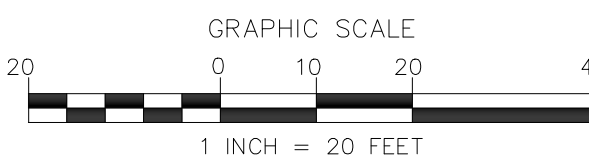
VICINITY MAP: NOT TO SCALE

## PURPOSE:

TO REZONE EXISTING PROPERTY TO HIGHWAY COMMERCIAL  
HC-CD IN ORDER TO ALLOW OUTDOOR ENTERTAINMENT  
AREAS

## GENERAL NOTES:

- THIS MAP IS NOT A CERTIFIED SURVEY, BOUNDARY AND TOPOGRAPHIC INFORMATION PROVIDED BY PROFESSIONAL PROPERTY SURVEYORS, INC. THE PHYSICAL AND TOPOGRAPHIC DATA PROVIDED IN THESE DRAWINGS HAS BEEN COMPILED BY THE ISAACS GROUP AND THE ENGINEER OF RECORD (ENGINEER) IN SUPPORT OF THIS PROJECT AND CANNOT BE RELIED UPON BY OTHERS. "THE ISAACS GROUP" AND "THE ENGINEER OF RECORD" SHALL DEFINE THE TERM OF "ENGINEER" USED IN THE SUBSEQUENT NOTES.
- THE EXISTING UTILITIES SHOWN ARE FOR THE CONTRACTOR'S CONVENIENCE ONLY. THERE MAY BE OTHER UTILITIES NOT SHOWN ON THIS PLAN AND THE UTILITIES SHOWN ON THIS PLAN MAY NOT BE IN THE EXACT LOCATIONS AS SHOWN. THE ISAACS GROUP, P.C. ASSUMES NO RESPONSIBILITY FOR THE LOCATIONS SHOWN OR ANY OMISSIONS IN SHOWING EXISTING UTILITIES THAT MAY BE WITHIN THE PROJECT AREA. THE CONTRACTOR IS 100% RESPONSIBLE FOR UTILIZING A PRIVATE LOCATOR AND APPROPRIATE UTILITY COMPANIES TO LOCATE THE SIZE, LOCATION, INVERTS, DEPTHS AND EXISTENCE OF ALL EXISTING UTILITIES (ELECTRICAL, MECHANICAL, WATER, TELEPHONE, FIBER OPTIC, GAS, ETC.) TO HIS/HER SATISFACTION PRIOR TO COMMENCEMENT OF CONSTRUCTION AND EXCAVATION ACTIVITIES. CONFLICTS BETWEEN EXISTING UTILITIES AND PROPOSED EXCAVATION SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY.
- PROVIDE MINIMUM OF 48 HOUR NOTICE TO OWNER OR REPRESENTATIVE PRIOR TO INTERRUPTION OF ANY EXISTING UTILITY, IF BEING UTILIZED.
- THE CONTRACTOR IS RESPONSIBLE FOR REPAIR AND/OR REPLACEMENT OF ANY UTILITIES DAMAGED DURING CONSTRUCTION. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR LOCATION & PROTECTION OF EXISTING ABOVE AND BELOW GROUND UTILITIES AND STRUCTURES. ANY AND ALL MAINS OR INDIVIDUAL SERVICES PRESENTLY IN SERVICE WHICH ARE DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED IMMEDIATELY AT NO ADDITIONAL EXPENSE TO THE OWNER OR THE ISAACS GROUP, P.C. ANY AND ALL MAINS OR INDIVIDUAL SERVICES PRESENTLY NOT IN SERVICE AND WHICH ARE TO BE REPLACED DURING THE COURSE OF CONSTRUCTION MAY BE REMOVED AND LEGALLY DISPOSED OF IF DAMAGED DURING CONSTRUCTION.
- THE CONTRACTOR SHALL USE EXTREME CARE WHEN WORKING NEAR ALL UNDERGROUND AND OVERHEAD UTILITIES.
- HANDICAP SIGNAGE TO BE INSTALLED IN ACCORDANCE WITH A.D.A. STANDARDS AT H/C PARKING SPACES SHOWN.
- ALL DIMENSIONS ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
- THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT ALL NECESSARY PERMITS AND APPROVALS HAVE BEEN OBTAINED PRIOR TO CONSTRUCTION. THESE PERMITS AND APPROVALS MAY INCLUDE BUT ARE NOT LIMITED TO GRADING, DEMOLITION, ZONING, BUILDING, DRIVEWAY, DETENTION, SUBDIVISION, SPECIAL USE, SEWER AND WATER.



| NO. | BY  | DATE    | REVISION                  |
|-----|-----|---------|---------------------------|
| 1   | CBH | 3/16/23 | REVISED PER TOWN COMMENTS |
| 2   | CBH | 4/6/23  | REVISED PER TOWN COMMENTS |
| 3   | BTU | 4/24/23 | REVISED PER TOWN COMMENTS |
| 4   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS |
| 5   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS |

|                                          |                    |
|------------------------------------------|--------------------|
| Project: LONG CREEK FAMILY ENTERTAINMENT |                    |
| 9339 BEATTIES FORD RD., HUNTERSVILLE, NC |                    |
| Title: COVER SHEET                       |                    |
| File #20033-9K.DWG                       | Date: 6/20/22      |
| Project Egr: BTU                         | Design By: BTU     |
| Drawn By: CBH                            | Scale: 1"=20'      |
| 8720 RED OAK BOULEVARD, SUITE 420        |                    |
| CHARLOTTE, N.C. 28217                    |                    |
| PHONE (704) 527-3440                     | FAX (704) 527-8335 |
| RZ0.0                                    |                    |



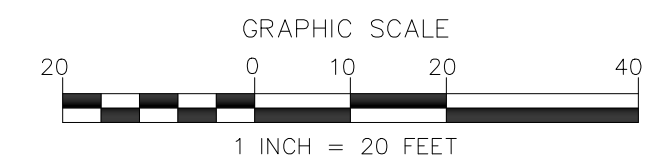


- Oak - O =3
- Dogwood - DW =12
- Maple - M =17
- Japanese Maple - JM =3
- Ginkgo - G =5
- Holly - H =2
- Cedar - C =2
- California Redwood - CR =1
- Bald Cypress - BC =1
- Cottonwood - CW =1
- Spruce - S =1
- Redbud - R =5
- Black Locust - BL =1
- River Birch - RB =1
- Fig tree - F =1
- TOTAL EXISTING TREES =59

**SPECIMEN TREE SAVE REQUIREMENT:**  
FOR HC ZONING, TREE SAVE = 30% OF SPECIMEN TREES  
(TREES 24" OR GREATER)

THERE ARE 7 SPECIMEN TREES ON THIS SITE.  
30% OF 7 SPECIMEN TREES = 0.30 x 7 = 2.1 TREES (TO BE SAVED)

1 SPECIMEN TREES TO BE REMOVED  
6 SPECIMEN TREES TO REMAIN



| NO. | BY  | DATE    | REVISION                  |
|-----|-----|---------|---------------------------|
| 1   | CBH | 3/16/23 | REVISED PER TOWN COMMENTS |
| 2   | CBH | 4/6/23  | REVISED PER TOWN COMMENTS |
| 3   | BTU | 4/24/23 | REVISED PER TOWN COMMENTS |
| 4   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS |
| 5   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS |



ISAACS GROUP  
CIVIL ENGINEERING DESIGN AND SURVEYING

Project: **LONG CREEK FAMILY ENTERTAINMENT**  
9339 BEATTIES FORD RD., HUNTERSVILLE, NC

Title: **EXISTING CONDITIONS**

File #22033-9K.DWG Date: 02/28/23 Project Egr: BTU

Design By: BTU  
Drawn By: CBH  
Scale: 1"=20'

8720 RED OAK BOULEVARD, SUITE 420  
CHARLOTTE, N.C. 28217  
PHONE (704) 527-3440 FAX (704) 527-8335

RZ0.1



DEVELOPMENT DATA

PROJECT NAME: LONG CREEK FAMILY ENTERTAINMENT  
ADDRESS: 9339 BEATTIES FORD RD.  
PLANS PREPARED BY: THE ISAACS GROUP, PC PHONE #: 704-227-9406  
ZONING: R TAX PARCEL #: 00925409, 00925410, 02305213  
PROPOSED ZONING: HC-CD

JURISDICTION: TOWN OF HUNTERSVILLE  
PROPOSED USE: RENTABLE MEETING/OFFICE SPACES FOR COMMUNITY/CLUBS  
SUBJECT PROPERTY AREA: 94,830/2.177 SQ. FEET/ACRES  
PROPERTY AREA FOR IMPERVIOUS TRANSFER= 180,438/4.143  
TOTAL PROPERTY AREA= 275,268/6.32  
GROSS FLOOR AREA: 3,663 SF (PER GIS)  
EXISTING IMPERVIOUS AREA: 7,103 SQ. FT  
EXISTING IMPERVIOUS AREA TO BE REMOVED: 910 SQ. FT  
PROPOSED IMPERVIOUS AREA TO BE ADDED: 4,512 SQ. FT/ACRES  
TOTAL POST CONSTRUCTION IMPERVIOUS AREA: 10,705 SQ. FT/ACRES  
TOTAL POST CONSTRUCTION IMPERVIOUS % 4% IMPERVIOUS  
MAX POST CONSTRUCTION IMPERVIOUS % 6% IMPERVIOUS  
WATERSHED: MOUNTAIN ISLAND LAKE WATERSHED CA-1

BUILDING SETBACK REQUIREMENTS:  
BEATTIES FORD RD: 25' SETBACK BROADWAY STREET: (REAR) 25' SETBACK  
BROADWAY STREET: (SIDE) 12.5' SETBACK SIDE: 10' SETBACK  
SIDE BUFFER REQUIREMENTS 30' UNDISTURBED

REQUIRED PARKING:  
REQUIRED PARKING (COMMERCIAL/INDUSTRIAL/OFFICE) = 1 SPACE PER 500 S.F.  
EXISTING BUILDING= 3,663 S.F.  
PARKING REQUIRED: 3663/500=7.3 SPACES  
PARKING PROVIDED= 16 SPACES (INCLUDES 2 H.C. SPACES)  
BICYCLE PARKING REQUIRED= 2 SPACES  
BICYCLE PARKING PROVIDED= 2 SPACES

REZONING NOTES:

1. REZONING PETITION. THESE REZONING NOTES COMPRISE THE DEVELOPMENT STANDARDS ('DEVELOPMENT STANDARDS') ASSOCIATED WITH THE REZONING PETITION (THE 'REZONING PETITION') FILED BY JON EURY (PETITIONER) APPROXIMATELY 2.5 ACRE TRACT OF LAND IDENTIFIED ON THIS SITE PLAN AS LONG CREEK FAMILY OUTDOOR HANGOUT (THE 'PROJECT'), IN CONNECTION WITH TAX PARCEL NUMBER: 02305105, 02305106, 02305107 (THE 'PROPERTY'). THE PURPOSE OF THE REZONING PETITION IS TO CONVERT THE ZONING CLASSIFICATION OF THE PROPERTY FROM RESIDENTIAL (R) TO HIGHWAY COMMERCIAL (CD) PURSUANT TO THE PROVISIONS OF THE TOWN OF HUNTERSVILLE ZONING ORDINANCE (THE 'ORDINANCE').
2. DEVELOPMENT STANDARDS. DEVELOPMENT OF THE PROPERTY WILL BE GOVERNED BY THESE DEVELOPMENT STANDARDS, WHICH ARE PART OF THE REZONING PETITION, AND THE APPLICABLE PROVISIONS OF THE ORDINANCE IN PLACE ON THE DATE OF SUBMITTAL OF THE REZONING PETITION. UNLESS THE REZONING PLAN ESTABLISHES A MORE STRINGENT STANDARD(S), OR UNLESS OTHERWISE NOTED ON THE REZONING PLAN OR IN THESE DEVELOPMENT STANDARDS, THE REGULATIONS ESTABLISHED UNDER THE ORDINANCE IN PLACE ON THE DATE OF SUBMITTAL OF THE REZONING PETITION FOR THE HIGHWAY COMMERCIAL (HC) ZONING GOVERN DEVELOPMENT OF THE PROPERTY AS SHOWN ON THE REZONING PLAN.
3. SCHEMATIC NATURE OF REZONING PLAN. THE PROPOSED IMPROVEMENTS SHOWN ON THE REZONING PLAN ARE SCHEMATIC IN NATURE. MINOR MODIFICATIONS TO THE PLAN MAY OCCUR DURING DESIGN, ENGINEERING AND CONSTRUCTION PHASES OF THE DEVELOPMENT. REMOVAL OF TREES AND VEGETATION, AS GENERALLY SHOWN ON THE REZONING PLAN, IS NECESSARY TO INSTALL THE IMPROVEMENTS.
4. VESTED RIGHTS. THIS REZONING PLAN IS A SITE-SPECIFIC DEVELOPMENT PLAN AND APPROVAL THEREOF CONSTITUTES VESTED RIGHTS IN THE REZONING PLAN PURSUANT TO THE PROVISIONS OF THE ORDINANCE. NOTWITHSTANDING ANY OTHER PROVISIONS OF THESE DEVELOPMENT STANDARDS, IF, AT SOME POINT, MODIFICATIONS ARE MADE TO THE ORDINANCE BY THE TOWN BOARD, PETITIONER MAY VOLUNTARILY AGREE TO APPLY SUCH MODIFICATIONS TO THE REZONING PLAN IN A MANNER CONSISTENT WITH THE ORDINANCE AS IT CHANGES FROM TIME TO TIME, AND WITHOUT PURSUING A REZONING. SUCH MODIFICATIONS TO THE ORDINANCE SHALL IN NO WAY IMPACT THE PETITIONER'S VESTED RIGHTS.
5. PERMITTED USES. THE PROPERTY MAY BE DEVELOPED FOR THE FOLLOWING USES (INCLUDING ACCESSORY USES): RENTABLE MEETING/OFFICE SPACES FOR COMMUNITY/CLUBS, AND AS SHOWN ON THE REZONING PLAN, SUBJECT TO THE DEVELOPMENT STANDARDS ASSOCIATED WITH SUCH USES. ANY LABELING ON THE REZONING PLAN MAY BE AN INDICATION OF THE CURRENT INTENTION ON THE PART OF PETITIONER BUT SHALL NOT RESTRICT THE PROPERTY IN A MANNER THAT CONFLICTS WITH THE PROVISIONS OF THESE DEVELOPMENT NOTES.
6. ACCESS. THE NUMBER OF SITE ACCESS POINTS, DRIVEWAYS AND CONNECTIONS TO ROADS ARE SCHEMATIC IN NATURE. TO THE EXTENT PERMITTED BY APPLICABLE DRIVEWAY PERMIT REQUIREMENTS, FUTURE DRIVEWAYS, ACCESS POINTS AND ROAD CONNECTIONS MAY CROSS THE SETBACK AND SHALL NOT REQUIRE A REZONING OF THE PROPERTY, BUT SHALL OTHERWISE COMPLY WITH APPLICABLE DRIVEWAY PERMIT REQUIREMENTS.
7. SUBDIVISION. THE PROPERTY IS ONE DEVELOPMENT AND MAY BE SUBDIVIDED WITHOUT A REZONING TO ALLOW SEPARATE OWNERS OF INDIVIDUAL PARCELS SO LONG AS SUCH SUBDIVISION IS IN COMPLIANCE WITH APPLICABLE LAW INCLUDING SUBDIVISION REGULATIONS. HOWEVER, RECONMINUTIZATION, CONDOMINUTIZATION, OR REDUCTION IN THE NUMBER OF PARCELS MAY OCCUR IN ACCORDANCE WITH THE REGULATIONS OF THE ORDINANCE. REQUIREMENTS THAT ARE MET BY THE PROJECT AS A WHOLE, SUCH AS OPEN SPACE, TREE SAVE AND IMPERVIOUS REQUIREMENTS, NEED NOT BE MET BY INDIVIDUAL PARCELS.
8. AMENDMENT. IN THE EVENT ANY PORTION OF THE PROPERTY IS CONVEYED TO A THIRD PARTY, PETITIONER MAY REQUEST AN AMENDMENT TO THE REZONING PLAN WITHOUT THE WRITTEN CONSENT OF ANY OTHER OWNER OF ALL OR ANY PORTION OF THE PROPERTY UNLESS SUCH AMENDMENT CONSTITUTES A CHANGE IN THE BUILDING OR USE OF THE PORTION OF THE PROPERTY OWNED BY SUCH OWNER. PROVIDED PETITIONER PROVIDES FOR SUCH AMENDMENT RIGHT PRIVATE RECORDED RESTRICTIVE COVENANTS THAT GOVERN THE PROJECT. ALL REQUIREMENTS IN CONNECTION WITH THE AMENDMENT WILL BE CALCULATED ON THE PROPERTY AS A WHOLE IN THE SAME MANNER SUCH REQUIREMENTS WERE CALCULATED AT THE TIME OF THE INITIAL APPROVAL. THIS NOTE SHALL BE SHOWN ON THE FINAL PLAT WHEN RECORDED.
9. STORM WATER ELEMENTS. BUILT-- UPON AREAS SHALL BE IN ACCORDANCE WITH THE ORDINANCE AS REQUIRED FOR THE HIGHWAY COMMERCIAL ZONING DISTRICT. A 7,000 S.F. IMPERVIOUS AREA TRANSFER IS REQUIRED FOR THIS LOT. TRANSFER LOT (PARCEL ID: 02305213) HAS BEEN SECURED AND IT'S APPROVAL IS DEPENDENT ON THE OUTCOME OF THIS REZONING
10. PROPOSED MODIFICATION REQUESTED TO NOT PROVIDE SIDEWALK ALONG BROADWAY STREET.
11. PROPOSED MODIFICATION REQUESTED TO ALLOW EXISTING SHED TO BE LOCATED IN THE BUFFER ALONG THE SOUTHERN PROPERTY LINE.
12. IF LIGHTS ARE INSTALLED FOR THE PROPOSED RECREATIONAL AREA THEY MUST BE IN COMPLIANCE W/CHAPTER 9.21.5 A-C OF THE TOWN OF HUNTERSVILLE UDO.

023-052-40  
BRETT A. GRANBERRY  
RICHARD J. WNUK  
DB 35691, PG 142  
ZONING: R

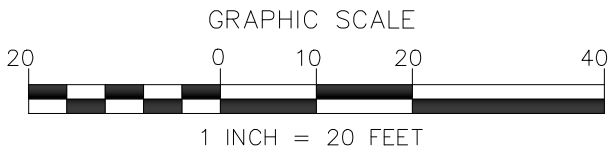
S.R. #2122  
BROADWAY STREET  
35' PUBLIC R/W (DB 2499, PG 503)

023-052-60  
MARY BURKHEARDT BRETT  
SCOTT BRETT  
DB 8530, PG 211  
ZONING: R

S.R. #2122  
BROADWAY STREET  
60' PUBLIC R/W (DB 4552, PG. 386)

023-051-08  
F C HOUGH JR  
MARGARET'S HOUGH  
DB 3700, PG 985  
ZONING: R

033-051-09  
CINDY W HOUGH  
DB 21636, PG 133  
ZONING: R



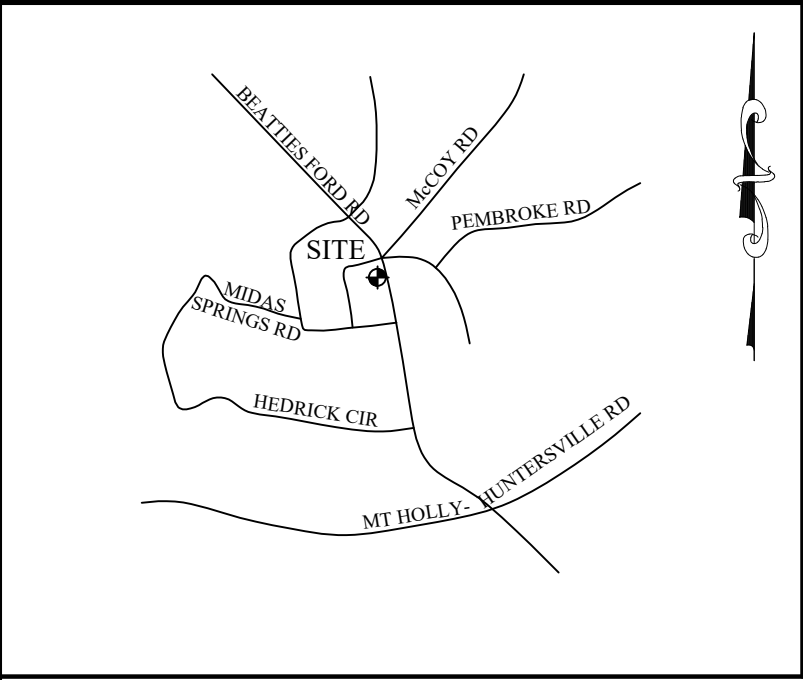
| NO. | BY  | DATE    | REVISION                  |
|-----|-----|---------|---------------------------|
| 1   | CBH | 3/16/23 | REVISED PER TOWN COMMENTS |
| 2   | CBH | 4/6/23  | REVISED PER TOWN COMMENTS |
| 3   | BTU | 4/24/23 | REVISED PER TOWN COMMENTS |
| 4   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS |
| 5   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS |



Project: LONG CREEK FAMILY ENTERTAINMENT  
9339 BEATTIES FORD RD., HUNTERSVILLE, NC  
Title: REZONING SITE PLAN  
File #22033-9K.DWG Date: 02/28/23 Project Egr: BTU  
Design By: BTU  
Drawn By: CBH  
Scale: 1"=20'  
8720 RED OAK BOULEVARD, SUITE 420  
CHARLOTTE, N.C. 28217  
PHONE (704) 527-3440 FAX (704) 527-8335

RZ1.0





VICINITY MAP: NOT TO SCALE

GENERAL PLANTING NOTES:

1. THIS PLAN FOR PLANTING LOCATIONS ONLY. IF FOUND CONDITIONS VARY FROM THIS, CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR RESOLUTION. FAILURE TO DO SO WILL RESULT IN CONTRACTOR'S LIABILITY TO REPLACE PLANT MATERIALS.
2. CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE FOR EXISTING PLANT MATERIAL TO BE REMOVED AND/OR RELOCATED.
3. CONTRACTOR WILL BE RESPONSIBLE FOR LOCATING AND PROTECTING ALL UNDERGROUND AND ABOVE GROUND UTILITIES. CONTRACTOR SHALL BE LIABLE FOR DAMAGE TO ANY AND ALL PUBLIC OR PRIVATE UTILITIES. CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE COST OF REPAIR TO ALL DAMAGED UTILITIES.
4. CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL PLANT MAINTENANCE, INCLUDING SHRUBS AND GROUNDCOVER, AND SHALL MAINTAIN AREA IN A WEED AND DEBRIS FREE CONDITION, THROUGHOUT GUARANTEE PERIOD.
5. WHERE TREES ARE PLANTED IN ROWS, THEY SHALL BE UNIFORM IN SIZE AND SHAPE.
6. SIZES SPECIFIED IN THE PLANT LIST ARE MINIMUM SIZES TO WHICH THE PLANTS ARE TO BE JUDGED. FAILURE TO MEET MINIMUM SIZE ON ANY PLANT WILL RESULT IN REJECTION OF THAT PLANT.
7. PLANTING SIZE DETERMINATION:  
SHADE TREES: HEIGHT SHALL BE MEASURED FROM THE CROWN OF THE ROOT BALL TO THE TOP OF MATURE GROWTH. SPREAD SHALL BE MEASURED TO THE END OF BRANCHING EQUALLY AROUND THE CROWN FROM THE CENTER OF THE TRUNK. MEASUREMENTS ARE NOT TO INCLUDE ANY TERMINAL GROWTH. SINGLE TRUNK TREES SHALL BE FREE OF "V" CROTCHES THAT COULD BE POINTS OF WEAK LIMB STRUCTURE OR DISEASE INFESTATION.  
SHRUBS: HEIGHT SHALL BE MEASURED FROM THE CROWN OF THE ROOT BALL TO THE AVERAGE HEIGHT OF THE TOP OF THE PLANT. SPREAD SHALL BE MEASURED TO THE END OF BRANCHING EQUALLY AROUND THE SHRUB MASS. MEASUREMENTS ARE NOT TO INCLUDE ANY TERMINAL GROWTH.
8. ALL PLANTS SHALL BE FRESHLY DUG, SOUND, HEALTHY, VIGOROUS, WELL BRANCHED, FREE OF DISEASE, INSECT EGGS, AND LARVAE, AND SHALL HAVE ADEQUATE ROOT SYSTEMS.
9. ALL CONTAINER GROWN MATERIAL SHALL BE HEALTHY, VIGOROUS, WELL-ROOTED PLANTS AND ESTABLISHED IN THE CONTAINER IN WHICH THEY ARE SOLD. THE PLANTS SHALL HAVE TOPS WHICH ARE GOOD QUALITY AND ARE IN A HEALTHY GROWING CONDITION. ALL ROOT BOUND PLANTS SHALL BE REJECTED.
10. GROUPS OF SHRUBS SHALL BE PLACED IN A CONTINUOUS MULCH BED WITH SMOOTH CONTINUOUS LINES. ALL MULCHED BED EDGES SHALL BE CURVILINEAR IN SHAPE FOLLOWING THE CONTOUR OF THE PLANT MASS. TREES LOCATED WITHIN FOUR FEET OF SHRUB BEDS SHALL SHARE SAME MULCH BED.
11. CONTRACTOR TO SLIGHTLY ADJUST PLANT LOCATIONS IN THE FIELD AS NECESSARY TO BE CLEAR OF DRAINAGE SWALES AND UTILITIES. FINISHED PLANTING BEDS SHALL BE GRADED SO AS TO NOT IMPEDE DRAINAGE AWAY FROM BUILDINGS. IF SIGNIFICANT RELOCATIONS ARE REQUIRED, CONTRACTOR SHALL CONTACT OWNER'S REPRESENTATIVE FOR RESOLUTION. FAILURE TO MAKE SUCH RELOCATIONS KNOWN TO THE OWNER'S REPRESENTATIVE WILL RESULT IN CONTRACTOR'S LIABILITY OF PLANT MATERIALS.
12. ALL PLANT MATERIAL SHALL BE SPACED AND LOCATED PER PLAN. IF CONFLICTS ARISE BETWEEN ACTUAL SIZE OF AREA AND PLANS, CONTRACTOR SHALL CONTACT OWNER'S REPRESENTATIVE FOR RESOLUTION. FAILURE TO MAKE SUCH CONFLICTS KNOWN TO THE OWNER'S REPRESENTATIVE WILL RESULT IN CONTRACTOR'S LIABILITY TO RELOCATE MATERIALS.
13. ALL SUBSTITUTIONS OF PLANT MATERIAL ARE TO BE REQUESTED IN WRITING TO THE OWNER'S REPRESENTATIVE AND APPROVED IN WRITING BY THE OWNER PRIOR TO INSTALLATION. FAILURE TO OBTAIN SUBSTITUTION APPROVAL IN WRITING MAY RESULT IN LIABILITY TO THE CONTRACTOR.
14. ALL CONTRACTORS SHALL BE REQUIRED TO COMPLETELY REMOVE ALL TRASH, DEBRIS AND EXCESS MATERIALS FROM THE WORK AREA AND THE PROPERTY (ESPECIALLY AT ALL CURB, GUTTERS AND SIDEWALKS) DAILY DURING INSTALLATION.
15. CONTRACTOR SHALL GUARANTEE ALL LANDSCAPE IMPROVEMENTS, INCLUDING SEEDING. CONTRACTOR MUST CONTACT THE OWNER AT LEAST 10 WORKING DAYS IN ADVANCE TO SCHEDULE ACCEPTANCE INSPECTION(S). CONTRACTOR MUST REPLACE ALL DEAD OR UNACCEPTABLE PLANTS DURING THE FOLLOWING RECOMMENDED PLANTING SEASON.
16. ADJUST TREE PLANTING LOCATIONS TO AVOID UNDERGROUND UTILITIES WHERE POSSIBLE. CONTACT OWNER'S REPRESENTATIVE FOR A COORDINATED SOLUTION FOR ANY UTILITY CONFLICTS. CONTRACTOR SHALL BE LIABLE FOR DAMAGE TO ANY AND ALL PUBLIC OR PRIVATE UTILITIES.
17. REFER TO PLANTING DETAILS FOR ADDITIONAL PLANTING INFORMATION.
18. ALL PLANTINGS SHALL COMPLY WITH CURRENT LOCAL ORDINANCES AND GUIDELINES.
19. LANDSCAPE AREAS TO BE IRRIGATED WITH AUTOMATIC IRRIGATION SYSTEM.

| LANDSCAPE LEGEND |                                                                                                                                     |          |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------|----------|
| SYMBOL           | SPECIES                                                                                                                             | QUANTITY |
|                  | SOUTHERN MAGNOLIA (BUFFER TREE)<br>MAGNOLIA GRANDIFLORA<br>(MIN. 2" CALIPER AND 8' AT TIME OF PLANTING)<br>LARGE MATURING EVERGREEN | 11       |
|                  | TULIP-POPLAR<br>LIRIODENDRON TULIPIFERA<br>(MIN. 2" CALIPER AND 8' AT TIME OF PLANTING)<br>LARGE MATURING DECIDUOUS                 | 17       |
|                  | FOSTER HOLLY (BUFFER TREE)<br>ILEX ATTENUATA "FOSTER"<br>(MIN. 2" CALIPER AND 8' AT TIME OF PLANTING)<br>SMALL MATURING EVERGREEN   | 8        |
|                  | ARBORVITAE<br>THUJA ORIENTALIS<br>(MIN. 2" CALIPER AND 8' AT TIME OF PLANTING)<br>SMALL MATURING EVERGREEN                          | 5        |
|                  | MENTOR BARBERRY<br>BERBERIS MENTORENSIS<br>(MIN. 3" AT TIME OF PLANTING, MIN. 6' AT MATURITY)                                       | 107      |
|                  | EXISTING TREE TO REMAIN                                                                                                             | 54       |

\* THE SPECIES SPECIFIED ON THE PLANS MAY BE SUBSTITUTED WITH SOMETHING ELSE AS LONG AS THEY MEET THE TOWN'S CRITERIA

GENERAL PLANTING NOTES:

1. TURF AREAS WILL BE SEEDED OR SODDED WITH REBEL II FESCUE WITH EXCEPTION OF SOD WITHIN THE FLOOR OF STORMWATER MANAGEMENT AND WATER QUALITY BASINS AND FILTERS. SOD WILL BE REQUIRED NEXT TO BUILDING STRUCTURES, DRIVEWAYS ENTRANCES AND AREAS DISTURBED IN THE FRONT SETBACK AS NOTED ON PLAN. LANDSCAPE CONTRACTOR TO SEED ALL OTHER DISTURBED AREAS.
2. PINE NEEDLE MULCH IS THE GENERALLY ACCEPTED MULCH. FOR THE INITIAL PLANTING, IT IS ALSO ACCEPTABLE TO UTILIZE DOUBLE HAMMERED BARK MULCH FOR GOOD SOIL AND BED, THOUGH, WILL REQUIRE THE PROPERTY TO BE CONVERTED TO PINE NEEDLES.

PLANTING NOTES:

1. ALL PERIMETER SCREENING SHRUBS MUST BE NO LESS THAN 36" IN HEIGHT AT PLANTING
2. ALL PARKING LOT SHRUBS MUST BE NO LESS THAN 24" IN HEIGHT AT PLANTING

BUFFER PLANTING -- REQUIRED 30' BUFFER  
- 4 TREES / 1000 SF BUFFER  
- 50% LARGE MATURING TREE, 50% SMALL MATURING TREE, 25% EVERGREEN  
- 7 SHRUBS / 1000 SF, 100% EVERGREEN  
- 15 EXISTING AND 19 PROPOSED TREES PROVIDED

STREET TREE--BEATTIES FORD RD.  
REQUIRED: 1 TREE PER 40 LF (213/40=5 TREES REQUIRED)  
STREET TREES PROVIDED: 3 EXIST.+ 2 PROP. TREES

STREET TREE--BROADWAY ST.  
REQUIRED: 1 TREE PER 40 LF (391/40=10 TREES REQUIRED)  
STREET TREES PROVIDED: 2 EXIST.+ 8 PROP. TREES

STREET TREE--BROADWAY ST.  
REQUIRED: 1 TREE PER 40 LF (204/40=5 TREES REQUIRED)  
STREET TREES PROVIDED: 2 EXIST.+ 3 PROP. TREES

023-052-13  
KATHERINE CARPENTER  
DB 37706, PG 757  
ZONING: R

S.R. #2122  
BROADWAY STREET  
60' PUBLIC R/W (DB 4552, PG. 386)

S.R. #2122  
BROADWAY STREET  
35' PUBLIC R/W (DB 2439 PG 503)

023-052-60  
MARY BURKHEARDT BRETT  
SCOTT BRETT  
DB 8530, PG 211  
ZONING: R

023-051-08  
F.C. HOUGH JR.  
MARGARET'S HOUGH  
DB 3700, PG 985  
ZONING: R

023-051-09  
CINDY Y. HOUGH  
DB 21636, PG 133  
ZONING: R

1.1 PLANTING SOIL MIX:

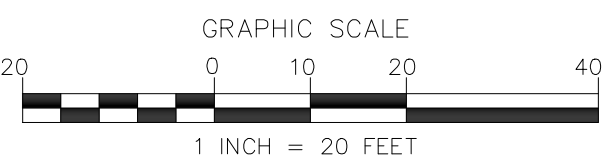
1. A FINAL CERTIFICATE OF OCCUPANCY MAY BE ISSUED PRIOR TO THE INSTALLATION OF TREES AND SHRUBS, EXCLUDING YARD TREES, DURING THE NON-PLANTING SEASON IF A CASH BOND, SURETY BOND OR LETTER OF CREDIT IS ISSUED FOR 100% OF THE COST OF MATERIALS AND INSTALLATION. PLANTING SHALL BE COMPLETED DURING THE NEXT PLANTING SEASON.
2. THE PLANTING SEASON SHALL RUN FROM OCTOBER 15 TO MARCH 15, EXCEPT FOR EXTREME WEATHER CONDITIONS AS DETERMINED BY STAFF. A FINAL CERTIFICATE OF OCCUPANCY SHALL NOT BE GIVEN DURING THE PLANTING SEASON UNLESS ALL OF THE LANDSCAPING IS COMPLETELY INSTALLED ACCORDING TO THIS ARTICLE.

MAINTENANCE SURETY REQUIRED

1. DEVELOPERS SHALL ENTER INTO A MAINTENANCE SURETY AGREEMENT WITH MIDDLEBURG COUNTY GUARANTEEING THE VIABILITY OF STREET TREES AND TREES AND SHRUBS PLANTED IN BUFFER YARDS FOR A PERIOD OF 1 YEAR FOLLOWING PLANTING. THE AMOUNT OF THE SURETY SHALL BE EQUAL TO 50% OF THE VALUE OF THE NEW TREES OR LANDSCAPE MATERIAL AND THEIR INSTALLATION. THE MAINTENANCE SURETY SHALL

1.1 PLANTING SOIL MIX:

- A. MIX TOPSOIL WITH THE FOLLOWING SOIL AMENDMENTS IN THE FOLLOWING QUANTITIES:
1. WEIGHT OF LIME PER 1000 SQ. FT.
  2. QUANTITY OF LOOSE COMPOST TOPSOIL, BY VOLUME: 1:4
  3. RATIO OF LOOSE WOOD DERIVATIVES TO TOPSOIL BY VOLUME:
  4. WEIGHT OF BOMEXAL PER 1000 SQ. FT.
  5. WEIGHT OF COMMERCIAL FERTILIZER PER 1000 SQ. FT.
  6. WEIGHT OF SLOW-RELEASE FERTILIZER PER 1000 SQ. FT.
- SOIL TEST PROVIDED BY CONTRACTOR REQUIRED FOR TOPSOIL MIX.



TREE PLANTING NOTES:

1. ALL TREES SHALL BE PLANTED PER TOWN OF HUNTERSVILLE STANDARDS AND DETAILS.
2. ALL STRAPPING AND TOP 2/3 OF WIRE BASKET MUST BE CUT AWAY AND REMOVED FROM THE ROOT BALL PRIOR TO BACKFILLING PLANTING PIT.
3. LARGE MATURING TREES MAY NOT BE PLANTED WHERE OVERHEAD DISTRIBUTION OR TRANSMISSION LINES EXIST. IF TREES CONFLICT WITH POWER LINES OR SIGNS, CALL THE URBAN FORESTER TO RESOLVE BEFORE PLANTING.
4. ADJUST TREE PLANTING LOCATIONS TO AVOID UNDERGROUND UTILITIES.
5. NEW TREES SHALL BE A MINIMUM 2" CALIPER FOR STREET TREE REQUIREMENTS.
6. SEE TREE PRESERVATION NOTES ON GRADING AND EROSION CONTROL SHEETS.
7. ALL TREES ARE TO BE NURSERY GROWN, BALL AND BURLAP (BAB) PREFERRED. MINIMUM TREE SIZE IS 2" CALIPER MEASURED 6" ABOVE ROOT BALL, 8" MINIMUM HEIGHT.
8. STAKING IS OPTIONAL. RUBBER HOSE AND ROPE OR WIRE FOR STAKING IS NOT RECOMMENDED. NO WIRE OR ROPE IS TO BE IN DIRECT CONTACT WITH TRUNK. REMOVE ALL TRUNK WRAP, TREE STRAPS, AND STAKING WIRE OR ROPE AFTER ONE GROWING SEASON.
9. CUT WIRES ARE NOT PERMITTED IN THE STREET RIGHT-OF-WAY.
10. ALL TREES AND SHRUBS SHALL MEET THE NORMAL REQUIREMENTS FOR THE AMERICAN STANDARD FOR NURSERY STOCK, LATEST EDITION, PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSERMEN (AAS).
11. NEW AND EXISTING TREES ARE PERMITTED WITHIN SITE TRIANGLE, BUT MUST BE LINED UP TO 8' HEIGHT CLEARANCE PER ADA REQUIREMENTS.
12. SIMILAR CRITERIA FOR TREE PLACEMENT AND PRUNING UP SHOULD BE CONSIDERED AT DRIVEWAY/STREET INTERSECTIONS.
13. CONTRACTOR TO MAINTAIN CLEAR VIEW BETWEEN 30" AND 72" ABOVE STREET. AREA MUST BE TREE OF LIMBS AND FOLIAGE FOR SAFE CROSS VISIBILITY.

TREE PROTECTION NOTES:

PROTECTIVE BARRICADES SHALL BE PLACED AROUND ALL PROTECTED TREES DESIGNATED TO BE SAID (AN DEVELOPMENT AREA, PRIOR TO THE START OF DEVELOPMENT ACTIVITIES OR GRADING. PROTECTIVE BARRICADES SHALL REMAIN IN PLACE UNTIL DEVELOPMENT ACTIVITIES ARE COMPLETE OR CONSTRUCTION IN ACCORDANCE WITH STANDARDS SET FORTH IN THIS SECTION COMMENCES. THE AREA WITHIN THE PROTECTIVE BARRICADE SHALL REMAIN FREE OF ALL BUILDING MATERIALS, DIRT OR OTHER CONSTRUCTION DEBRIS. CONSTRUCTION TRAFFIC, STORAGE OF VEHICLES AND MATERIALS, AND GRADING SHALL NOT TAKE PLACE WITHIN THE DRIPLINE OF THE EXISTING TREES TO BE PROTECTED. BARRICADES SHALL BE ERECTED AT A MINIMUM DISTANCE FROM THE BASE OF PROTECTED TREES ACCORDING TO THE FOLLOWING STANDARDS:

- A. FOR TREES 10" OR LESS DBH: PROTECTIVE BARRICADES SHALL BE PLACED A MINIMUM DISTANCE OF 5' FROM THE BASE OF EACH PROTECTED TREE, OR OUTSIDE THE DRIPLINE, WHICHEVER IS GREATER.
- B. FOR TREES GREATER THAN 10" DBH: PROTECTIVE BARRICADES SHALL BE PLACED AT A MINIMUM DISTANCE EQUAL TO 10' FROM THE BASE OF THE PROTECTED TREE PLUS AN ADDITIONAL 1' FOR EACH ADDITIONAL 1" DBH GREATER THAN 10" DBH, OR OUTSIDE THE DRIPLINE, WHICHEVER IS GREATER.
- C. CONSTRUCTION ACCESS TO A SITE SHOULD OCCUR WHERE AN EXISTING OR PROPOSED ENTRANCE EXIST IS LOCATED.
- D. EXCEPT FOR DRIVEWAY ACCESS POINTS, SIDEWALKS, CURB AND GUTTER, NO PAVING WITH CONCRETE OR OTHER IMPERMEABLE MATERIALS WITHIN A TREE DRIPLINE SHALL BE ALLOWED.
- E. WHERE GRADING WITHIN A TREE DRIPLINE CANNOT BE AVOIDED.
- F. LIMIT CUT AND FILLS TO 1/4 TO 1/2 THE AREA WITHIN THE DRIPLINE.
- G. AVOID WHERE GRADING LEAVES ROOTS EXPOSED, CUT ROOTS CLEAN.
- H. AVOID GRADING LEAVES ROOTS EXPOSED, CUT ROOTS CLEAN.
- I. AVOID FILLING WITHIN THE DRIPLINE OF A TREE WITHOUT SOME MECHANISM TO ALLOW AIR AND WATER TO REACH THE ROOTS.

APPROX. EXIST. ROAD CL.  
BEATTIES FORD RD  
PUBLIC R/W VARIES (DB 4552, PG. 386)

PROP. 10' SIDEWALK W/  
GREEN ZONE

Project: LONG CREEK  
FAMILY ENTERTAINMENT  
15605 N OLD STATESVILLE RD., HUNTERSVILLE, NC

Title: LANDSCAPE PLAN

|                   |                  |                  |
|-------------------|------------------|------------------|
| File #22033-SK-00 | Date: 02/28/23   | Project Egr: BTU |
| 1. CBH 3/16/23    | DESIGNED BY: BTU |                  |
| 2. CBH 4/6/23     | REVIEWED BY: BTU |                  |
| 3. CBH 6/9/23     | REVIEWED BY: BTU |                  |
| 4. CBH 8/1/23     | REVIEWED BY: BTU |                  |

8720 RED OAK BOULEVARD, SUITE 420  
CHARLOTTE, N.C. 28217  
PHONE (704) 527-3440 FAX (704) 527-8355

RZ2.0

Long Creek Family Entertainment  
Neighbor Meeting held on June 24th, 2023  
Location: 9339 Beatties Ford Rd

Attendees:

**Concerns:**

- Is noise going to be an issue and what parameters are being set in place?
  - We discussed that Mecklenburg County and Huntersville do not have set quiet hours. However, we will be respectful of noise levels and they will be monitored by us as owners. If ever we are too loud, we encourage the neighbors to come over, call or report.
- Will this business increase traffic levels?
  - There will be an increase in some traffic coming to the business and those coming to the business will typically stay for 1 or more hours keeping the number of vehicle “turns” low. The intersection improvement that is already in place by the NCDOT for Beatties Ford Rd/McCoy will help with traffic patterns.
- Will crime rates increase?
  - We do not believe that this business will attract additional crime to the area.
- Will patrons conduct themselves inappropriately?
  - As business owners, we have a moral and professional obligation to ensure the safety, wellbeing and appearance of our patrons and facility. We will address any issues should they arise.
- Will this rezoning decrease the property values of the neighbors directly around this property?

- We have not found any studies showing that rezoning devalues other neighbor properties and the neighbor could not provide us with any of their own research. For some locations, their properties will increase in value.

**Positive Feedback:**

- One neighbor expressed that this type of atmosphere (full family friendly) is needed more in the area and he is looking forward to being able to play volleyball and bring his family.
- Having a gathering space like this for families and clubs will be a great addition to the area especially with the new developments having little to no yard spaces.
- One neighbor stated that as a couple with kids, this will be a great place to spend time and let the kids enjoy the outside and meet new people.
- One neighbor suggested we reach out to the school in the future to partner with different classrooms/teachers for field trips to see the garden club and learn about growing plants.

**Changes Suggested:**

- Could a fence be installed along the back of the property to increase a neighbor buffer?
  - Yes, we will look into options to see if this is feasible and the plans show/call for screening trees along the property borders.
- Will there be natural materials used for seating outside?
  - We will look into options and think it's a great idea and fits the feel we're going for.
- The plan shows 16 parking spaces - will that be enough?
  - We believe it'll be enough for daily use and we do have allocated space for overflow parking on the property. With this suggestion, we will be contacting neighboring commercial facilities to inquire about using their parking lots on occasion.

Sign In

| Name                  | <del>Van Address</del>                                                                         |
|-----------------------|------------------------------------------------------------------------------------------------|
| Will Eury             | DAKE WALK  |
| Nancy Eury            |                                                                                                |
| Zachary Jacobs        |              |
| Zachary & Owen Jacobs |                                                                                                |
| Shelley Bonanis       | Huntersville                                                                                   |
| Shirley M. Hunt       |                                                                                                |
| Brian Richards        | Town of Huntersville                                                                           |
| Amber Kovacs          | Town of Huntersville                                                                           |
| Robert Kovacs         | 207 Creechway                                                                                  |
| Stephen Fendall       | Huntersville                                                                                   |

Sign In

Address

CINDY HOUGH  
JIM HUSTLER  
Mark Nelson  
Cheryl Nelson  
Allisia Bergsman  
Ron Collins  
DAD Boone  
Curt & Pam Phillips  
Fay Cox  
Denny Brett  
Scott David  
Alysa Shepard  
Josh Shepard  
Cory Neal






PO Box 664  
Huntersville NC 28070

**PUBLIC HEARING**

Date: August 7, 2023  
Time: 6:00 pm  
Location: **In Person:** Huntersville Town Hall 101 Huntersville-Concord Rd.  
Livestream Listen Only: <https://www.youtube.com/@townofhuntersvillenc28078/>  
Applicant: Jonathan Eury  
Case #: R23-06

**Public Meeting Dates**

| Meeting Type      | Purpose         | Date & Time               |
|-------------------|-----------------|---------------------------|
| Community Meeting | Informational   | June 24, 2023             |
| Public Hearing    | Public Meeting  | August 7, 2023 @ 6 pm     |
| Planning Board *  | Recommendation  | August 22, 2023 @ 6:30 pm |
| Town Board *      | Approval/Denial | September 18, 2023 @ 6 pm |

\* Tentative—check [www.huntersville.org](http://www.huntersville.org) for latest dates



PUBLIC HEARING NOTICE DATE: August 7, 2023 | **R23-06** Beatties Ford Family Entertainment

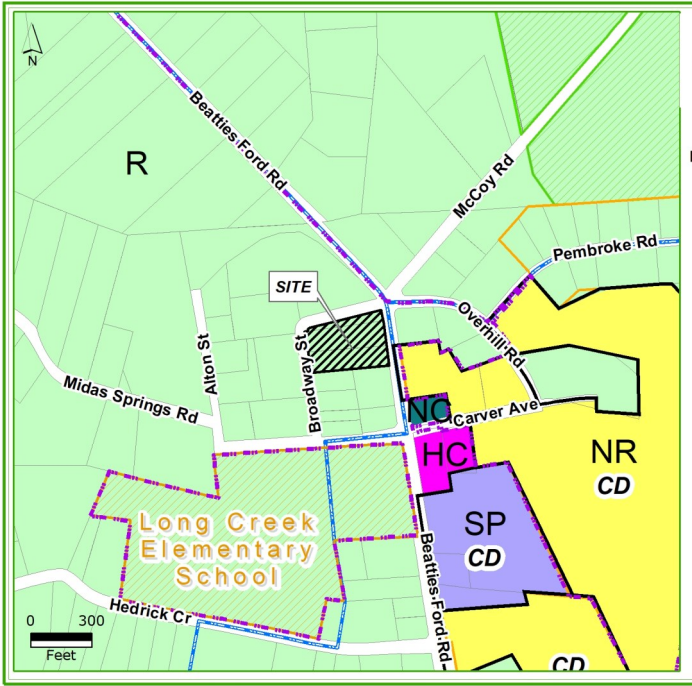
NOTICE OF PUBLIC HEARING FOR REZONING REQUEST



A Rezoning Petition has been submitted to rezone 2.513 acres from Rural (R) to Highway Commercial (HC) with Conditions (CD) to allow indoor and outdoor recreation with commercial uses. The “Site” (see inset map) is located south of Hambright Road, east of Everette Keith Road (Parcels # : 02305105, 02305106, 02305107).

A public hearing will be held in person at Town Hall located at 101 Huntersville-Concord Drive, Huntersville, NC 28078, and livestreamed to listen only at <https://www.youtube.com/@townofhuntersvillenc28078/streams>. The public is invited to attend in person if you wish to comment during the public hearing for this request. Please check the meeting agenda for all final meeting arrangements which may be adjusted to address public safety concerns as necessary at the time of the meeting.

YouTube Livestream:



**Zoning Legend:**  
R = Rural  
HC = Highway Commercial  
NR = Neighborhood Residential

Site = Parcels requesting rezoning  
NC—Neighborhood Center  
SP = Special Purpose  
[CD = Conditional District]

Project Page:



FOR ADDITIONAL INFORMATION:

CONTACT Nathan Farber AICP, Planner II

Phone: 704-766-2237

Email: [nfarber@huntersville.org](mailto:nfarber@huntersville.org)

Online: [www.huntersville.org](http://www.huntersville.org) - search: **R23-06**

## Petition: R23-06 Beatties Ford Family Entertainment

Penny Brett <brett\_p@bellsouth.net>

Tue 8/29/2023 12:55 PM

To:Nathan Farber <nfarber@huntersville.org>;Melinda Bales <mbales@huntersville.org>;Stacy Phillips <sphillips@huntersville.org>;Dan Boone <dboone@huntersville.org>;Rob Kidwell <rkidwell@huntersville.org>;Amber Kovacs <akovacs@huntersville.org>;Lance Munger <lmunger@huntersville.org>;Derek Partee <dpartee@huntersville.org>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This is Scott and Mary Brett. Our address is 9331 Broadway Street and are located behind 9339 Beatties Ford Road.

We have concerns about rezoning this property from Residential to Commercial. We hope you will follow the Planning Staff professional recommendations to turn down this rezoning project for the reasons as indicated on the Planning Staff Analysis document as dated 8/22/23.

- The rezoning is not consistent with the Huntersville 20/40 Community Plan specifically policies LU6.1,LU6.2, LU6.3.
- The rezoning is not consistent with the Beatties Road corridor small area plan and the Beatties Ford Road/Mt. Holly Huntersville Road small area plan.
- The rezoning is not consistent with the existing development patterns in the vicinity.
- The proposed use is an increase in intensity in an area set aside for low intensity residential development and would set a precedent to develop rural zoned land within a critical area watershed as commercial.

If you choose not to follow the professional recommendation of the Huntersville Planning Staff, you will set a new precedent on these policies to rezone critical watershed properties to commercial. This would also set a new precedent for any other petitioners to rezone in Huntersville and these policies should not apply or discriminate against other petitioners.

Please make the right decision by following the professional guidance of the Huntersville Planning Staff and the policies of Huntersville to deny this project!

We watched the planning board meeting dated 8/22/23. We have a concern that one of the planning board members stated he worked with Jon Eury and knows him. He then stated later in the meeting that he would be speaking as a citizen at the next Town Board Meeting on 9/18/23. Is this not a conflict of interest?

Please take all of this into consideration to deny this entire project in understanding that this is an old residential community of the Long Creek for 100 years! This outdoor bar/sports/music complex will drastically change the character of this community and quality of life that we have enjoyed for 30 years.

No one has spoken to any of the us or the neighbors in the Long Creek Community about any way to mitigate the visual impact of 60 to 80 people and the noise of the bar/sports/music complex. Example: Larger buffer zone and privacy fence to reduce the noise and visual impact for the quality of life for all residents.

Scott and Mary Brett  
9331 Broadway Street  
Huntersville, NC

## Rezone Request R23-06 | Community Petition

Jake Wnuk <jakewnuk@gmail.com>

Tue 8/29/2023 1:07 PM

To: Nathan Farber <nfarber@huntersville.org>

 1 attachments (3 MB)

Alton-Midas-Hedrick-Broadway Petition.pdf;

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

The community wanted to reach out with the following petition against the rezoning request R23-06. The community went door to door and asked each community member within less than a mile radius of the rezoning regarding their thoughts and wishes for the project.

We found that the overwhelming majority were directly against this rezoning and did not want to see it pushed forward. These signatures are directly from the real community of the area and directly reflect our wishes, thoughts, and the actions we feel should be taken to preserve our community.

The thirty-two signatures are directly from residents of the surrounding streets of Alton Street, Broadway Street, Midas Springs Road, and Hedrick Circle. All of these families will be directly impacted by this request.

Thank you for your time.

These signatures on this petition are from our neighbors and the Long Creek Community. Please see the attached map from where these signatures came from. These signatures represent our neighbors and the Long Creek Community. They expect the Board of Commissioners and Mayor to follow Huntersville's policies and the guidance of the professional Planning Staff.

**Recommendation of the Huntersville Planning Staff for Petition R23-06:**

- The rezoning is not consistent with the Huntersville 20/40 Community Plan specifically policies LU6.1, LU6.2, LU6.3.
- The rezoning is not consistent with the Beatties Road corridor small area plan and the Beatties Ford Road/Mt. Holly Huntersville Road small area plan.
- The rezoning is not consistent with the existing development patterns in the vicinity.
- The proposed use is an increase in intensity in an area set aside for low intensity residential development and would set a precedent to develop rural zoned land within a critical area watershed as commercial.

We, the undersigned, demand that the City Council of Huntersville reject the proposed rezoning project for Request R23-06 in the proposition of rezoning 2.5 Rural acres to Highway Commercial.

This project would allow for the construction of a high-density mixed-use development that would negatively affect our neighborhood and environment. The proximity of the proposed rezoning is in direct contact with existing residential structures and will cause a wave of negative impact throughout the surrounding area.

The rezoning project would increase traffic congestion, noise pollution, crime rates, threaten our health, safety, quality of life, and property values. The conditional rezoning will fail to protect the best interest of residences as once the property is turned it will be an unavoidable consequence that the property will always remain a commercial property causing direct distress to the local area.

We believe that there are better ways to use the parcels that would benefit our community and preserve our natural resources. By remaining a residential property, it is ensured by the community to always be a family friendly area and prevent disruption to residences through the commercial usage of the property such as excessive outdoor noise, unruly patrons, and outdoor lighting.

The proposed usage of the property, hours of operation, and business model do not make sense in our area and directly conflicts with several core values of the current residences. We believe that the terms "family friendly" and "liquor bar" by nature conflict with each other and do not represent the surrounding residential environment.

Several members of the community who will likely be affected by this development were unaware until recently informed by their neighbors. We strongly believe the proposal is not within the best interest of the community and have grave concerns about the future of our community if this action is not prevented.



Additionally, the location of the proposition is in a critical watershed with a large amount of wildlife relying on the area. We feel this proposal will directly affect the conservation of the area and have directly negative environmental impacts for all residents.

We urge the City Council to listen to our voices and respect our wishes and agree with city planners who are also in agreement that this is **not** a part of the cities 2040 plan. We ask them to vote **NO** on the rezoning project for Request R23-06.

Please sign our petition and help us save our neighborhood and environment.

Sylvia Ward

I live at the corner of Broadway + Midas Springs Rd

Paul Klein

Alan Richardson

C.R. Whitley

Jane Whitley

Joe Sailer

Mary Brett

Scott Brett

Shelley Hunt

Kevin Hunt

Jeff Jacob

Chris Manner

Andrea Gorman  
& David Crowell

Cody Gorman

Zipp

Jake Wnuk

Sandy Lusk Brett White

John Bailey

Madison Bailey

James + Jeanine Thomas/pt.

Tom + Melanie Lynette

Li Wei

Kim

Posameal

Leo Brett

Linda Thomas

Ken Mullis

Cindy Crowell

Beatties Ford Rd

Rezoning Site  
(9339 Beatties Rd)

\* Broadway St

\* Alton Street

\* All petition signatures live on all  
4 streets.

Long Creek  
Elementary  
School

\* Midas Springs Rd

\* Midas Springs Rd

\* Hedrick Circle



## EPM #448946

023-052-13  
KATHERINE CARPENTER  
DB 37706, PG 757  
ZONING: R

S.R. #2122  
BROADWAY STREET  
60' PUBLIC R/W (DB 4552, PG. 386)

PROP. DRIVEWAY

EXIST. E

RIGHT-OF-WAY TO BE  
RESERVED ALONG BEATTIES-  
FORD ROAD FOR SIDEWALK

VICINITY MAP: NOT TO SCALE

TO REZONE EXISTING PROPERTY TO HIGHWAY COMMERCIAL  
HC-CD IN ORDER TO ALLOW OUTDOOR ENTERTAINMENT  
AREAS

023-052-40  
BRETT A. GRANBERRY  
RICHARD J. WNUK  
DB 35691, PG 142  
ZONING: R

PROP. 6' WOOD  
PRIVACY FENCE

S.R. #2122  
S.D. WAY STREET  
S.D. 2439, PG 503)

023-052-60  
MARY BURKHEARDT BRETT  
SCOTT BRETT  
DB 8530, PG 211  
ZONING: R

- THIS MAP IS NOT A CERTIFIED SURVEY. BOUNDARY AND TOPOGRAPHIC INFORMATION PROVIDED BY PROFESSIONAL PROPERTY SURVEYORS, INC. THE PHYSICAL AND TOPOGRAPHIC DATA PROVIDED IN THESE DRAWINGS HAS BEEN COMPILED BY THE SAID SURVEYOR AND THE ENGINEER OF RECORD (ENGINEER). IN SUPPORT OF THIS PROJECT AND NOT BE RELIED UPON BY OTHERS. "THE ISAACS GROUP" AND "THE ENGINEER OF RECORD" SHALL DEFINE THE TERM OF "ENGINEER" USED IN THE SUBSEQUENT NOTES.
2. THE EXISTING UTILITIES SHOWN ARE FOR THE CONTRACTOR'S CONVENIENCE ONLY. THERE MAY BE OTHER UTILITIES NOT SHOWN ON THIS PLAN AND THE UTILITIES SHOWN ON THIS PLAN MAY NOT BE IN THE EXACT LOCATIONS AS SHOWN. THE ISAACS GROUP ASSUMES NO RESPONSIBILITY FOR THE LOCATION, SHOWN OR AS NOT SHOWN, OR OMISSIONS IN SHOWING EXISTING UTILITIES THAT MAY BE WITHIN THE PROJECT AREA. THE CONTRACTOR IS 100% RESPONSIBLE FOR UTILIZING A PRIVATE LOCATOR AND APPROPRIATE UTILITY COMPANIES TO LOCATE THE SIZE, LOCATION, INVERTS, DEPTHS AND DEPTH OF ANY ALL EXISTING UTILITIES (ELECTRICAL, MECHANICAL, WATER, TELEPHONE, FIBER OPTIC, GAS, ETC.) TO HIS/HER SATISFACTION PRIOR TO COMMENCEMENT OF CONSTRUCTION AND EXCAVATION ACTIVITIES. CONFLICTS BETWEEN EXISTING UTILITIES AND PROPOSED EXCAVATION SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY.
3. PROVIDE MINIMUM OF 48 HOUR NOTICE TO OWNER OR REPRESENTATIVE PRIOR TO INTERRUPTION OF ANY EXISTING UTILITY, IF BEING UTILIZED.
4. THE CONTRACTOR IS RESPONSIBLE FOR REPAIR AND/OR REPLACEMENT OF ANY UTILITIES DAMAGED DURING CONSTRUCTION. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR REPAIR AND RE-TESTING LIMITED TO GRADING, DEMOLITION, ZONING UTILITIES AND STRUCTURES. ANY AND ALL MAINS OR INDIVIDUAL SERVICES PRESENTLY IN SERVICE WHICH ARE DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED IMMEDIATELY AT NO ADDITIONAL EXPENSE TO THE OWNER OR THE ISAACS GROUP. ANY AND ALL MAINS OR INDIVIDUAL SERVICES PRESENTLY NOT IN SERVICE AND WHICH ARE TO BE REPLACED DURING THE COURSE OF CONSTRUCTION MAY BE REMOVED AND LEGALLY DISPOSED OF IF DAMAGED DURING CONSTRUCTION.
5. THE CONTRACTOR SHALL USE EXTREME CARE WHEN WORKING NEAR ALL UNDERGROUND AND OVERHEAD UTILITIES.
6. HANDICAP SIGNAGE TO BE INSTALLED IN ACCORDANCE WITH A.D.A STANDARDS AT H/O/ PARKING SPACES SHOWN.
7. ALL DIMENSIONS ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
8. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT ALL NECESSARY PERMITS AND APPROVALS HAVE BEEN OBTAINED PRIOR TO CONSTRUCTION. THESE PERMITS AND APPROVALS MAY BE OBTAINED BUT ARE LIMITED TO GRADING, DEMOLITION, ZONING, BUILDING, DRIVEWAY, DETENTION, SUBDIVISION, SPECIAL USE, SEWER AND WATER.

023-051-08  
F C HOUGH JR  
MARGARET S. HOUGH  
DB 3700, PG 985  
ZONING: R

023-051-09  
CINDY Y. HOUGH  
DB 21636, PG 133  
|ZONING: R

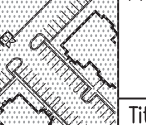
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Date: 2023.11.08  
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GRAPHIC SCALE

20 0 10 20 40

1 INCH = 20 FEET

| NO. | BY  | DATE    | REVISION                  |
|-----|-----|---------|---------------------------|
| 1   | CBH | 3/16/23 | REVISED PER TOWN COMMENTS |
| 2   | CBH | 4/6/23  | REVISED PER TOWN COMMENTS |
| 3   | BTU | 4/24/23 | REVISED PER TOWN COMMENTS |
| 4   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS |
| 5   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS |
| 6   | BTU | 11/8/23 | PER OWNER COMMENTS        |

|                                                                                                     |                                                                                                 |               |                  |
|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------|------------------|
|                | Project: <b>LONG CREEK<br/>FAMILY ENTERTAINMENT</b><br>9339 BEATTIES FORD RD., HUNTERSVILLE, NC |               |                  |
|                                                                                                     | Title: <b>COVER SHEET</b>                                                                       |               |                  |
|                                                                                                     | File # 20033-SK.DWG                                                                             | Date: 6/20/22 | Project Egr: BTU |
| THE <b>ISAACS</b> GROUP<br>CIVIL ENGINEERING DESIGN AND SURVEYING                                   | Design By: BTU<br>Drawn By: CBH                                                                 |               | Scale: 1"=20'    |
| 8720 RED OAK BOULEVARD, SUITE 420<br>CHARLOTTE, NC 28217<br>PHONE (704) 227-3440 FAX (704) 527-8335 |                                                                                                 |               | <b>RZ0.0</b>     |



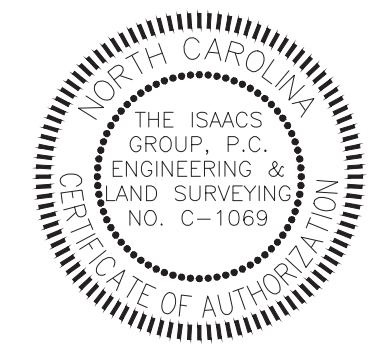


- Oak - O =3
- Dogwood - DW =12
- Maple - M =17
- Japanese Maple - JM =3
- Ginkgo - G =5
- Holly - H =2
- Cedar - C =2
- California Redwood - CR =1
- Bald Cypress - BC =1
- Cottonwood - CW =1
- Spruce - S =1
- Redbud - R =5
- Black Locust - BL =1
- River Birch - RB =1
- Fig tree - F =1
- TOTAL EXISTING TREES =59

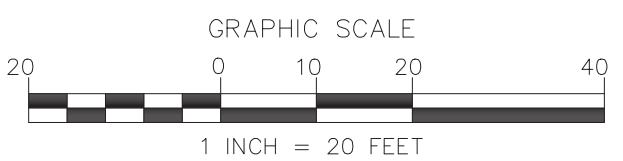
SPECIMEN TREE SAVE REQUIREMENT:  
FOR HC ZONING, TREE SAVE = 30% OF SPECIMEN TREES  
(TREES 24" OR GREATER)

THERE ARE 7 SPECIMEN TREES ON THIS SITE.  
30% OF 7 SPECIMEN TREES = 0.30 x 7 = 2.1 TREES (TO BE SAVED)

1 SPECIMEN TREES TO BE REMOVED  
6 SPECIMEN TREES TO REMAIN



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Date: 2023.11.08  
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| 1   | CBH | 3/16/23 | REVISED PER TOWN COMMENTS  |
| 2   | CBH | 4/6/23  | REVISED PER TOWN COMMENTS  |
| 3   | BTU | 4/24/23 | REVISED PER TOWN COMMENTS  |
| 4   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS  |
| 5   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS  |
| 6   | BTU | 11/8/23 | REVISED PER OWNER COMMENTS |

Project: **LONG CREEK FAMILY ENTERTAINMENT**  
9339 BEATTIES FORD RD., HUNTERSVILLE, NC

Title: **EXISTING CONDITIONS**

File #22033-9K.DWG Date: 02/28/23 Project Egr: BTU

Design By: BTU  
Drawn By: CBH  
Scale: 1"=20'

8720 RED OAK BOULEVARD, SUITE 420  
CHARLOTTE, N.C. 28217  
PHONE (704) 527-3440 FAX (704) 527-8335

RZ0.1



DEVELOPMENT DATA

PROJECT NAME: LONG CREEK FAMILY ENTERTAINMENT  
ADDRESS: 9339 BEATTIES FORD RD.  
PLANS PREPARED BY: THE ISAACS GROUP, PC PHONE #: 704-227-9406  
ZONING: R TAX PARCEL #: 00925409, 00925410, 02305213  
PROPOSED ZONING: HC-CD

JURISDICTION: TOWN OF HUNTERSVILLE  
PROPOSED USE: RENTABLE MEETING/OFFICE SPACES FOR COMMUNITY/CLUBS  
SUBJECT PROPERTY AREA: 94,830/2.177 SQ. FEET/ACRES  
PROPERTY AREA FOR IMPERVIOUS TRANSFER= 180,438/4.143  
TOTAL PROPERTY AREA= 275,268/6.32  
GROSS FLOOR AREA: 3,663 SF (PER GIS)  
EXISTING IMPERVIOUS AREA: 7,103 SQ. FT  
EXISTING IMPERVIOUS AREA TO BE REMOVED: 910 SQ. FT  
PROPOSED IMPERVIOUS AREA TO BE ADDED: 5,661 SQ. FT/ACRES  
TOTAL POST CONSTRUCTION IMPERVIOUS AREA: 11,854 SQ. FT/ACRES  
TOTAL POST CONSTRUCTION IMPERVIOUS %: 4.3% IMPERVIOUS  
MAX POST CONSTRUCTION IMPERVIOUS %: 6% IMPERVIOUS  
WATERSHED: MOUNTAIN ISLAND LAKE WATERSHED CA-1

BUILDING SETBACK REQUIREMENTS:  
BEATTIES FORD RD: 25' SETBACK BROADWAY STREET: (REAR) 25' SETBACK  
BROADWAY STREET: (SIDE) 12.5' SETBACK SIDE: 10' SETBACK

SIDE BUFFER REQUIREMENTS 30' UNDISTURBED

REQUIRED PARKING:

REQUIRED PARKING (COMMERCIAL/INDUSTRIAL/OFFICE) = 1 SPACE PER 500 S.F.

EXISTING BUILDING= 3,663 S.F.

PARKING REQUIRED: 3663/500=7.3 SPACES

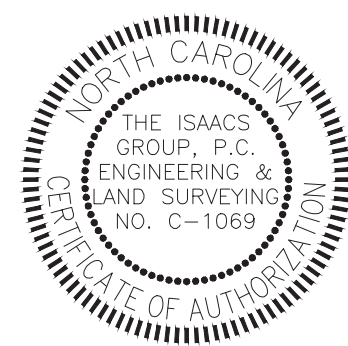
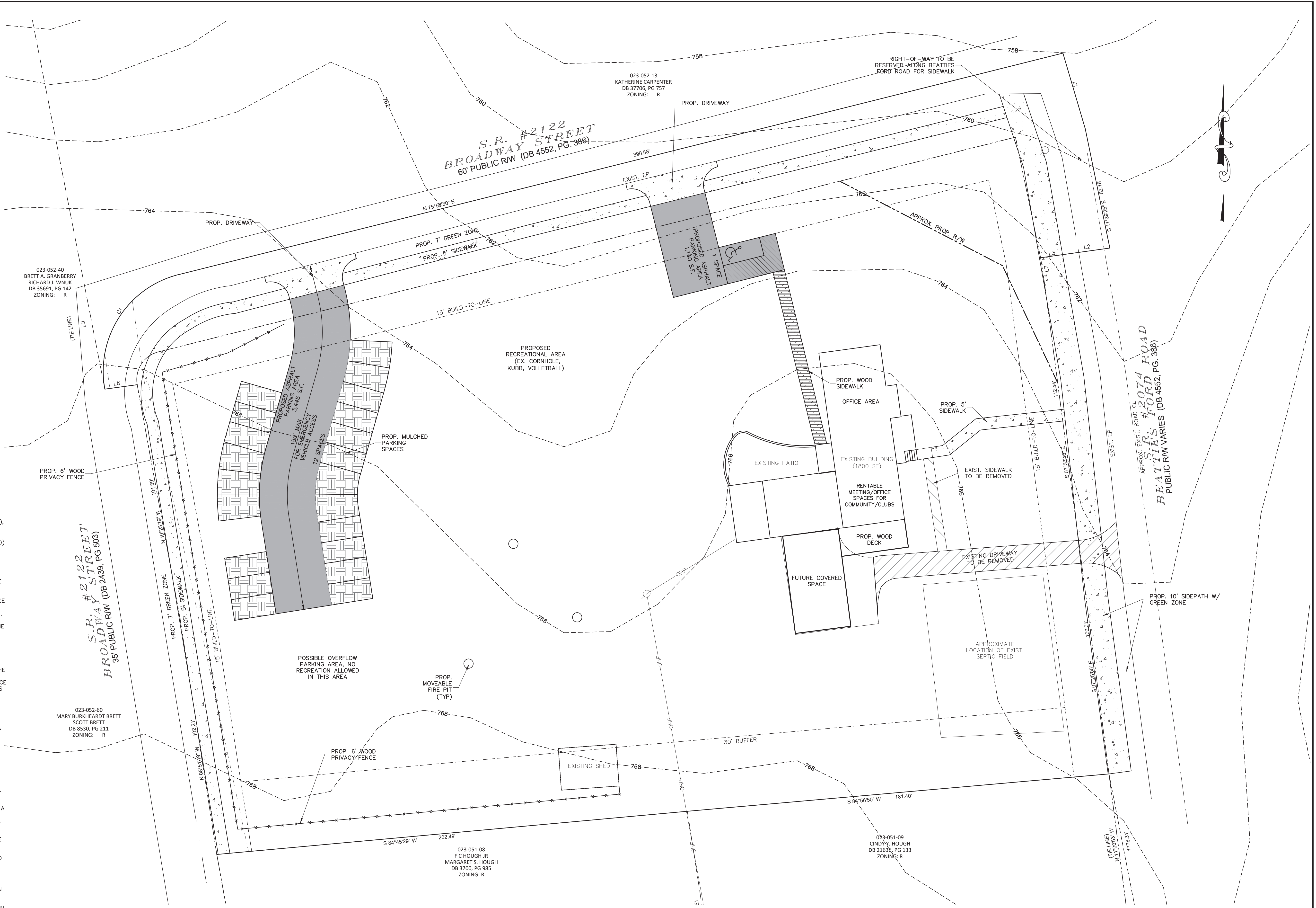
PARKING PROVIDED= 14 SPACES (INCLUDES 2 H.C. SPACES)

BICYCLE PARKING REQUIRED= 2 SPACES

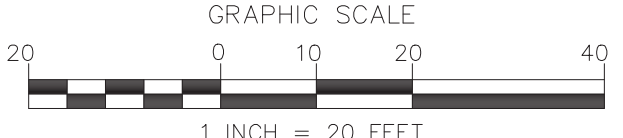
BICYCLE PARKING PROVIDED= 2 SPACES

REZONING NOTES:

1. REZONING PETITION. THESE REZONING NOTES COMPRISE THE DEVELOPMENT STANDARDS ('DEVELOPMENT STANDARDS') ASSOCIATED WITH THE REZONING PETITION (THE 'REZONING PETITION') FILED BY JON EURY (PETITIONER) APPROXIMATELY 2.5 ACRE TRACT OF LAND IDENTIFIED ON THIS SITE PLAN AS LONG CREEK FAMILY OUTDOOR HANGOUT (THE 'PROJECT'), IN CONNECTION WITH TAX PARCEL NUMBER: 02305105, 02305106, 02305107 (THE 'PROPERTY'). THE PURPOSE OF THE REZONING PETITION IS TO CONVERT THE ZONING CLASSIFICATION OF THE PROPERTY FROM RESIDENTIAL (R) TO HIGHWAY COMMERCIAL HC (CD) PURSUANT TO THE PROVISIONS OF THE TOWN OF HUNTERSVILLE ZONING ORDINANCE (THE 'ORDINANCE').
2. DEVELOPMENT STANDARDS. DEVELOPMENT OF THE PROPERTY WILL BE GOVERNED BY THESE DEVELOPMENT STANDARDS, WHICH ARE PART OF THE REZONING PETITION, AND THE APPLICABLE PROVISIONS OF THE ORDINANCE IN PLACE ON THE DATE OF SUBMITTAL OF THE REZONING PETITION. UNLESS THE REZONING PLAN ESTABLISHES A MORE STRINGENT STANDARD(S), OR UNLESS OTHERWISE NOTED ON THE REZONING PLAN OR IN THESE DEVELOPMENT STANDARDS, THE REGULATIONS ESTABLISHED UNDER THE ORDINANCE IN PLACE ON THE DATE OF SUBMITTAL OF THE REZONING PETITION FOR THE HIGHWAY COMMERCIAL (HC) ZONING GOVERN DEVELOPMENT OF THE PROPERTY AS SHOWN ON THE REZONING PLAN.
3. SCHEMATIC NATURE OF REZONING PLAN. THE PROPOSED IMPROVEMENTS SHOWN ON THE REZONING PLAN ARE SCHEMATIC IN NATURE. MINOR MODIFICATIONS TO THE PLAN MAY OCCUR DURING DESIGN, ENGINEERING AND CONSTRUCTION PHASES OF THE DEVELOPMENT. REMOVAL OF TREES AND VEGETATION, AS GENERALLY SHOWN ON THE REZONING PLAN, IS NECESSARY TO INSTALL THE IMPROVEMENTS.
4. VESTED RIGHTS. THIS REZONING PLAN IS A SITE-SPECIFIC DEVELOPMENT PLAN AND APPROVAL THEREOF CONSTITUTES VESTED RIGHTS IN THE REZONING PLAN PURSUANT TO THE PROVISIONS OF THE ORDINANCE. NOTWITHSTANDING ANY OTHER PROVISIONS OF THESE DEVELOPMENT STANDARDS, IF, AT SOME POINT, MODIFICATIONS ARE MADE TO THE ORDINANCE BY THE TOWN BOARD, PETITIONER MAY VOLUNTARILY AGREE TO APPLY SUCH MODIFICATIONS TO THE REZONING PLAN IN A MANNER CONSISTENT WITH THE ORDINANCE AS IT CHANGES FROM TIME TO TIME, AND WITHOUT PURSUING A REZONING. SUCH MODIFICATIONS TO THE ORDINANCE SHALL IN NO WAY IMPACT THE PETITIONER'S VESTED RIGHTS.
5. PERMITTED USES. THE PROPERTY MAY BE DEVELOPED FOR THE FOLLOWING USES (INCLUDING ACCESSORY USES): RENTABLE MEETING/OFFICE SPACES FOR COMMUNITY/CLUBS, AND AS SHOWN ON THE REZONING PLAN, SUBJECT TO THE DEVELOPMENT STANDARDS ASSOCIATED WITH SUCH USES. ANY LABELING ON THE REZONING PLAN MAY BE AN INDICATION OF THE CURRENT INTENTION ON THE PART OF PETITIONER BUT SHALL NOT RESTRICT THE PROPERTY IN A MANNER THAT CONFLICTS WITH THE PROVISIONS OF THESE DEVELOPMENT NOTES.
6. ACCESS. THE NUMBER OF SITE ACCESS POINTS, DRIVEWAYS AND CONNECTIONS TO ROADS ARE SCHEMATIC IN NATURE. TO THE EXTENT PERMITTED BY APPLICABLE DRIVEWAY PERMIT REQUIREMENTS, FUTURE DRIVEWAYS, ACCESS POINTS AND ROAD CONNECTIONS MAY CROSS THE SETBACK AND SHALL NOT REQUIRE A REZONING OF THE PROPERTY, BUT SHALL OTHERWISE COMPLY WITH APPLICABLE DRIVEWAY PERMIT REQUIREMENTS.
7. SUBDIVISION. THE PROPERTY IS ONE DEVELOPMENT AND MAY BE SUBDIVIDED WITHOUT A REZONING TO ALLOW SEPARATE OWNERS OF INDIVIDUAL PARCELS SO LONG AS SUCH SUBDIVISION IS IN COMPLIANCE WITH APPLICABLE LAW INCLUDING SUBDIVISION REGULATIONS. HOWEVER, RECOMBINATIZATION, OR REDUCTION IN THE NUMBER OF PARCELS MAY OCCUR IN ACCORDANCE WITH THE REGULATIONS OF THE ORDINANCE. REQUIREMENTS THAT ARE MET BY THE PROJECT AS A WHOLE, SUCH AS OPEN SPACE, TREE SAVE AND IMPERVIOUS REQUIREMENTS, NEED NOT BE MET BY INDIVIDUAL PARCELS.
8. AMENDMENT. IN THE EVENT ANY PORTION OF THE PROPERTY IS CONVEYED TO A THIRD PARTY, PETITIONER MAY REQUEST AN AMENDMENT TO THE REZONING PLAN WITHOUT THE WRITTEN CONSENT OF ANY OTHER OWNER OF ALL OR ANY PORTION OF THE PROPERTY UNLESS SUCH AMENDMENT CONSTITUTES A CHANGE IN THE BUILDING OR USE OF THE PORTION OF THE PROPERTY OWNED BY SUCH OWNER. PROVIDED PETITIONER PROVIDES FOR SUCH AMENDMENT RIGHT PRIVATE RESTRICTIVE COVENANTS THAT GOVERN THE PROJECT. ALL REQUIREMENTS IN CONNECTION WITH THE AMENDMENT WILL BE CALCULATED ON THE PROPERTY AS A WHOLE IN THE SAME MANNER SUCH REQUIREMENTS WERE CALCULATED AT THE TIME OF THE INITIAL APPROVAL. THIS NOTE SHALL BE SHOWN ON THE FINAL PLAT WHEN RECORDED.
9. STORM WATER ELEMENTS. BUILT-UPON AREAS SHALL BE IN ACCORDANCE WITH THE ORDINANCE AS REQUIRED FOR THE HIGHWAY COMMERCIAL ZONING DISTRICT. A 7,000 S.F. IMPERVIOUS AREA TRANSFER IS REQUIRED FOR THIS LOT. TRANSFER LOT (PARCEL ID: 02305213) HAS BEEN SECURED AND IT'S APPROVAL IS DEPENDENT ON THE OUTCOME OF THIS REZONING
10. PROPOSED MODIFICATION REQUESTED TO NOT PROVIDE SHRUBS BETWEEN PARKING SPACES AND THE FENCE ALONG THE WEST SIDE OF THE PROPERTY.
11. PROPOSED MODIFICATION REQUESTED TO ALLOW EXISTING SHED TO BE LOCATED IN THE BUFFER ALONG THE SOUTHERN PROPERTY LINE.
12. IF LIGHTS ARE INSTALLED FOR THE PROPOSED RECREATIONAL AREA THEY MUST BE IN COMPLIANCE W/CHAPTER 9.21.5 A-C OF THE TOWN OF HUNTERSVILLE UDO.



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Brian T. Upton, P.E.  
Date: 2023.11.08  
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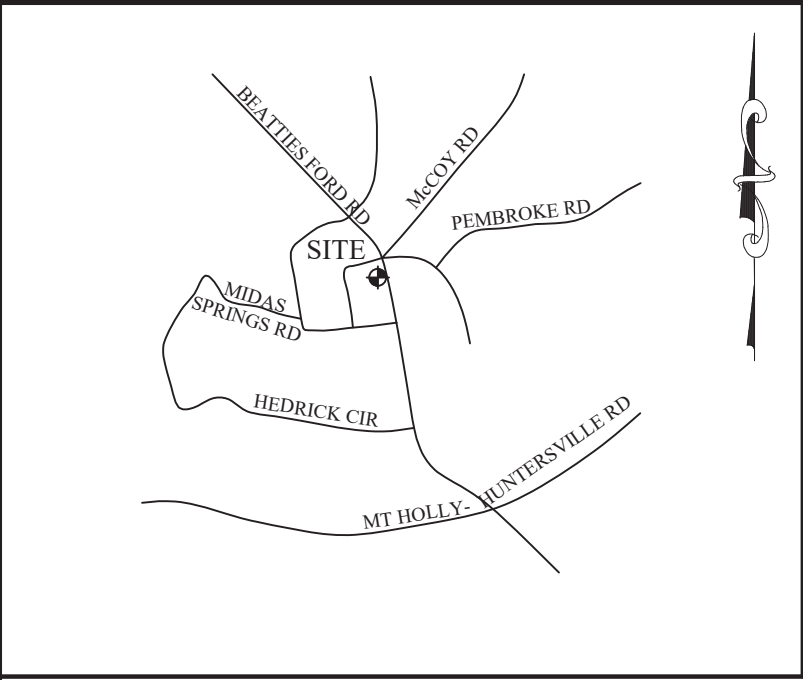
| NO. | BY  | DATE    | REVISION                  |
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| 4   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS |
| 5   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS |
| 6   | BTU | 11/8/23 | PER OWNER COMMENT         |

ISAACS GROUP  
CIVIL ENGINEERING DESIGN AND SURVEYING

Project: LONG CREEK FAMILY ENTERTAINMENT  
9339 BEATTIES FORD RD., HUNTERSVILLE, NC  
Title: REZONING SITE PLAN  
File #22033-9K.DWG Date: 02/28/23 Project Egr: BTU  
Design By: BTU  
Drawn By: CBH  
Scale: 1"=20'  
8720 RED OAK BOULEVARD, SUITE 420  
CHARLOTTE, N.C. 28217  
PHONE (704) 527-3440 FAX (704) 527-8335

RZ1.0





VICINITY MAP: NOT TO SCALE

GENERAL PLANTING NOTES:

- THIS PLAN FOR PLANTING LOCATIONS ONLY. IF FOUND CONDITIONS VARY FROM THIS, CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR RESOLUTION. FAILURE TO DO SO WILL RESULT IN CONTRACTOR'S LIABILITY TO REPLACE PLANT MATERIALS.
- CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE FOR EXISTING PLANT MATERIAL TO BE REMOVED AND/OR RELOCATED.
- CONTRACTOR WILL BE RESPONSIBLE FOR LOCATING AND PROTECTING ALL UNDERGROUND AND ABOVE GROUND UTILITIES. CONTRACTOR SHALL BE LIABLE FOR DAMAGE TO ANY AND ALL PUBLIC OR PRIVATE UTILITIES. CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE COST OF REPAIR TO ALL DAMAGED UTILITIES.
- CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL PLANT MAINTENANCE, INCLUDING SHRUBS AND GROUNDCOVER, AND SHALL MAINTAIN AREA IN A WEED AND DEBRIS FREE CONDITION, THROUGHOUT GUARANTEE PERIOD.
- WHERE TREES ARE PLANTED IN ROWS, THEY SHALL BE UNIFORM IN SIZE AND SHAPE.
- SIZES SPECIFIED IN THE PLANT LIST ARE MINIMUM SIZES TO WHICH THE PLANTS ARE TO BE JUDGED. FAILURE TO MEET MINIMUM SIZE ON ANY PLANT WILL RESULT IN REJECTION OF THAT PLANT.
- PLANTING SIZE DETERMINATION:  
SHADE TREES: HEIGHT SHALL BE MEASURED FROM THE CROWN OF THE ROOT BALL TO THE TOP OF MATURE GROWTH. SPREAD SHALL BE MEASURED TO THE END OF BRANCHING EQUALLY AROUND THE CROWN FROM THE CENTER OF THE TRUNK. MEASUREMENTS ARE NOT TO INCLUDE ANY TERMINAL GROWTH. SINGLE TRUNK TREES SHALL BE FREE OF "V" CROTCHES THAT COULD BE POINTS OF WEAK LIMB STRUCTURE OR DISEASE INFESTATION.  
SHRUBS: HEIGHT SHALL BE MEASURED FROM THE CROWN OF THE ROOT BALL TO THE AVERAGE HEIGHT OF THE TOP OF THE PLANT. SPREAD SHALL BE MEASURED TO THE END OF BRANCHING EQUALLY AROUND THE SHRUB MASS. MEASUREMENTS ARE NOT TO INCLUDE ANY TERMINAL GROWTH.
- ALL PLANTS SHALL BE FRESHLY DUG, SOUND, HEALTHY, VIGOROUS, WELL BRANCHED, FREE OF DISEASE, INSECT EGGS, AND LARVAE, AND SHALL HAVE ADEQUATE ROOT SYSTEMS.
- ALL CONTAINER GROWN MATERIAL SHALL BE HEALTHY, VIGOROUS, WELL-ROOTED PLANTS AND ESTABLISHED IN THE CONTAINER IN WHICH THEY ARE SOLD. THE PLANTS SHALL HAVE TOPS WHICH ARE GOOD QUALITY AND ARE IN A HEALTHY GROWING CONDITION. ALL ROOT BOUND PLANTS SHALL BE REJECTED.
- GROUPS OF SHRUBS SHALL BE PLACED IN A CONTINUOUS MULCH BED WITH SMOOTH CONTINUOUS LINES. ALL MULCHED BED EDGES SHALL BE CURVILINEAR IN SHAPE FOLLOWING THE CONTOUR OF THE PLANT MASS. TREES LOCATED WITHIN FOUR FEET OF SHRUB BEDS SHALL SHARE SAME MULCH BED.
- CONTRACTOR TO SLIGHTLY ADJUST PLANT LOCATIONS IN THE FIELD AS NECESSARY TO BE CLEAR OF DRAINAGE SWALES AND UTILITIES. FINISHED PLANTING BEDS SHALL BE GRADED SO AS TO NOT IMPDE DRAINAGE AWAY FROM BUILDINGS. IF SIGNIFICANT RELOCATIONS ARE REQUIRED, CONTRACTOR SHALL CONTACT OWNER'S REPRESENTATIVE FOR RESOLUTION. FAILURE TO MAKE SUCH RELOCATIONS KNOWN TO THE OWNER'S REPRESENTATIVE WILL RESULT IN CONTRACTOR'S LIABILITY OF PLANT MATERIALS.
- ALL PLANT MATERIAL SHALL BE SPACED AND LOCATED PER PLAN. IF CONFLICTS ARISE BETWEEN ACTUAL SIZE OF AREA AND PLANS, CONTRACTOR SHALL CONTACT OWNER'S REPRESENTATIVE FOR RESOLUTION. FAILURE TO MAKE SUCH CONFLICTS KNOWN TO THE OWNER'S REPRESENTATIVE WILL RESULT IN CONTRACTOR'S LIABILITY TO RELOCATE MATERIALS.
- ALL SUBSTITUTIONS OF PLANT MATERIAL ARE TO BE REQUESTED IN WRITING TO THE OWNER'S REPRESENTATIVE AND APPROVED IN WRITING BY THE OWNER PRIOR TO INSTALLATION. FAILURE TO OBTAIN SUBSTITUTION APPROVAL IN WRITING MAY RESULT IN LIABILITY TO THE CONTRACTOR.
- ALL CONTRACTORS SHALL BE REQUIRED TO COMPLETELY REMOVE ALL TRASH, DEBRIS AND EXCESS MATERIALS FROM THE WORK AREA AND THE PROPERTY (ESPECIALLY AT ALL CURB, GUTTERS AND SIDEWALKS) DAILY DURING INSTALLATION.
- CONTRACTOR SHALL GUARANTEE ALL LANDSCAPE IMPROVEMENTS, INCLUDING SEEDING. CONTRACTOR MUST CONTACT THE OWNER AT LEAST 10 WORKING DAYS IN ADVANCE TO SCHEDULE ACCEPTANCE INSPECTION(S). CONTRACTOR MUST REPLACE ALL DEAD OR UNACCEPTABLE PLANTS DURING THE FOLLOWING RECOMMENDED PLANTING SEASON.
- ADJUST TREE PLANTING LOCATIONS TO AVOID UNDERGROUND UTILITIES WHERE POSSIBLE. CONTACT OWNER'S REPRESENTATIVE FOR A COORDINATED SOLUTION FOR ANY UTILITY CONFLICTS. CONTRACTOR SHALL BE LIABLE FOR DAMAGE TO ANY AND ALL PUBLIC OR PRIVATE UTILITIES.
- REFER TO PLANTING DETAILS FOR ADDITIONAL PLANTING INFORMATION.
- ALL PLANTINGS SHALL COMPLY WITH CURRENT LOCAL ORDINANCES AND GUIDELINES.
- LANDSCAPE AREAS TO BE IRRIGATED WITH AUTOMATIC IRRIGATION SYSTEM.

LANDSCAPE LEGEND

| SYMBOL | SPECIES                                                                                                                                 | QUANTITY |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------|----------|
|        | SOUTHERN MAGNOLIA (BUFFER TREE)<br>MAGNOLIA GRANDIFLORA<br>(MIN. 2" CALIPER AND 8" AT THE TIME OF PLANTING)<br>LARGE MATURING EVERGREEN | 6        |
|        | TULIP-POPLAR<br>LIRIODENDRON TULIPIFERA<br>(MIN. 2" CALIPER AND 8" AT THE TIME OF PLANTING)<br>LARGE MATURING DECIDUOUS                 | 12       |
|        | MENTOR BARBERRY<br>BERBERIS MENTORENSIS<br>(MIN. 3" AT TIME OF PLANTING, MIN. 6" AT MATURITY)                                           | 88       |
|        | EXISTING TREE TO REMAIN                                                                                                                 | 54       |
|        | FOSTER HOLLY (BUFFER TREE)<br>ILEX ATTENUATA "FOSTER"<br>(MIN. 2" CALIPER AND 8" AT TIME OF PLANTING)<br>SMALL MATURING EVERGREEN       | 13       |
|        | ARBORVITAE<br>THUJA ORIENTALIS<br>(MIN. 2" CALIPER AND 8" AT TIME OF PLANTING)<br>SMALL MATURING EVERGREEN                              | 11       |

\* THE SPECIES SPECIFIED ON THE PLANS MAY BE SUBSTITUTED WITH SOMETHING ELSE AS LONG AS THEY MEET THE TOWN'S CRITERIA

GENERAL PLANTING NOTES:

- TURF AREAS WILL BE SEEDED OR SODDED WITH REBEL II FESCUE WITH EXCEPTION OF SOD WITHIN THE FLOOR OF STORMWATER MANAGEMENT AND WATER QUALITY BASINS AND FILTERS. SOD WILL BE REQUIRED NEXT TO BUILDING STRUCTURES, DRIVEWAYS ENTRANCES AND AREAS DISTURBED IN THE FRONT SETBACK AS NOTED ON PLAN. LANDSCAPE CONTRACTOR TO SEED ALL OTHER DISTURBED AREAS.
- PINE NEEDLE MULCH IS THE GENERALLY ACCEPTED MULCH. FOR THE INITIAL PLANTING, IT IS ALSO ACCEPTABLE TO UTILIZE DOUBLE HAMMERED BARK MULCH FOR GOOD SOIL AND BED, THOUGH, WILL REQUIRE THE PROPERTY TO BE CONVERTED TO PINE NEEDLES.

PLANTING NOTES:

- ALL PERIMETER SCREENING SHRUBS MUST BE NO LESS THAN 36" IN HEIGHT AT PLANTING
- ALL PARKING LOT SHRUBS MUST BE NO LESS THAN 24" IN HEIGHT AT PLANTING

BUFFER PLANTING - REQUIRED 30' BUFFER  
- 4 TREES / 1000 SF BUFFER  
- 50% LARGE MATURING TREE, 50% SMALL MATURING TREE, 25% EVERGREEN  
- 7 SHRUBS / 1000 SF, 100% EVERGREEN  
- 42 EXISTING & PROPOSED TREES PROVIDED

STREET TREE-BEATTIES FORD RD.  
REQUIRED: 1 TREE PER 40 LF (276/40=7 TREES REQUIRED)  
STREET TREES PROVIDED: 3 EXIST.+ 4 PROP. TREES

STREET TREE-BROADWAY ST.  
REQUIRED: 1 TREE PER 40 LF (391/40=10 TREES REQUIRED)  
STREET TREES PROVIDED: 2 EXIST.+ 8 PROP. TREES

STREET TREE-BROADWAY ST.  
REQUIRED: 1 TREE PER 40 LF (217/40=6 TREES REQUIRED)  
STREET TREES PROVIDED: 6 PROP. TREES

023-052-13  
KATHERINE CARPENTER  
DB 37706, PG 757  
ZONING: R

S.R. #2122  
BROADWAY STREET  
60' PUBLIC R/W (DB 4552, PG. 386)

023-052-40  
BRETT A GRANBERRY  
RICHARD J. WNUK  
DB 35691, PG 142  
ZONING: R

S.R. #2122  
BROADWAY STREET  
35' PUBLIC R/W (DB 2439, PG 503)

023-052-60  
MARY BURKHEARDT BRETT  
SCOTT BRETT  
DB 8530, PG 211  
ZONING: R

023-051-08  
F.C. HOUGH JR.  
MARGARET'S HOUSE  
DB 3700, PG 985  
ZONING: R

RIGHT-OF-WAY TO BE  
RESERVED ALONG BEATTIES  
FORD ROAD FOR SIDEWALK

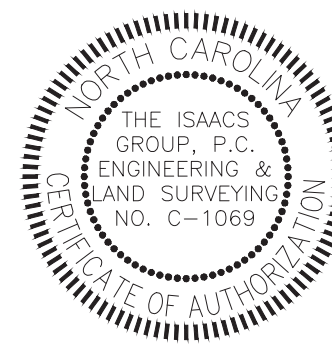
TREE PLANTING NOTES:

- ALL TREES SHALL BE PLANTED PER TOWN OF HUNTERSVILLE STANDARDS AND DETAILS.
- ALL STRAPPING AND TOP 2/3 OF WIRE BASKET MUST BE CUT AWAY AND REMOVED FROM THE ROOT BALL PRIOR TO BACKFILLING PLANTING PIT.
- LARGE MATURING TREES MAY NOT BE PLANTED WHERE OVERHEAD DISTRIBUTION OR TRANSMISSION LINES EXIST. IF TREES CONFLICT WITH POWER LINES OR SIGNS, CALL THE URBAN FORESTER TO RESOLVE BEFORE PLANTING.
- ADJUST TREE PLANTING LOCATIONS TO AVOID UNDERGROUND UTILITIES.
- NEW TREES SHALL BE A MINIMUM 2" CALIPER FOR STREET TREE REQUIREMENTS.
- SEE TREE PRESERVATION NOTES ON GRADING AND EROSION CONTROL SHEETS.
- ALL TREES ARE TO BE NURSERY GROWN, BALL AND BURLAP (BAB) PREFERRED. MINIMUM TREE SIZE IS 2" CALIPER MEASURED 6" ABOVE ROOT BALL, 8" MINIMUM HEIGHT.
- STAKING IS OPTIONAL. RUBBER HOSE AND ROPE OR WIRE FOR STAKING IS NOT RECOMMENDED. NO WIRE OR ROPE IS TO BE IN DIRECT CONTACT WITH TRUNK. REMOVE ALL TRUNK WRAP, TREE STRAPS, AND STAKING WIRE OR ROPE AFTER ONE GROWING SEASON.
- OUT WIRES ARE NOT PERMITTED IN THE STREET RIGHT-OF-WAY.
- ALL TREES AND SHRUBS MUST MEET THE NORMAL REQUIREMENTS FOR THE AMERICAN ASSOCIATION OF NURSERYMAN (AAN).
- NEW AND EXISTING TREES ARE PERMITTED WITHIN SITE TRIANGLE, BUT MUST BE LINED UP TO 8' HEIGHT CLEARANCE PER ADA REQUIREMENTS.
- SIMILAR CRITERIA FOR TREE PLACEMENT AND PRUNING UP SHOULD BE CONSIDERED AT DRIVEWAY/STREET INTERSECTIONS.
- CONTRACTOR TO MAINTAIN CLEAR LEVEL BETWEEN 30" AND 72" ABOVE STREET. AREA MUST BE TREE OF LIMBS AND FOLIAGE FOR SAFE CROSS VISIBILITY.

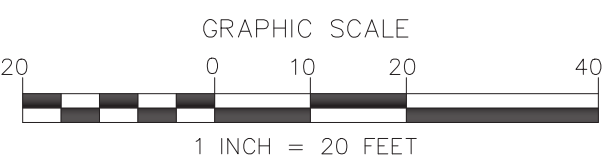
TREE PROTECTION NOTES:

- PROTECTIVE BARRICADES SHALL BE PLACED AROUND ALL PROTECTED TREES DESIGNATED TO BE SAID IN DEVELOPMENT AREAS, PRIOR TO THE START OF DEVELOPMENT ACTIVITIES OR GRADING. PROTECTIVE BARRICADES SHALL REMAIN IN PLACE UNTIL DEVELOPMENT ACTIVITIES ARE COMPLETE OR CONSTRUCTION IN ACCORDANCE WITH STANDARDS SET FORTH IN THIS SECTION COMMENCES. THE AREA WITHIN THE PROTECTIVE BARRICADES SHALL REMAIN FREE OF ALL BUILDING MATERIALS, DIRT OR OTHER CONSTRUCTION DEBRIS, CONSTRUCTION TRAFFIC, STORAGE OF VEHICLES AND MATERIALS, AND GRADING SHALL NOT TAKE PLACE WITHIN THE DRIPLINE OF THE EXISTING TREES TO BE PROTECTED. BARRICADES SHALL BE ERECTED AT A MINIMUM DISTANCE FROM THE BASE OF PROTECTED TREES ACCORDING TO THE FOLLOWING STANDARDS:
- FOR TREES 10" OR LESS DBH, PROTECTIVE BARRICADES SHALL BE PLACED A MINIMUM DISTANCE OF 5' FROM THE BASE OF EACH PROTECTED TREE, OR OUTSIDE THE DRIPLINE, WHICHEVER IS GREATER.
  - FOR TREES GREATER THAN 10" DBH, PROTECTIVE BARRICADES SHALL BE PLACED AT A MINIMUM DISTANCE EQUAL TO 10' FROM THE BASE OF THE PROTECTED TREE PLUS AN ADDITIONAL 1' FOR EACH ADDITIONAL 1" DBH GREATER THAN 10" DBH, OR OUTSIDE THE DRIPLINE, WHICHEVER IS GREATER.
  - CONSTRUCTION ACCESS TO A SITE SHOULD OCCUR WHERE AN EXISTING OR PROPOSED ENTRANCE EXIST IS LOCATED.
  - EXCEPT FOR DRIVEWAY ACCESS POINTS, SIDEWALKS, CURB AND GUTTER, NO PAVING WITH CONCRETE OR OTHER IMPERVIOUS MATERIALS WITHIN A TREE DRIPLINE SHALL BE ALLOWED.
  - WHERE GRADING WITHIN A TREE DRIPLINE CANNOT BE AVOIDED.
  - LIMIT CUT AND FILL TO 1/4 TO 1/2 THE AREA WITHIN THE DRIPLINE.
  - AVOID WHERE GRADING LEAVES ROOTS EXPOSED, CUT ROOTS CLEAN.
  - WHERE GRADING LEAVES ROOTS EXPOSED, CUT ROOTS CLEAN.
  - AVOID FILLING WITHIN THE DRIPLINE OF A TREE WITHOUT SOME MECHANISM TO ALLOW AIR AND WATER TO REACH THE ROOTS.

APPROX. EXIST. ROAD CL.  
BEATTIES FORD ROAD  
S.R. #2074  
PUBLIC R/W VARIES (DB 4552, PG. 386)



Digitally signed by  
Brian T. Upton, P.E.  
Date: 2023.11.08  
07:26:26-05'00'



| NO. | BY  | DATE    | REVISION                  |
|-----|-----|---------|---------------------------|
| 1   | CBH | 3/16/23 | REVISED PER TOWN COMMENTS |
| 2   | CBH | 4/6/23  | REVISED PER TOWN COMMENTS |
| 3   | CBH | 6/9/23  | REVISED PER TOWN COMMENTS |
| 4   | CBH | 8/1/23  | REVISED PER TOWN COMMENTS |
| 5   | BTU | 11/9/23 | PER OWNER COMMENT         |

Project: LONG CREEK FAMILY ENTERTAINMENT  
15605 N OLD STATESVILLE RD., HUNTERSVILLE, NC  
Title: LANDSCAPE PLAN

File #22033-SK-00 Date: 02/28/23 Project Egr: BTU  
Design By: BTU  
Drawn By: CBH  
Scale: 1"=20'

8720 RED OAK BOULEVARD, SUITE 420  
CHARLOTTE, N.C. 28217  
PHONE (704) 527-3440 FAX (704) 527-8355

**ISAACS GROUP**  
CIVIL ENGINEERING DESIGN AND SURVEYING  
**RZ2.0**



**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Michael Jaycocks, Director of Parks and Recreation

**Date:** December 18, 2023

**Subject:** Parks and Recreation Commission Appointments

---

**EXPLAIN REQUEST:**

Consider appointing five (5) members to the Parks and Recreation Commission, due to three expiring terms and two vacancies. from 14 applicants.

1. Three-year term, expiring 12/31/2026 (Frank Freeman has served 1 partial term and is eligible, and has applied, for another term)
2. Three-year term, expiring 12/31/2026 (Janelle Harris has served 1 partial term and is eligible, and has applied, for another term)
3. Three-year term, expiring 12/31/2026 (Ash Munro has served 1 term and is eligible, and has applied, for another term)
4. Three-year term, expiring 12/31/2025 (vacancy from Alisia Bergsman resignation)
5. Partial three-year term, expiring 12/31/2025 (vacancy from Mark Burns resignation)

**ACTION RECOMMENDED:**

Appoint 5 members

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

1. Parks and Recreation Commission Overview - 20231218
2. Parks and Recreation Commission Applicant Map 12-13-2023
3. Parks and Recreation Commission Applicant Packet - 20231201

# Parks and Recreation Commission

9 Members Total  
 7 Current  
 3 Expiring  
 2 Vacant  
**5 APPOINTMENTS NEEDED**

## CURRENT MEMBERS (7)

| Name                | Position/Title | Notes                 | Term Exp & Years |   | Regular Term Start |           |          |
|---------------------|----------------|-----------------------|------------------|---|--------------------|-----------|----------|
|                     |                |                       |                  |   | Partial            | Term 1    | Term 2   |
| Chiesa, Tige        |                |                       | 12/31/2024       | 3 |                    | 1/3/2022  |          |
| Curran, Kent        |                |                       | 12/31/2024       | 3 |                    | 1/3/2022  |          |
| Freeman, Frank      |                | replaced Harrington   | * 12/31/2023     | 3 | 4/3/2023           |           |          |
| Harris, Janelle     |                | replaced Baumgardener | * 12/31/2023     | 3 | 1/3/2023           |           |          |
| Hutto, Taylor       |                |                       | 12/31/2024       | 3 |                    | 1/3/2022  |          |
| Munro, Andrew "Ash" |                |                       | * 12/31/2023     | 3 |                    | 12/7/2020 |          |
| Lewis, Kathy        | Chair          |                       | 12/31/2025       | 2 |                    | 1/6/2020  | 1/3/2023 |

## VACANCIES PAST 6 MONTHS (2)

| VACANCIES PAST 6 MONTHS (2) |                         |            |                              |   | Alternate Term Start |        |        | Regular Term Start |          |          |        |
|-----------------------------|-------------------------|------------|------------------------------|---|----------------------|--------|--------|--------------------|----------|----------|--------|
| Name                        | Notes                   | Early Term | Original Term<br>Exp & Years |   | Partial              | Term 1 | Term 2 | Partial            | Term 1   | Term 2   | Term 3 |
| Bergsman, Alisia            | resigned for Town Board | 11/9/2023  | 12/31/2025                   | 3 |                      |        |        |                    | 1/6/2020 | 1/3/2023 |        |
| Burns, Mark                 | resigned                | 9/26/2023  | 12/31/2025                   | 3 |                      |        |        | 1/3/2022           | 1/3/2023 |          |        |

## APPLICANTS (13)

| Name                         | Current Board Assignment?                    | App Date   | Still Interested (Date & Notes)? |     |
|------------------------------|----------------------------------------------|------------|----------------------------------|-----|
| Barnes, Kentrell             | No                                           | 11/29/2023 |                                  |     |
| Brown, Kendell               | No                                           | 12/1/2023  |                                  |     |
| Cook, Margaret               | No                                           | 11/5/2021  | 11/7/2023                        | yes |
| Cypress-McNairy, Selene Magi | No                                           | 11/24/2021 | 11/15/2023                       |     |
| Freeman, Frank               | 12/31/2023 - Parks and Recreation Commission | 11/7/2023  | 11/7/2023                        | yes |
| Harris, Janelle              | 12/31/2023 - Parks and Recreation Commission | 11/6/2023  |                                  |     |
| Johson, Telisa               | No                                           | 11/12/2023 |                                  |     |
| Macko, Lauren                | No                                           | 11/19/2022 | 11/8/2023                        | yes |
| Munro, Andrew "Ash"          | 12/31/2023 - Parks and Recreation Commission | 11/7/2023  |                                  |     |
| Patel, Vinit                 | No                                           | 11/17/2022 | 11/7/2023                        | yes |

\* Term expires within 3 months

Monday, December 18, 2023



# Parks and Recreation Commission

9 Members Total

7 Current

3 Expiring

2 Vacant

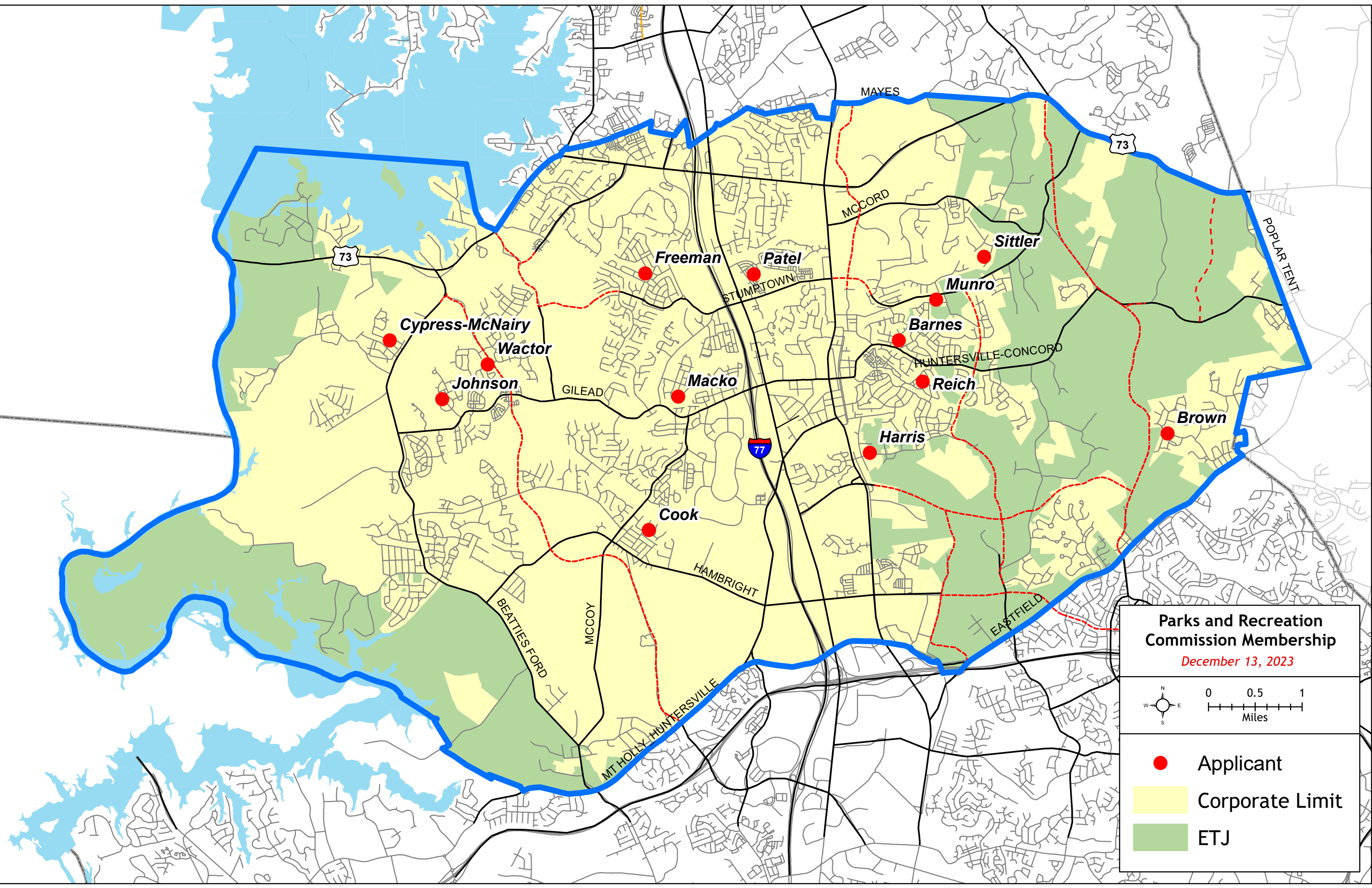
**5 APPOINTMENTS NEEDED**

## APPLICANTS (13)

| Name           | Current Board Assignment? | App Date   | Still Interested (Date & Notes)? |
|----------------|---------------------------|------------|----------------------------------|
| Reich, Patty   | No                        | 11/9/2023  |                                  |
| Sittler, Scott | No                        | 11/15/2023 |                                  |
| Wactor, Gale   | No                        | 11/28/2021 | 11/7/2023 yes                    |

\* Term expires within 3 months

Monday, December 18, 2023



**Parks and Recreation  
Commission Membership**

*December 13, 2023*



0 0.5 1  
Miles

 Applicant

 Corporate Limit

 ETJ

# Print

## Advisory Boards & Commissions Application - Submission #16241

Date Submitted: 11/29/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Kentrell

Last Name\*

Barnes

Street Address (must be in Huntersville)\*

12705 Cumberland Crest Dr

Is this address in the ETJ?\*



No



Yes

Email Address\*

barnes.kentrell@ymail.com

Phone Number\*

7046158207

Occupation

Videography

Place of Employment

BGEA

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

15-30

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

None

**Business and Civic Experience Related to this Advisory Board or Commission**

**Areas of Expertise, Interests and Skills**

Filmmaking, marketing, advertising, coaching.

**Education**

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Turkey giveaway in Baltimore. World Hunger in Huntersville. Mission trips to other countries.

---

### **Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Kentrell Barnes

**Signature Date\***

11/29/2023

# Print

## Advisory Boards & Commissions Application - Submission #16263

Date Submitted: 12/1/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Kendyl

Last Name\*

Brown

Street Address (must be in Huntersville)\*

14112 Salem Ridge Rd, Huntersville, NC, 28078

Is this address in the ETJ?\*



No



Yes

Email Address\*

kendylb7@gmail.com

Phone Number\*

7045893999

Occupation

Environmental Social Sciences Major, Junior at Davidson College.

Place of Employment

Student and Photographer, Davidson College.



**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

40

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

n/a

### **Business and Civic Experience Related to this Advisory Board or Commission**

Council Member '19-'21 and Fundraising Committee Member '20-'21, Youth Advisory Council within the North Carolina Department of Administration's Council for Women and Youth Involvement. President '19-'20 and Member '17-'20, Lake Norman Teen Council (sponsored by the towns of Huntersville, Davidson, and Cornelius). | Volunteer '17-present and Youth Action Team Co-Founder '20, Citizens' Climate Lobby. | Research project on recycling education '19-'20, Prudential Spirit of Community Awards Certificate of Excellence. | Media Chair '22-'23 and Council Member '21-'23, Oxford College of Emory University Student Government Sustainability Committee. | National Women's Caucus Chair and North Carolina Vice President of Membership, High School Democrats of America. Davidson College Outreach Chair, Young Democrats of North Carolina. | 1st Runner Up '19, United States Senate Youth Program North Carolina. | Member '23-present, Davidson College Disability Alliance.

### **Areas of Expertise, Interests and Skills**

Environmental policy (especially climate and food systems). Recycling and stewardship. Animal advocacy and disability advocacy. Nationally awarded and displayed photographer. Regionally awarded and displayed writer.

### **Education**

AA, Oxford College of Emory University, Oxford, GA. GPA: 3.9. | BA (in progress), Davidson College, Davidson, NC. Environmental Social Sciences and English. GPA: in progress.

### **Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

President '19-'20 and Member '17-'20, Lake Norman Teen Council (sponsored by the towns of Huntersville, Davidson, and Cornelius). Council Member '19-'21 and Fundraising Committee Member '20-'21, Youth Advisory Council within the North Carolina Department of Administration's Council for Women and Youth Involvement. | During my high school career, I became heavily involved in my local community as a volunteer and student leader in Lake Norman Teen Council (LKNTC). I advocated for young people of greater Huntersville, too, years after grade school through my membership on the NCDOA's Youth Advisory Council. This funded various nonprofits, a process which I was honored to take part of, but primarily focused on supporting the State Youth Councils. Within my own council, I became extremely connected with my hometown of Huntersville as I planned and partook in volunteer efforts with local nonprofits and the Parks and Recreation Department. LKNTC was and still is funded and advised by Huntersville, Cornelius, and Davidson's Parks and Rec, this connection allowing me to understand their little-known inner workings of supporting local businesses at farmer's markets, gathering volunteers for events at parks, and more. Through these two linked experiences, I gained invaluable volunteer experience as I learned how to support nonprofits throughout the state via grant initiatives and worked alongside many folks within greater Huntersville that make up our community. I would love to continue this advocacy, further my skill set, and become more connected with my hometown by serving on the Huntersville Parks and Recreation Commission! My current volunteer efforts dealing with environmental and disability advocacy also support my desire and qualifications to serve on this commission.

---

### Electronic Signature Agreement

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Kendyl Brown

**Signature Date\***

12/1/2023



# Print

## Parks and Recreation Commission Application - Submission #9602

Date Submitted: 11/5/2021

First Name

Margaret

Last Name

Cook

Address

9417 Rollingwood Dr.

City

Huntersville

State

NC

Zip Code

28078

Phone Number

704-408-4636

Email Address

maggiecook88@gmail.com

Present Occupation

Pre-school Teacher

Place of Employment

Huntersville Presbyterian Church

Approximate hours per month for serving on Advisory Board

15

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

Please list Name of Board/Commission and Expiration Date of Term

Education

BS in Recreation and Parks Management

### Business &/or Civic Experience

### Areas of Expertise and Interests/Skills

Recreation Therapy Adaptive sports

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Margaret J. Cook



## Print

# Advisory Boards & Commissions Application - Submission #16154

Date Submitted: 11/15/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Selene Magic

Last Name\*

Cypress-McNairy

Street Address (must be in Huntersville)\*

14904 Green River Drive

Is this address in the ETJ?\*



No



Yes

Email Address\*

magic\_writer@att.net

Phone Number\*

7047273865

Occupation

Retired, USAF Veteran, Customer Service assorted skills

Place of Employment

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

10

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

**Business and Civic Experience Related to this Advisory Board or Commission**

Served one 3 yr term, had to resign due to family medical issue.

**Areas of Expertise, Interests and Skills**

I research matters of importance as it pertains to the issue. I believe in diversity and equal treatment for all. When needed I utilize my ability to bring all involved people together and communicate effectively.

**Education**

Huntersville 101 Alumni, Theology, Diversity facilitator

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

VA Medical Center Volunteer, Huntersville Park and Recreation. Cleveland Ohio, youth sports

---

**Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Selene Magic Cypress-McNairy

**Signature Date\***

11/15/2023

# Print

## Advisory Boards & Commissions Application - Submission #16047

Date Submitted: 11/7/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Frank

Last Name\*

Freeman

Street Address (must be in Huntersville)\*

16010 HALLATON DR

Is this address in the ETJ?\*



No



Yes

Email Address\*

frank.freeman@hotmail.com

Phone Number\*

7045606723

Occupation

Architect

Place of Employment

Triad Design Group

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

10

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Huntersville Parks & Recreation Commission - Appointed Spring 2023 as a replacement. Term expires Fall 2023

**Business and Civic Experience Related to this Advisory Board or Commission**

My current appointment to the Parks and Recreation Commission has been brief, but I've learned much about how information is processed as it pertains to providing new services and to creating new opportunities where there was none. I would like to grow my involvement in the community and become a bigger resource for others to express their needs and wishes for exercise and leisure in the Huntersville.

**Areas of Expertise, Interests and Skills**

As an outdoor enthusiast through running, cycling, hiking, and camping, I am interesting Huntersville providing the best resources available for residents.

**Education**

Bachelor of Science - Architecture, Master of Architecture, Master of Business Administration

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

11 years as a Cub Scout and Boy Scout leader at Huntersville United Methodist Church. I have strong spirit of giving back to the community.

---

**Electronic Signature Agreement**

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Frank Freeman

**Signature Date\***

11/7/2023

# Print

## Advisory Boards & Commissions Application - Submission #16033

Date Submitted: 11/6/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Janelle

Last Name\*

Harris

Street Address (must be in Huntersville)\*

14111 Holbrooks Road

Is this address in the ETJ?\*



No



Yes

Email Address\*

pottstownjanelle@yahoo.com

Phone Number\*

2546614960

Occupation

Recreation Assistant /Business Owner

Place of Employment

David B. Waymer/Harris Horizons



**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

8

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Park and Recreation Advisory Board (2023)

**Business and Civic Experience Related to this Advisory Board or Commission**

Park & Recreation employee for 2 years. Direct Support Professional for 4 years. Adult caregiver

**Areas of Expertise, Interests and Skills**

Persons with disabilities, sustainability, fitness instruction

**Education**

AA

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Voting member of Downtown Plan Steering Committee, President of Mababu Live (nonprofit organization) for upward mobility of Pottstown Huntersville and connected North Mecklenburg Communities.

---

### **Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Janelle Harris

**Signature Date\***

11/6/2023

# Print

## Advisory Boards & Commissions Application - Submission #16125

Date Submitted: 11/12/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Telisa

Last Name\*

Johnson

Street Address (must be in Huntersville)\*

11127 Grenfell Avenue

Is this address in the ETJ?\*



No



Yes

Email Address\*

telisajohnson@gmail.com

Phone Number\*

612-205-1223

Occupation

Assistant Vice President

Place of Employment

Atrium Health

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

20

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

NA

**Business and Civic Experience Related to this Advisory Board or Commission**

NA

**Areas of Expertise, Interests and Skills**

Community / Youth and Seniors

**Education**

MBA Marketing

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

NA

---

### **Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Telisa Johnson

**Signature Date\***

11/12/2023

# Print

## Parks and Recreation Commission Application - Submission #12897

Date Submitted: 11/19/2022

First Name

Lauren

Last Name

Macko

Address

14224 Lyon Hill Ln

City

Huntersville

State

NC

Zip Code

28078

Phone Number

13307301928

Email Address

lyoswald@gmail.com

Present Occupation

Clinical nurse specialist

Place of Employment

Atrium Health

Approximate hours per month for serving on Advisory Board

4

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

None

Please list Name of Board/Commission and Expiration Date of Term

## Education

Highest degree is masters in nursing

## Business &/or Civic Experience

## Areas of Expertise and Interests/Skills

Interests and expertise include development/implementation of projects that improve the health and we'll being of targeted patient population.

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Lauren Y Macko



# Print

## Advisory Boards & Commissions Application - Submission #16053

Date Submitted: 11/7/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Andrew "Ash"

Last Name\*

Munro

Street Address (must be in Huntersville)\*

14214 Century View Drive

Is this address in the ETJ?\*



No



Yes

Email Address\*

munro.ash@gmail.com

Phone Number\*

7042019055

Occupation

Senior Director, Production Operations

Place of Employment

CSM Production

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

16

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Parks and Recreation Commission - Dec 2023 Huntersville 150th Celebration Committee - Dec 2023 Veterans Day Parade Planning Committee - ongoing

**Business and Civic Experience Related to this Advisory Board or Commission**

a) My career in event production has given me the skills to identify the wants and needs of projects, then develop a budget-friendly solution along with options if extra funds become available. I have been able to apply this training over the last 3 years on the commission, balancing plans for new events and projects with budget constraints. b) My experience on several town committees has reinforced my training in building and working on a high functioning team. The last several years of civic volunteering have also driven home the value of decision-making for the greater good, listening to constituent and co-sponsor concerns, and attempting to find solutions acceptable to all parties. c) As I near the end of my first term on the Park and Recreation Commission, I am excited to put what I have learned about town plans and citizen priorities into a productive second term building for our future.

**Areas of Expertise, Interests and Skills**

Operational Leadership, Event Logistics, Project Budgeting and Management. Leadership Development. Camping, Outdoor Ethics (Leave No Trace)

**Education**

BA - Catawba College MFA - UNC Chapel Hill Continuing Ed - BSA Outdoor Leadership Skills and Wood Badge

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Assistant Scoutmaster with BSA Troop 19, BSA Merit Badge Counselor, Outdoor Leadership Skills Training Staff Leave No Trace Trainer

---

**Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Andrew Munro

**Signature Date\***

11/7/2023

# Print

## Parks and Recreation Commission Application - Submission #12879

Date Submitted: 11/17/2022

First Name

Vinit

Last Name

Patel

Address

9631 Denbolme Street

City

Huntersville

State

NC

Zip Code

28078

Phone Number

8642769487

Email Address

2769487@gmail.com

Present Occupation

Data Management Analyst

Place of Employment

Wells Fargo

Approximate hours per month for serving on Advisory Board

8

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

Please list Name of Board/Commission and Expiration Date of Term

### Education

BS Finance and Risk Mgmt from USC

### Business &/or Civic Experience

Charlotte Gamecock Club Board member ALS Association of North Carolina Chapter Ambassador

### Areas of Expertise and Interests/Skills

Interested in building parks and rec as an attraction Well versed in construction and building science

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Vinit Patel

# Print

## Advisory Boards & Commissions Application - Submission #16100

Date Submitted: 11/9/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Patty

Last Name\*

Reich

Street Address (must be in Huntersville)\*

12925 Blakemore Avenue

Is this address in the ETJ?\*



No



Yes

Email Address\*

pattyreich@gmail.com

Phone Number\*

7033070212

Occupation

Faculty/Staff

Place of Employment

University of Maryland (work remotely from NC)

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

5-10

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

N/A

**Business and Civic Experience Related to this Advisory Board or Commission**

Huntersville 101 graduate. Work with local, state, regional, federal departments of transportation in my job, writing grant proposals, project management, etc.

**Areas of Expertise, Interests and Skills**

Area of interest: anywhere outdoors. Enjoy running, hiking, taking grandchildren to the playgrounds, etc. Member HFFA for 9 years.

**Education**

B.S. Business Administration - University of South Florida

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Volunteered with schools, churches over the years (not recently tho!)

---

**Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Patty Reich

**Signature Date\***

11/9/2023



# Print

## Advisory Boards & Commissions Application - Submission #16159

Date Submitted: 11/15/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Parks and Recreation Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Scott

Last Name\*

Sittler

Street Address (must be in Huntersville)\*

15829 Lavenham Road

Is this address in the ETJ?\*



No



Yes

Email Address\*

scottsittler@gmail.com

Phone Number\*

704-907-6876

Occupation

Marketing

Place of Employment

Carry-On Trailer

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

10

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

None

**Business and Civic Experience Related to this Advisory Board or Commission**

My 30+ years of professional business experience includes a variety of management roles but importantly has been focused on marketing, in which public parks and spaces has been a highlight. Specifically while working at Husqvarna and managing a professional arborist staff I became aware and in-awe of trees and natural surroundings. In my private time I'm a frequent visitor to Huntersville and Meck County parks as a member of the Charlotte Disc Golf Club.

**Areas of Expertise, Interests and Skills**

I'm highly detail oriented, organized, and communicate well. My ability to work with others and see varied points of view would also benefit the board.

**Education**

Bachelor's Degree in Marketing, Mini MBA Marketing

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Nothing "official" or intentionally noticed or publicized but have donated time and skills to my church, food banks, and free medical clinics.

---

**Electronic Signature Agreement**

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**Electronic Signature\***

Scott Sittler

**Signature Date\***

11/15/2023

# Print

## Parks and Recreation Commission Application - Submission #9813

Date Submitted: 11/28/2021

**First Name**

Gale

**Last Name**

Wactor

**Address**

9116 Rayneridge Drive

**City**

Huntersville

**State**

NC

**Zip Code**

28078

**Phone Number**

7323220749

**Email Address**

Gale.wactor@gmail.com

**Present Occupation**

Retired

**Place of Employment**

NA

**Approximate hours per month for serving on Advisory Board**

As needed

**Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On**

I am not currently serving on any, but have applied to several.

Please list Name of Board/Commission and Expiration Date of Term

### Education

Some College

### Business &/or Civic Experience

I have completed Huntersville 101 course. I am a Guardian ad Litem for Mecklenburg County.

### Areas of Expertise and Interests/Skills

I was a project certified manager for the DoD. I have a great interest in understanding local politics, hence taking the Huntersville 101 course which was excellent. My interests are community involvement for the betterment of all. Pickleball, reading, traveling, dancing and enjoying family and friends.

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Gale Wactor

**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Tracy Houk, Assistant Director of Parks and Recreation

**Date:** December 18, 2023

**Subject:** Greenway, Trail & Bikeway Commission Appointments

---

**EXPLAIN REQUEST:**

Consider appointing four (4) members to the Greenway, Trail & Bikeway Commission, due to three expiring terms and one vacancy, from 19 applicants.

1. Three-year term, expiring 12/31/2026 (Maria Reese has served one term and is eligible, and has applied, for another term)
2. Three-year term, expiring 12/31/2026 (Katie Spikes has served one partial term and is not reapplying for another term)
3. Three-year term, expiring 12/31/2026 (Randy Suggs has served one partial term and is eligible, and has applied, for another term)
4. Partial three-year term expiring 12/31/2024 (vacancy from Theodore Turner resignation)

**ACTION RECOMMENDED:**

Appoint 4 Members

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

1. Greenway, Trail & Bikeway Commission Overview - 20231218
2. Greenway, Trail & Bikeway Commission Applicant Map 12-13-2023
3. Greenway, Trail & Bikeway Commission Applicant Packet - 20231201

# Greenway, Trail & Bikeway Commission

9 Members Total  
 8 Current  
 3 Expiring  
 1 Vacant  
**4 APPOINTMENTS NEEDED**

## CURRENT MEMBERS (8)

| Name                | Position/Title | Notes                | Term Exp & Years |   | Regular Term Start |           |        |
|---------------------|----------------|----------------------|------------------|---|--------------------|-----------|--------|
|                     |                |                      |                  |   | Partial            | Term 1    | Term 2 |
| Beirne, Christianna |                |                      | 12/31/2025       | 3 | 1/3/2022           | 1/3/2023  |        |
| Griffin, Michael    |                |                      | 12/31/2024       | 3 |                    | 1/3/2022  |        |
| Kerns, Elaine       |                |                      | 12/31/2025       | 3 |                    | 1/3/2023  |        |
| Locke, Geoffrey     |                |                      | 12/31/2025       | 3 |                    | 1/3/2023  |        |
| Reese, Maria        |                |                      | * 12/31/2023     | 3 | 3/18/2019          | 12/7/2020 |        |
| Spikes, Katie       |                | replaced Van Sickler | * 12/31/2023     | 3 | 1/3/2022           |           |        |
| Stuart, Ken         |                |                      | 12/31/2024       | 3 |                    | 1/3/2022  |        |
| Suggs, Randy        |                | replaced Schackert   | * 12/31/2023     | 3 | 7/18/2022          |           |        |

## VACANCIES PAST 6 MONTHS (1)

| VACANCIES PAST 6 MONTHS (1) |          |            |                              |   |                      |        |        |                    |        |        |
|-----------------------------|----------|------------|------------------------------|---|----------------------|--------|--------|--------------------|--------|--------|
| Name                        | Notes    | Early Term | Original Term<br>Exp & Years |   | Alternate Term Start |        |        | Regular Term Start |        |        |
|                             |          |            |                              |   | Partial              | Term 1 | Term 2 | Partial            | Term 1 | Term 2 |
| Turner, Theodore            | resigned | 6/1/2023   | 12/31/2024                   | 3 |                      |        |        | 1/3/2022           |        |        |

## APPLICANTS (19)

| Name                  | Current Board Assignment? | App Date   | Still Interested (Date & Notes)? |     |
|-----------------------|---------------------------|------------|----------------------------------|-----|
| Brewer, Dennis        | No                        | 11/6/2023  |                                  |     |
| Correll, Sharon       | No                        | 11/15/2021 | 11/7/2023                        | yes |
| Farley, Exavious (Za) | No                        | 6/29/2022  | 11/8/2023                        | yes |
| Hewitt, Jerad         | No                        | 7/2/2022   | 11/7/2023                        | yes |
| Jatulis, Lisa         | No                        | 11/8/2023  |                                  |     |
| Jolley, Michael       | No                        | 12/4/2023  |                                  |     |
| Kay, Rebecca          | No                        | 11/17/2022 | 11/8/2023                        | yes |
| Kuhn, Jacob           | No                        | 6/10/2022  | 11/7/2023                        | yes |
| Lipinski, Matthew     | No                        | 11/7/2023  |                                  |     |
| McLaine, Diane        | No                        | 10/18/2023 |                                  |     |

\* Term expires within 3 months

Monday, December 18, 2023



# Greenway, Trail & Bikeway Commission

9 Members Total

8 Current

3 Expiring

1 Vacant

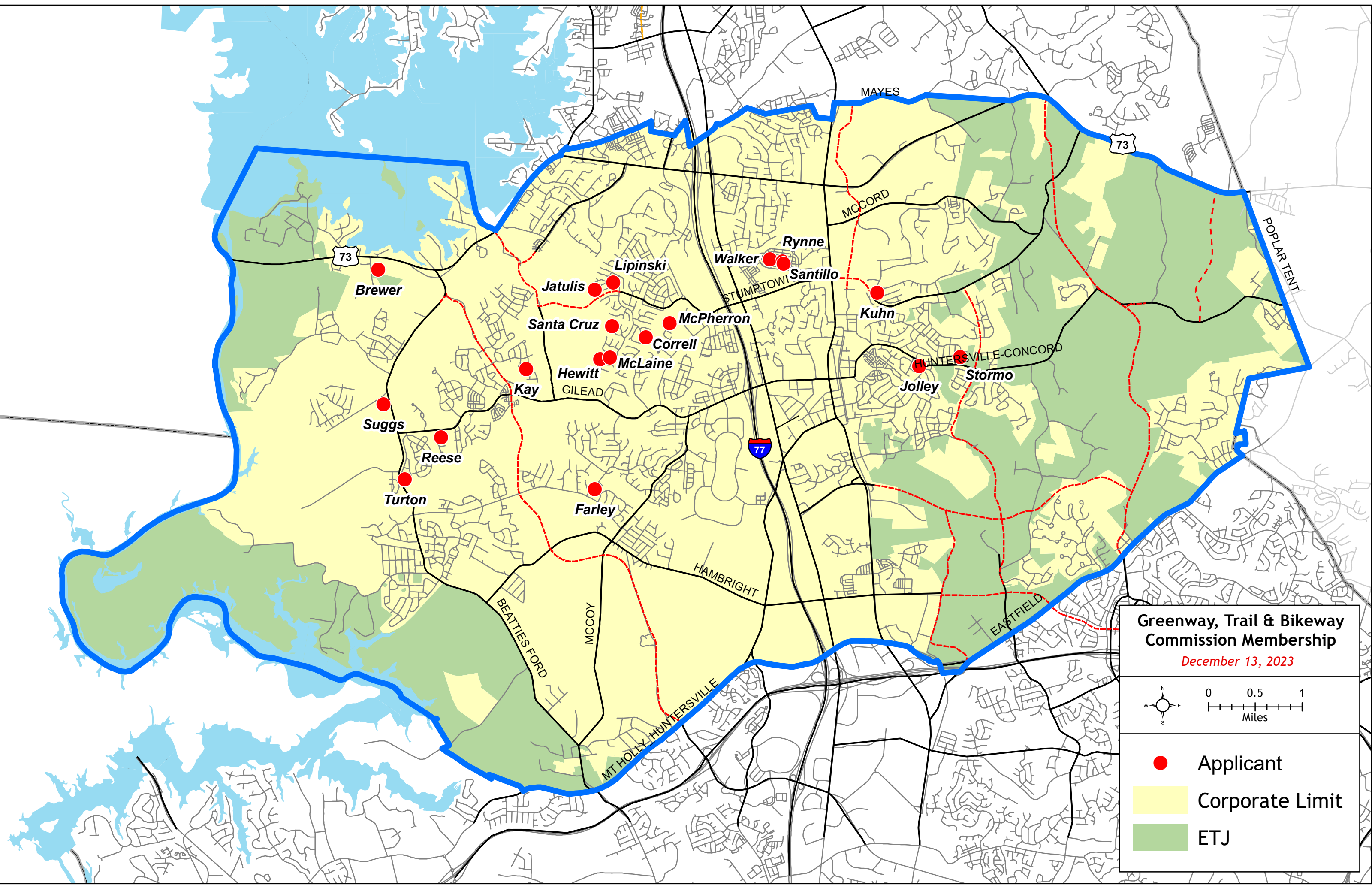
**4 APPOINTMENTS NEEDED**

## APPLICANTS (19)

| Name                   | Current Board Assignment?                         | App Date   | Still Interested (Date & Notes)? |
|------------------------|---------------------------------------------------|------------|----------------------------------|
| <b>McPherron, Mike</b> | No                                                | 11/8/2023  |                                  |
| <b>Reese, Maria</b>    | 12/31/2023 - Greenway, Trail & Bikeway Commission | 11/30/2023 |                                  |
| <b>Rynne, David</b>    | No                                                | 7/8/2022   | 11/8/2023 yes                    |
| <b>Santa Cruz, Kim</b> | No                                                | 12/1/2023  |                                  |
| <b>Santillo, Luke</b>  | No                                                | 11/25/2021 | 11/7/2023 yes                    |
| <b>Stormo, Leif</b>    | No                                                | 11/7/2023  |                                  |
| <b>Suggs, Randy</b>    | 12/31/2023 - Greenway, Trail & Bikeway Commission | 11/28/2023 |                                  |
| <b>Turton, Timothy</b> | No                                                | 11/7/2023  |                                  |
| <b>Walker, Sally</b>   | No                                                | 11/22/2022 | 11/7/2023 yes                    |

\* Term expires within 3 months

Monday, December 18, 2023



### Greenway, Trail & Bikeway Commission Membership

December 13, 2023



00.51  
Miles

 Applicant

 Corporate Limit

 ETJ

Path: M:\PLANNING\Arcview Projects\Parks Department Maps\Board Applicant Maps\Board Applicants - 12.13.2023\IP&R Board Member Map 12-13-2023.mxd

# Print

## Advisory Boards & Commissions Application - Submission #16029

Date Submitted: 11/6/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Dennis

Last Name\*

Brewer

Street Address (must be in Huntersville)\*

15820 Hubbard rd

Is this address in the ETJ?\*



No



Yes

Email Address\*

dbrewer@joegibbsracing.com

Phone Number\*

7032443667

Occupation

Director of facilities

Place of Employment

joe gibbs racing

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

20+

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

**Business and Civic Experience Related to this Advisory Board or Commission**

all forms of construction

**Areas of Expertise, Interests and Skills**

construction

**Education**

high school and collage master hvac and mechanical

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Board of adjustment president of hoa

---

### **Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Dennis r Brewer

**Signature Date\***

11/6/2023

# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #9698

Date Submitted: 11/15/2021

First Name

Sharon

Last Name

Correll

Address

15314 Moate Ct.

City

Huntersville

State

North Carolina

Zip Code

28078

Phone Number

6083461464

Email Address

sharonmaly@gmail.com

Present Occupation

Part-time Temporary Guardian Ad Litem Attorney

Place of Employment

Mecklenburg County Guardian Ad Litem Office

Approximate hours per month for serving on Advisory Board

5-10

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

Please list Name of Board/Commission and Expiration Date of Term

## Education

University of Georgia Bachelors Degree in Political Science and Spanish, University of Wisconsin Law School

## Business &/or Civic Experience

8.5 years as an Assistant District Attorney, 2.5 years as a Mecklenburg County Associate Attorney Volunteer with Junior League of Charlotte and former Big Brother Big Sister

## Areas of Expertise and Interests/Skills

I am an educated attorney. I previously lived in St. Paul, Minnesota for 8.5 years until moving to Huntersville in 2016. I had the great privilege of using the extensive and impressive greenway system that connected all areas of Minneapolis/St. Paul. My experience biking and jogging the expansive greenways in Minneapolis/St. Paul would bring an ambitious vision and mindset to the advisory board. I am an avid biker, walker and occasional jogger and I use the local greenways frequently alone and with my family. I have 2 young children who love to bike, walk and explore the greenways and parks in the area.

## Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

## Electronic Signature

Sharon A. Correll



# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #11432

Date Submitted: 6/29/2022

First Name

Exavious

Last Name

Farley

Address

12505 Pickford Ct.

City

Huntersville

State

NC

Zip Code

28078

Phone Number

310.855.2768

Email Address

Exavious@gmail.com

Present Occupation

Marketing Strategy & Sales

Place of Employment

Bobit Business Media

Approximate hours per month for serving on Advisory Board

As needed

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

Currently not serving on any.

Please list Name of Board/Commission and Expiration Date of Term

### Education

M.S. in Ministry - Pepperdine University

### Business &/or Civic Experience

B2B Marketing Consultant; Certified Secondary Ed. Teacher; Non-Profit Organizational Leader

### Areas of Expertise and Interests/Skills

- Community Development - Health and Wellness For Youth and Family - Holistic Fitness - Coaching

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Exavious A. Farley

# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #11448

Date Submitted: 7/2/2022

First Name

Jerad

Last Name

Hewitt

Address

15105 oxford hollow road

City

Huntersville

State

NC

Zip Code

28078

Phone Number

585-739-2806

Email Address

Hewitt.jerad@gmail.com

Present Occupation

Mechanic

Place of Employment

Hendrick Motorsports

Approximate hours per month for serving on Advisory Board

6-10

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

Please list Name of Board/Commission and Expiration Date of Term

**Education**

Associates degree

**Business &/or Civic Experience****Areas of Expertise and Interests/Skills**

Outdoor enthusiast, mountain biking, scuba diving, backpacking.

**Electronic Signature Agreement**

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

**Electronic Signature**

Jerad P Hewitt

# Print

## Advisory Boards & Commissions Application - Submission #16070

Date Submitted: 11/8/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Lisa

Last Name\*

Jatulis

Street Address (must be in Huntersville)\*

8929 Lizzie Lane

Is this address in the ETJ?\*



No



Yes

Email Address\*

lisa.jatulis@gmail.com

Phone Number\*

980-253-6752

Occupation

accountant

Place of Employment

United Rentals

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

8

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

**Business and Civic Experience Related to this Advisory Board or Commission**

As an accountant I have a wide range of experience with budgeting, bookkeeping and other finance related activities. I am required to be organized and use time efficiently as well as communicating with all levels within business verbally and written.

**Areas of Expertise, Interests and Skills**

I have lived in Huntersville for over 22 years. I love this town and consider myself an "outdoor enthusiast". I enjoy walking through my neighborhood and surrounding neighborhoods. As a former runner, I enjoyed exploring the greenways - which have greatly expanded since my time as a runner. I am highly organized, dependable and a team player. I enjoy working with others and am looking to serve on a committee such as this in my free time. I think working with a committee would be rewarding as it will serve the best interest of the community as well as my personal interests. I am a big proponent of living a healthy lifestyle and getting outdoors and I am excited to hear about the expansion of our bike and greenways. My civic and business experience could be a great contribution to this committee.

**Education**

Bachelor of Science, Major in Accounting - Virginia Tech

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

I currently volunteer as the Regional Leader for our local FiA organization(Females in Actions workout group). Also, I am an active weekly volunteer with Angels and Sparrows Book Buddy program. I was previously a leader (for 9 years) and board member (5 years) with Meck 1 Girl Scouts, I was involved with several of the local school PTA's for over 14 years. I have served on various committees and held leadership roles as VP of Membership and PTA/PTSA Treasurer for several years.

---

**Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Lisa T. Jatulis

**Signature Date\***

11/8/2023



# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #12880

Date Submitted: 11/17/2022

First Name

Rebecca

Last Name

Kay

Address

8329 Bramfield Drive

City

Huntersville

State

NC

Zip Code

28078

Phone Number

9136380645

Email Address

beckykay2828@gmail.com

Present Occupation

Director of Project Management

Place of Employment

Hospitality Logistics

Approximate hours per month for serving on Advisory Board

10

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

I am not currently on any other Town or Country Boards

Please list Name of Board/Commission and Expiration Date of Term

### Education

Bachelor of Arts

### Business &/or Civic Experience

Currently manage a team of 10 project managers, oversee large scale hotel renovations

### Areas of Expertise and Interests/Skills

Certified Project Manager (PMP), avid user of the Huntsville Greenways

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Rebecca Kay

# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #11284

Date Submitted: 6/10/2022

First Name

Jacob

Last Name

Kuhn

Address

15332 Aberfeld Road

City

Huntersville

State

NC

Zip Code

28078

Phone Number

2604389182

Email Address

Jzkuhn13@gmail.com

Present Occupation

Project Manager

Place of Employment

Gaylor Electric, Inc.

Approximate hours per month for serving on Advisory Board

4-8

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

None

Please list Name of Board/Commission and Expiration Date of Term

## Education

Bachelors Science - Electrical Engineering Technology

## Business &/or Civic Experience

Project Manager of electrical construction projects. I understand planning, financial, logistics, and cost/benefit analysis of projects.

## Areas of Expertise and Interests/Skills

Generally interested in expanding activity in the area of Huntersville. I would love to be a part of helping the process of connecting our locals greenways and trails within Huntersville and neighboring towns. I would not consider myself an "avid" cyclist, but my wife and I often go for bike rides within our community and I feel that Huntersville could be more bike friendly for casual/family cycling groups. Moving this process forward is very important to me.

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

Jacob Z. Kuhn

# Print

## Advisory Boards & Commissions Application - Submission #16049

Date Submitted: 11/7/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Matthew

Last Name\*

Lipinski

Street Address (must be in Huntersville)\*

16017 Wynfield Creek Pkwy

Is this address in the ETJ?\*



No



Yes

Email Address\*

Lipinski@knights.ucf.edu

Phone Number\*

5613896572

Occupation

Business Development Executive

Place of Employment

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

20

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

None

**Business and Civic Experience Related to this Advisory Board or Commission**

n/a

**Areas of Expertise, Interests and Skills**

Business, outdoor activities - golf, biking, hunting

**Education**

Bachelors degree at UCF

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Many years of volunteering as a youth leader, worked with animal rescues locally, make a wish foundation.

---

### **Electronic Signature Agreement**

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Matt Lipinski

**Signature Date\***

11/7/2023



# Print

## Advisory Boards & Commissions Application - Submission #15809

Date Submitted: 10/18/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Diane

Last Name\*

McLaine

Street Address (must be in Huntersville)\*

15133 Oxford Hollow

Is this address in the ETJ?\*



No



Yes

Email Address\*

sdmclaine@bellsouth.net

Phone Number\*

704-953-4970

Occupation

Project Manager

Place of Employment

Wells Fargo

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

10

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Greenway, Trails, and Bikeway Commission 2005-2008, 2018-2022 (chair 2019-2022)

**Business and Civic Experience Related to this Advisory Board or Commission**

Participated on the Greenway, Trails, and and Bikeway commission during the creation and first approval of the master plan. Also was part of the creation of the 30x30 vision and the greenway/sidewalk connection plan, as well as being part of the commission that recommended the Bike Master Plan.

**Areas of Expertise, Interests and Skills**

I have 20+ years of project management experience which contributed to my role as GTBC chair as we set goals each year, tracked progress, and laid out detailed plans to accomplish them. I am passionate about our town greenway system, and would love to be part of the commission again (after sitting out for the mandatory 1 year) to complete our 30x30 goal of connecting 30,000 residents to the greenway by 2030. I would also like to continue our work with the sidewalk connection plan to connect every neighborhood, school, park, and major shopping center into the greenway system by filling in sidewalk gaps. This will allow our town to be a connected, walkable, bikeable town, giving our residents more options for transportation, health, and recreation.

**Education**

BA from Ohio Wesleyan University

---

**Electronic Signature Agreement**

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Diane McLaine

**Signature Date\***

10/18/2023

# Print

## Advisory Boards & Commissions Application - Submission #16068

Date Submitted: 11/8/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Mike

Last Name\*

McPherron

Street Address (must be in Huntersville)\*

8520 Shadetree street

Is this address in the ETJ?\*



No



Yes

Email Address\*

Mike\_mcpherron@hotmail.com

Phone Number\*

704-439-7782

Occupation

Risk Manager (IT Cybersecurity)

Place of Employment

Bank of America

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

4-8

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

None

**Business and Civic Experience Related to this Advisory Board or Commission**

Former Board member and president of the Hamptons HOA.

**Areas of Expertise, Interests and Skills**

Engineering., strategic planning, operations, communications

**Education**

Bachelor of science in engineering, masters of business administration.

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Program Director for Charlotte run-walk program, an avid user of the greater Charlotte Greenway trail system

---

### **Electronic Signature Agreement**

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2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

M J McPherron

**Signature Date\***

11/8/2023

# Print

## Advisory Boards & Commissions Application - Submission #16256

Date Submitted: 11/30/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Maria

Last Name\*

Reese

Street Address (must be in Huntersville)\*

13616 Alston Forest Drive

Is this address in the ETJ?\*



No



Yes

Email Address\*

Mariagiareese@gmail.com

Phone Number\*

8282914753

Occupation

Founder, CEO

Place of Employment

InterConnect Health

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

5 hours / month

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Currently serving as the chair on the GTBC and my first term expires Dec 2023.

**Business and Civic Experience Related to this Advisory Board or Commission**

Served on the GTBC committee and attended several Town of Huntersville events. Have a career in public health and community health where I lead programs that provide improved health outcomes to our communities.

**Areas of Expertise, Interests and Skills**

I have worked in public health to provide programs related to Built in Environments, Nutrition, Physical activity, and chronic disease prevention. Other skills include strategic planning, leadership, and community engagement.

**Education**

BS, Teacher Certification MS, Health Sciences

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

I have done community service with Med Assist, Roof Above, Second Harvest Food Bank, Trees Charlotte, and Big Brothers Big Sisters.

---

**Electronic Signature Agreement**

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1. Your application will not be signed in the sense of a traditional paper document,
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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Maria G Reese

**Signature Date\***

11/30/2023



# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #11522

Date Submitted: 7/8/2022

First Name

David

Last Name

Rynne

Address

14612 Holly Springs Ln

City

Huntersville

State

NC

Zip Code

28078

Phone Number

7049963260

Email Address

david.t.rynne@gmail.com

Present Occupation

Proposal Manager

Place of Employment

Basware

Approximate hours per month for serving on Advisory Board

10

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

NA

Please list Name of Board/Commission and Expiration Date of Term

## Education

BA The Catholic University of America 1991

## Business &/or Civic Experience

Worked on Wall St 20+ years. Experience working with and for enterprise software companies. Entrepreneur who built a thriving copywriting business.

## Areas of Expertise and Interests/Skills

I am a copywriter and have sales/business skills. I moved to Huntersville in 2003 and raised 4 kids here. Huntersville Elementary, Bailey Middle, Hough HS. I've been to all of the parks in Huntersville and surrounding areas. I bike at N. Meck park. I've coached numerous youth sports for over 10 years while my children were growing up.

### Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

### Electronic Signature

David T. Rynne

# Print

## Advisory Boards & Commissions Application - Submission #16267

Date Submitted: 12/1/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Kim

Last Name\*

Santa Cruz

Street Address (must be in Huntersville)\*

8628 Taybrook Dr., Huntersville, NC 28078

Is this address in the ETJ?\*



No



Yes

Email Address\*

ksantacruz99@gmail.com

Phone Number\*

704-564-7983

Occupation

Retired. Formerly worked in marketing and graphic design.

Place of Employment

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

Varies as needed

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

**Business and Civic Experience Related to this Advisory Board or Commission**

Huntersville 101 (2019)

**Areas of Expertise, Interests and Skills**

Experienced in planning/organizing trade shows and industry meetings; created and produced promotional materials. Interests - hiking/walking, reading, crafts, cooking

**Education**

University of Colorado at Colorado Springs, BS in Business with an emphasis in Marketing

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Merry Magic Christmas Project (Cornelius); Neighborhood Care Center (Cornelius); Lake Norman Charter PTA (4 years); Torrence Creek Elementary PTA (2 years).

---

**Electronic Signature Agreement**

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**Electronic Signature\***

Kim Santa Cruz

**Signature Date\***

12/1/2023

## Print

# Greenway, Trail, & Bikeway Commission Application - Submission #9801

Date Submitted: 11/25/2021

First Name

Luke

Last Name

Santillo

Address

16719 Spruell St

City

Huntersville

State

NC

Zip Code

28078

Phone Number

9803227582

Email Address

luke.santillo@gmail.com

Present Occupation

Director, Healthcare Planning

Place of Employment

DaVita

Approximate hours per month for serving on Advisory Board

5

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

N/A

Please list Name of Board/Commission and Expiration Date of Term

## Education

Undergrad - US Military Academy at West Point; MBA - Wake Forest University

## Business &/or Civic Experience

Twenty years of logistics, multi-site P&L management, and regulatory/finance experience between the US Army and two healthcare companies.

## Areas of Expertise and Interests/Skills

I have extensive business management experience including budgeting and financial management. I'm a lifelong avid runner and cyclist. I utilize many of the parks and greenways in Mecklenburg County with my 7 and 4 year-old boys.

### Electronic Signature Agreement

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I agree.

### Electronic Signature

Luke J Santillo

# Print

## Advisory Boards & Commissions Application - Submission #16040

Date Submitted: 11/7/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Leif

Last Name\*

Stormo

Street Address (must be in Huntersville)\*

13223 Union Square Dr.

Is this address in the ETJ?\*



No



Yes

Email Address\*

Lestor00@gmail.com

Phone Number\*

4802067202

Occupation

Retired Real Estate Appraiser

Place of Employment

N/A



**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

10-15 but Im flexible

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

None

**Business and Civic Experience Related to this Advisory Board or Commission**

Various Appraisal organizations and affiliations.

**Areas of Expertise, Interests and Skills**

Real Estate Valuation. Hiking, biking, gardening. Interested in improving the community.

**Education**

BS Mass Communication and Public Relations, 1992. Current Certified Real Estate Appraiser in Arizona.

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

None

---

### **Electronic Signature Agreement**

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Leif Stormo

**Signature Date\***

11/7/2023

# Print

## Advisory Boards & Commissions Application - Submission #16228

Date Submitted: 11/28/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Randy

Last Name\*

Suggs

Street Address (must be in Huntersville)\*

6536 Stephens Road

Is this address in the ETJ?\*



No



Yes

Email Address\*

randysuggs1@gmail.com

Phone Number\*

7046410856

Occupation

Retired - former Cybersecurity professional

Place of Employment

N/A

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

20+

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Currently serving on the GBTC. Term expires in 2023.

**Business and Civic Experience Related to this Advisory Board or Commission**

Completed the Huntersville 101 class in 2022. Have spent the last 18 months on the GTBC, helping guide the progress of The Vine.

**Areas of Expertise, Interests and Skills**

Usage of many parts of The Vine. Logical thinker who enjoys the details involved in growing The Vine.

**Education**

BA in Computer Information Systems

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

I was on a similar commission for a town near Albuquerque, NM back in the late 1980s.

---

**Electronic Signature Agreement**

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Randy Suggs

**Signature Date\***

11/28/2023

# Print

## Advisory Boards & Commissions Application - Submission #16039

Date Submitted: 11/7/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Greenway, Trail, and Bikeway Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Timothy

Last Name\*

Turton

Street Address (must be in Huntersville)\*

5330 Colonial Garden

Is this address in the ETJ?\*



No



Yes

Email Address\*

tturton@carolina.rr.com

Phone Number\*

7047928276

Occupation

Community Garden Liason

Place of Employment

Mecklenburg County Park and Recreation

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

eight

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

None

**Business and Civic Experience Related to this Advisory Board or Commission**

Owned and operated a small landscape business for twelve years.

**Areas of Expertise, Interests and Skills**

Horticulture Team Leader for Mecklenburg County Park and Recreation. Involved in the growth of this park system including Greenways, Parks, Recreation Centers.

**Education**

Associated Degree, Landscape Design, Agriculture Technical Institute, Wooster Ohio. Extension of Ohio State University.

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

4 yrs with Amnesty USA Charlotte. Angels and Sparrows Reading Buddy Program current. Loaves and Fishes in 2023. Partnered with Tree Charlotte while with Park and Rec on many planting events. Hort Team was involved in many volunteer events besides Tree Charlotte.

---

**Electronic Signature Agreement**

By adding your name to the "Electronic Signature" box below, you agree and acknowledge that:

1. Your application will not be signed in the sense of a traditional paper document,
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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Tim Turton

**Signature Date\***

11/7/2023

# Print

## Greenway, Trail, & Bikeway Commission Application - Submission #12919

Date Submitted: 11/22/2022

First Name

Sally

Last Name

Walker

Address

16510 Grapperhall Drive

City

Huntersville

State

NC

Zip Code

28078

Phone Number

8288173336

Email Address

sallywalker1212@gmail.com

Present Occupation

Real Estate Broker

Place of Employment

Self Employed with Corcoran HM Properties

Approximate hours per month for serving on Advisory Board

12

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

Please list Name of Board/Commission and Expiration Date of Term

## Education

BA English Winthrop University

## Business &/or Civic Experience

I came to real estate in the Huntersville area with a diverse business and marketing background in corporate, conservation, and equestrian organizations, I have served on nonprofit boards dedicated to recreation, the arts, and preservation.

## Areas of Expertise and Interests/Skills

I am uniquely qualified as both a real estate and preservation professional. As a former Executive Director of three land trusts (one of which was in Tryon, NC), I led efforts to conserve areas for preservation and recreation, during which time I served on the North Carolina Land Trust Council as well as the Steering Committee of Blue Ridge Forever, which as a collective protected 10,000 acres. In addition, I have spearheaded a variety of outdoor nonprofit fundraising events.

## Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

## Electronic Signature

Sally C Walker



**Town of Huntersville  
Town Board  
December 18, 2023**

**To:** Town Board

**From:** Tracy Houk, Assistant Director of Parks and Recreation

**Date:** December 18, 2023

**Subject:** Public Arts Commission Appointments

---

**EXPLAIN REQUEST:**

Consider appointing three (3) members to the Public Arts Commission, due to two expiring terms and one vacancy, from six applicants.

1. Three-year term, expiring 12/31/2026 (April Dunn has served two consecutive terms and is not eligible for another term)
2. Three-year term, expiring 12/31/2026 (Jessica Horton has served one term and is eligible, and has applied, for another term)
3. Partial three-year term expiring 12/31/2024 (vacancy from Crys Roeder)

**ACTION RECOMMENDED:**

Appoint 3 Members

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

1. Public Arts Commission Overview - 20231201
2. Public Arts Commission Applicant Map 12-13-2023
3. Public Arts Commission Applicant Packet - 20231201

# Public Arts Commission

7 Members Total

6 Current

2 Expiring

1 Vacant

**3 APPOINTMENTS NEEDED**

## CURRENT MEMBERS (6)

| Name             | Position/Titl | Notes | Term Exp & Years | Alternate Term Start |        |        | Partial | Regular Term Start |           |        |
|------------------|---------------|-------|------------------|----------------------|--------|--------|---------|--------------------|-----------|--------|
|                  |               |       |                  | Partial              | Term 1 | Term 2 |         | Term 1             | Term 2    | Term 3 |
| Cavanaugh, Lynn  |               |       | 12/31/2024 3     |                      |        |        |         | 1/3/2022           |           |        |
| Dunn, April      | Co-Chair      |       | * 12/31/2023 3   |                      |        |        |         | 6/4/2018           | 12/7/2020 |        |
| Esinhart, Ed     |               |       | 12/31/2024 3     |                      |        |        |         | 1/3/2022           |           |        |
| Flores, Ryan     |               |       | 12/31/2025 3     |                      |        |        |         | 1/3/2023           |           |        |
| Horton, Jessica  | Co-Chair      |       | * 12/31/2023 3   |                      |        |        |         | 12/7/2020          |           |        |
| Kendra-Dill, Tim |               |       | 12/31/2025 3     |                      |        |        |         | 1/3/2023           |           |        |

## VACANCIES PAST 6 MONTHS (1)

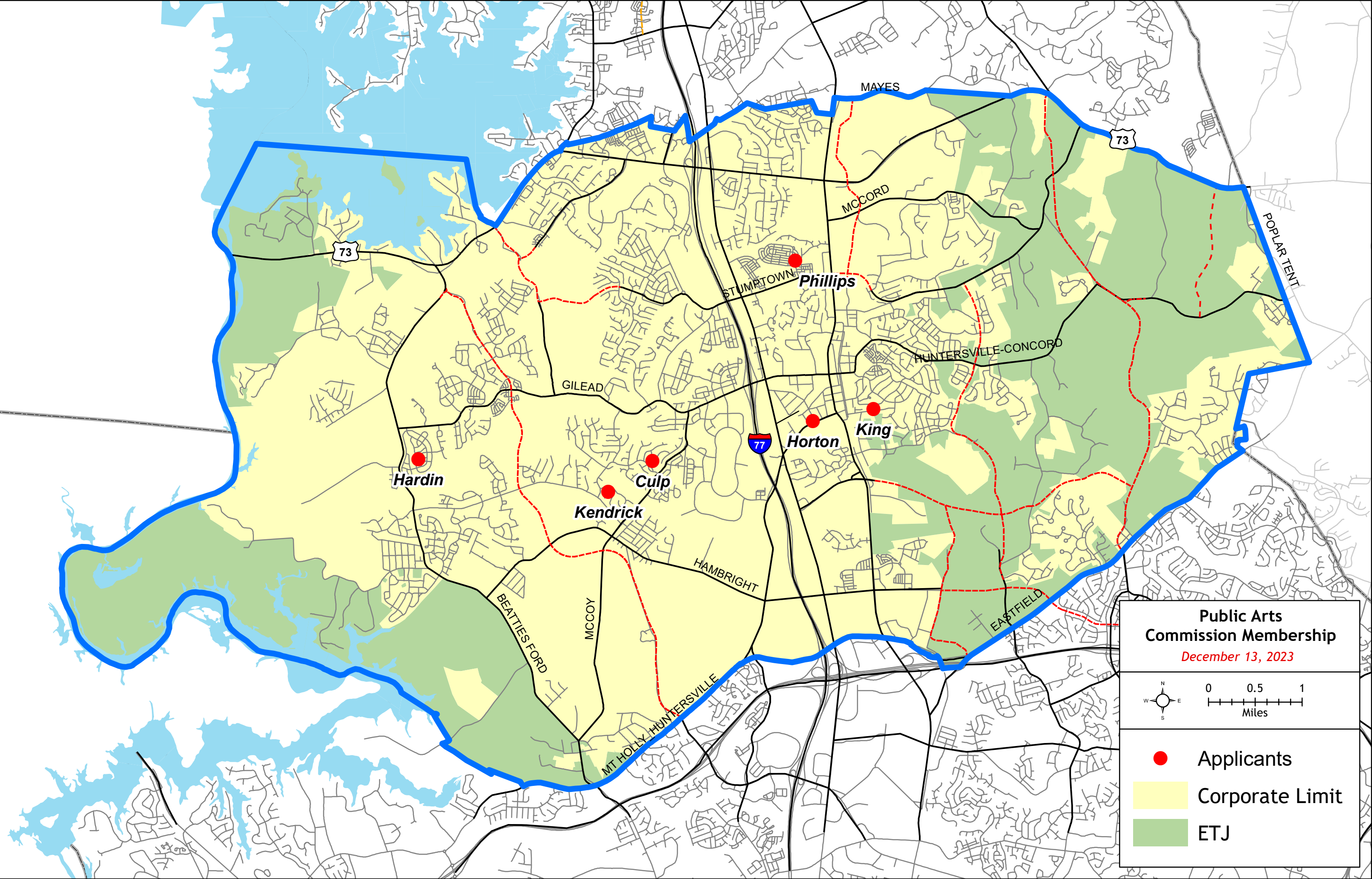
| Name         | Notes       | Early Term | Original Term Exp & Years | Alternate Term Start |        |        | Partial | Regular Term Start |        |        |
|--------------|-------------|------------|---------------------------|----------------------|--------|--------|---------|--------------------|--------|--------|
|              |             |            |                           | Partial              | Term 1 | Term 2 |         | Term 1             | Term 2 | Term 3 |
| Roeder, Crys | passed away | 9/3/2023   | 12/31/2024 3              |                      |        |        |         | 1/3/2022           |        |        |

## APPLICANTS (6)

| Name              | Current Board Assignment?           | App Date   | Still Interested (Date & Notes)? |
|-------------------|-------------------------------------|------------|----------------------------------|
| Culp, Nathaniel   | No                                  | 11/9/2023  |                                  |
| Hardin, Kristina  | No                                  | 11/21/2022 | 11/8/2023 yes                    |
| Horton, Jessica   | 12/31/2023 - Public Arts Commission | 10/26/2023 |                                  |
| Kendrick, Kendall | No                                  | 11/23/2023 |                                  |
| King, Leonard     | No                                  | 7/22/2023  | 11/7/2023 yes                    |
| Phillips, Lance   | No                                  | 11/7/2023  |                                  |

\* Term expires within 3 months

Tuesday, December 12, 2023



**Public Arts  
Commission Membership**

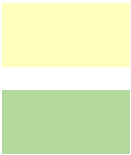
*December 13, 2023*



0 0.5 1  
Miles



**Applicants**



**Corporate Limit**



**ETJ**

# Print

## Advisory Boards & Commissions Application - Submission #16078

Date Submitted: 11/9/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Public Arts Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Nathaniel

Last Name\*

Culp

Street Address (must be in Huntersville)\*

12521 Cedar Fall Drive

Is this address in the ETJ?\*



No



Yes

Email Address\*

nathanculp92@gmail.com

Phone Number\*

6093170161

Occupation

Associate Director, Consumer Marketing

Place of Employment

Merz Aestheticcs

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

20

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

N/A

**Business and Civic Experience Related to this Advisory Board or Commission**

I have over 7 years of experience in the creative industry spanning various agencies and clients, from large to small.

**Areas of Expertise, Interests and Skills**

Design, art, music, architecture, fashion

**Education**

BS, Biology from Rider University

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Midnight Runs in NYC, local clean up on weekends, quarterly clothing drives and donations, large-scale junk removal

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**Electronic Signature Agreement**

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2. By signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and
3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Nathaniel Culp

**Signature Date\***

11/9/2023

# Print

## Public Art Commission Application - Submission #12916

Date Submitted: 11/21/2022

First Name

Kristina

Last Name

Hardin

Address

6870 Colonial Garden Drive

City

Huntersville

State

NC

Zip Code

28078

Phone Number

7735927333

Email Address

Kristina.b.hill@outlook.com

Present Occupation

Principal Comms Advisor

Place of Employment

Blue Cross NC

Approximate hours per month for serving on Advisory Board

6

Name of Any Town or County Boards/Committees/Commissions You Are Presently Serving On

None

Please list Name of Board/Commission and Expiration Date of Term

**Education**

M.S., Integrated Marketing Communications, Roosevelt University

**Business &/or Civic Experience**

More than 15 years of experience spanning Corporate Communications, Public Relations, Internal Communications and Community Involvement

**Areas of Expertise and Interests/Skills**

Communications, planning, community relations, diversity, equity and inclusion.

**Electronic Signature Agreement**

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.



I agree.

**Electronic Signature**

Kristina B Hardin



# Print

## Advisory Boards & Commissions Application - Submission #15893

Date Submitted: 10/26/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Public Arts Commission

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Jessica

Last Name\*

Horton

Street Address (must be in Huntersville)\*

400 Mt Holly Huntersville Rd, Huntersville NC 28078

Is this address in the ETJ?\*



No



Yes

Email Address\*

info@jjhortonphotography.com

Phone Number\*

9196195071

Occupation

Photographer

Place of Employment

JJ Horton Photography, NC Grange

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

5

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Currently serving on the Public Arts Commission (expiring 2023)

**Business and Civic Experience Related to this Advisory Board or Commission**

Current photographer and previous commission member.

**Areas of Expertise, Interests and Skills**

Art, photography and nonprofit skills.

**Education**

BS in Recreation, Parks and Tourism, currently enrolled at NC State for Horticulture

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Involved with First Baptist Church of Huntersville, Villeworth Grange Garden Manager, Volunteer at Huntersville Elementary

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### Electronic Signature Agreement

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**Electronic Signature\***

Jessica Horton

**Signature Date\***

10/26/2023

# Print

## Advisory Boards & Commissions Application - Submission #16204

Date Submitted: 11/23/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Public Arts Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Kendall

Last Name\*

Kendrick

Street Address (must be in Huntersville)\*

8606 Flanagan Ct

Is this address in the ETJ?\*



No



Yes

Email Address\*

kendall.kendrick6@gmail.com

Phone Number\*

7047633743

Occupation

Executive Director

Place of Employment

Charlotte Trail of History

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

10 - 15

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

Latta Place Community Partners committee for Mecklenburg County (no terms) Chair of the Mecklenburg 250/Semiquincentennial committee (not yet a county commission, but working towards that goal)

**Business and Civic Experience Related to this Advisory Board or Commission**

Current Executive Director of the Trail of History (TOH) & Charlotte Liberty Walk (CLW). The TOH is a trail of life-sized bronze sculptures that tell the story of Mecklenburg County's history throughout the 18th, 19th, and 20th centuries on the Midtown section of the Little Sugar Creek Greenway. We partner with Mecklenburg County Park and Recreation. The CLW is in Uptown Charlotte and tells the Revolutionary era story of Mecklenburg County through plaques and state markers along Tryon Street and surrounding roads. We partner with the City of Charlotte. I work with local and national artists who produce public art for both trails. In 2022, I served as the Project Manager for CLT SHOUT! A 17-day arts festival in Uptown featuring local, national, and international artists. I also curated several art installations, including Opening Doors Charlotte and Craig Walsh Monuments. Craig Walsh is an Australian artist who produces videos that project faces onto trees. Videos of that public art installation went viral on social media and got reposted by multiple celebrities, resulting in millions of impressions.

**Areas of Expertise, Interests and Skills**

I am a strategic and creative thinker. My career began as an on-air radio personality for stations all over the Southeast, including Charlotte. I have three decades of experience in public speaking, event management, marketing, voiceover, producing, podcasting, and content creation. I've spent the last six years specializing in the growth of historic nonprofit organizations, fundraising, and community outreach events.

**Education**

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

I am the mother of a current freshman at Hopewell High School. My three older daughters are Hopewell graduates. I spent four years volunteering my time and resources as a theatre booster mom and now as an athletic booster mom. I was also the volunteer Vice Chair of a local historic site in Huntersville for three years. I moved from Plaza Midwood in Charlotte to west Huntersville six years ago because I wanted to be part of this community. My ancestors are buried at Hopewell Church and have been here since the 18th century, so I feel a strong connection to helping our community thrive. I would love to give back to the town of Huntersville.

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**Electronic Signature\***

Kendall Kendrick

**Signature Date\***

11/23/2023



# Print

## Advisory Boards & Commissions Application - Submission #15000

Date Submitted: 7/22/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Public Arts Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Leonard

Last Name\*

King III

Street Address (must be in Huntersville)\*

301 dellwood dr

Is this address in the ETJ?\*



No



Yes

Email Address\*

Leonardking3@yahoo.com

Phone Number\*

9802807389

Occupation

Senior Project Manager

Place of Employment

Spectrum



**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

50

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

I'm a charlotte Rotation as well as I'm on the board for Pottstown Heritage Group and I'm on the Charlotte Chamber of Commerce Young professionals committee.

**Business and Civic Experience Related to this Advisory Board or Commission**

My many years expertise on the planning board while living in New York.

**Areas of Expertise, Interests and Skills**

I'm a natural leader in which I have many years and expertise In project management as well as Urban planning and community leadership.

**Education**

Bachelors degree in Business Administration from Johnson & Wales university. Project management certification from Duke university and an associate degree in Arts from Mitchell community college.

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

Pottstown heritage group as well missionary board for St Phillip missionary Baptist church Huntersville NC

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**Electronic Signature\***

Leonard King III

**Signature Date\***

7/22/2023

# Print

## Advisory Boards & Commissions Application - Submission #16351

Date Submitted: 12/12/2023

By submitting this application you agree to the following:

1. You have read the Bylaws or Rules of Procedure for the Advisory Board/Commission you are submitting your application for.
2. Your application will remain active for a two (2) year period, unless withdrawn by the applicant.

Which Advisory Board/Commission are you applying for?\*

Public Arts Commission ▼

Please note: You might see different questions based on your selection

Please read the specific Advisory Board/Commission Bylaws or Rules of Procedure:

[Advisory Boards & Commissions](#)

First Name\*

Lance

Last Name\*

Phillips

Street Address (must be in Huntersville)\*

16831 SPRUELL Street

Is this address in the ETJ?\*



No



Yes

Email Address\*

lerphillips@gmail.com

Phone Number\*

7049418754

Occupation

High School Teacher

Place of Employment

Community School of Davidson

**Approx. Hours You Could Dedicate to this Board/Commission (per month):\***

5

**List Any Town or County Boards, Committees, Commissions You Are Presently Serving On (include term expirations):**

**Business and Civic Experience Related to this Advisory Board or Commission**

**Areas of Expertise, Interests and Skills**

**Education**

**Please describe any areas of community service, in which you have participated, in Huntersville or elsewhere.**

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### **Electronic Signature Agreement**

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3. You may still be required to provide a traditional signature at a later date.

**Electronic Signature\***

Lance Phillips

**Signature Date\***

12/12/2023

Approved for submissions due before  
12/1/2023 - Catherine Cook