

Mayor
Christy Clark

Mayor Pro Tem
Jennifer Hunt

Commissioners
Alisia Bergsman
Amanda Dumas
Edwin Quarles
LaToya Rivers
Nick Walsh



Town Manager
Anthony Roberts

Deputy Town Manager
Jackie Huffman

Assistant Town Manager
Bobby Williams

Town Attorney
Emily Sloop

Town Clerk
Janet Pierson

AGENDA

Regular Town Board Meeting

March 4, 2024 - 6:00 PM

TOWN HALL (101 Huntersville-Concord Road)

**Live Stream available via YouTube
@townofhuntersvillenc28078**

1. Pre-meeting - 5:30 p.m.

- 1.A. Closed Session pursuant to N.C.G.S. §§ 143-318.11(a)(5) and (a)(6) to: 1) instruct staff or negotiating agents concerning the price and other material terms for the acquisition of real property; 2) to instruct staff concerning the amount of compensation and other material terms of an employment contract; and 3) to consider the qualifications, competence, performance, character, fitness, and conditions of appointment of an employee.

2. Call to Order

3. Invocation/Moment of Silence

4. Pledge of Allegiance

5. Announcements

6. Public Comments, Requests, or Presentations

6.A. Adam Santalla Pierce, Arts & Science Council.

6.B. Aaron Hintz, Carolina Diving Academy.

6.C. Women's History Month Proclamation. *(Mayor Clark)*

7. Agenda Changes/Adoption of Agenda

8. Consent Agenda

- 8.A. Approve the minutes of the February 5, 2024 Regular Town Board Meeting. (*Janet Pierson*)
- 8.B. Approve the minutes of the February 8 and 9, 2024 Town Board Planning Workshop. (*Catherine Cook*)
- 8.C. Approve the minutes of the February 19, 2024 Regular Town Board Meeting. (*Janet Pierson*)
- 8.D. Approve contract with Martin Starnes for Audit Services. (*Pattie McGinnis*)
- 8.E. Approve property tax refund report from Mecklenburg County. (*Pattie McGinnis*)
- 8.F. Approve budget amendment appropriating \$300,000 to HFFA from the General Fund to correct HFFA's deficit fund balance. (*Pattie McGinnis*)
- 8.G. Adopt Seventh Amendment to the Capital Project Ordinance for Transportation projects. (*Pattie McGinnis*)
- 8.H. Approve Third Amendment to the Huntington Green sidewalk Capital Project Ordinance for additional funds awarded by the Community Development Block Grant. (*Pattie McGinnis*)
- 8.I. Adopt Resolution to accept Huntington Green Sidewalk Construction Contract. (*Kevin Fox*)
- 8.J. Approve FY 2025 Goals. (*Jackie Huffman*)
- 8.K. Call a public hearing for Monday, April 1, 2024, at 6:00 p.m. at Huntersville Town Hall, 101 Huntersville-Concord Road, Huntersville, NC 28078, on Petition #TA24-03, a request by the Huntersville Planning Department to amend Chapter 3.1.2 and 11.4.7 k of the Zoning Ordinance. (*Brad Priest*)

9. Public Hearings

- 9.A. Conduct public hearing on Petition #TA24-01, a request by the Huntersville Planning Department for a text amendment to the Zoning Ordinance to amend Article 3.3.2(2)(d), 3.3.2-A(e), 3.3.2B(e), 3.3.3-A(e), 3.3.3(2)(d), and Article 8.17(3)(e) to bring the text into compliance with HB 600. (*Patrick Patterson*)
- 9.B. Conduct public hearing on petition #TA24-02, a request by the Huntersville Planning Department for a text amendment to Article 10, Section 10.10.9, 10.12, and 10.14.3 to clarify the Town's role in permitting, the placement, and enforcement of campaign signs. (*Patrick Patterson*)

10. Other Business

- 10.A. Consider approving budget amendment appropriating \$206,123 from General Fund balance and \$678,832 from the reduction in the contribution to Huntersville Fire Department (HFD), Inc. to fund Town employee part-time firefighters from April 15 to June 30. (*Pattie McGinnis*)
- 10.B. Consider appointing nine (9) members to the Environmental Sustainability Committee. (*Mayor Pro Tem Jennifer Hunt*)
- 10.C. Consider appointing one (1) member to the Parks and Recreation Commission due to one vacancy. (*Michael Jaycocks*)
- 10.D. Consider approving amendments to the Huntersville Ordinance Advisory Board Bylaws. (*Emily Sloop*)
- 10.E. Consider adopting an Ordinance to Amend the Town of Huntersville Code of Ordinances to Establish a Procedure for Reimbursement Agreements Pursuant to N.C.G.S. 160A-499. (*Emily Sloop*)
- 10.F. Consider adopting Resolution to Update Standard Reimbursement Agreement for Reimbursements Pursuant to N.C.G.S. 160A-307.1. (*Emily Sloop*)
- 10.G. Consider adopting Resolution to acquire right-of-way and/or easements necessary for the construction of the Bellamore to CVS Sidewalk project. (*Stephen Trott*)
- 10.H. Consider adopting Resolution to acquire right-of-way and/or easements necessary for the construction of the Drake Hill Drive Drainage Improvements project. (*Kevin Fox*)
- 10.I. Consider approving an employment contract for the Town Manager (*Mayor Clark*)

11. Closing Comments

12. Adjourn

GENERAL MEETING INFORMATION

Town Board:

The Town of Huntersville Mayor and Board of Commissioners are elected for two-year terms. Huntersville operates under the council-manager form of government, which establishes the Town's policies that are carried out by the Town Manager and staff. For more information visit www.huntersville.org.

Meeting Time, Place and Agenda:

All meetings of the Board are open to the public and the public is invited and encouraged to attend. The Board meets in the Town Hall at 6:00 p.m. on the first and third Monday of each month (unless otherwise posted). Agendas are published Thursdays before the meeting on our website. The Board reserves the right to deviate from the agenda.

Public Comment and Public Hearing Policy:

Persons desiring to address the Board during the public comment period or a public hearing shall sign up via the speaker sign-up sheet prior to the beginning of the meeting. Once the meeting has begun, a person may not sign up to speak. Persons who have signed up to speak shall be allowed to speak for up to three (3) minutes. The Mayor shall have the discretion to shorten the allotted speaking time depending on the number persons registered to speak and in consideration of the length of the agenda. (Public Comment and Public Hearing Policy - Adopted April 19th 2021)

Special Accommodations:

Anyone needing special accommodations when attending this meeting and/or if this information is needed in an alternative format please contact the Town Clerk. The Clerk can be reached by phone or fax: 704-875-6541, email: clerk@huntersville.org or at 101 Huntersville-Concord Rd, Huntersville, NC 28078. We request at least 72-hours' notice prior to the meeting to make the appropriate arrangements.