

Board Members

Kent Curran (27) – 1
Sharon Carroll (25)
Janelle Harris (26)
Kathy Lewis (25) - 1
S. Magic Cypress-McNairy (25)
Arun Nair (27)
Patty Reich (27)
Ash Munro (Chair) (26)
Frank Freeman (Vice-Chair) (26)

**MEETING MINUTES**

Huntersville Parks and Recreation Commission
Wednesday, March 19, 2025 @ 6:30 p.m.
Huntersville Town Center
105 Gilead Road, 3rd Floor

Town Staff

Michael Jaycocks
Tramaine Mills
Town Mayor
Christy Clark

Members Present: Kent Curran, Patty Reich, Ash Munro, Kathy Lewis, Magic Cypress-McNairy, Sharon Carroll, Frank Freeman, Janelle Harris, Arun Nair.

Absent: None

Guests: Eliza Rista and the Girl Scout Troop 2097.

I. CALL TO ORDER

This meeting was called to order by Ash Munro, Chair, at 6:30 p.m.

II. DETERMINATION OF QUORUM

Ash confirmed that a quorum of commissioners was present at the meeting.

III. APPROVAL OF MEETING MINUTES

Arun moved to approve the minutes for the February meeting; Frank seconded the motion. The motion was unanimously approved.

IV. DIRECTOR'S REPORT

Staff Updates: *Employee of the Year* – Chris Meador, our Park Operations Manager has been voted by his peers as the Employee of the Year for 2024. *Promotions & Anniversaries* - Sean Bradley has been promoted to Building Services Supervisor and Monte Boyd celebrates his 17th year with the department.

North Mecklenburg Park Playground – The playground has been completed and turned out well, featuring musical features and synthetic turf covering.

Fire Station No. 4 Park Master Plan – The plan has been approved by the board. A survey is currently available to choose the park's name. We've received many suggestions and about ninety thousand (90,000) views on social media. The survey ends on March 31st. The PRC will discuss those submission in April and possibly a recommendation in May. The final decision will be made by the Town Board.

Ramah Church Park Master Plan – This will be presented to the Town Board on April 1st and then opened to the community for name suggestions.

North Mecklenburg Park Greenway – We had a pre-construction meeting today and walked the path. Construction begins next week.

Waymer Park Splash Pad – Construction will begin after Spring Fest and is expected to take about ninety to one hundred twenty (90-120) days. It should be open sometime in September. Janelle asked for an update on the Dellwood repairs – The company has been selected for the job, and work will begin on Monday. They have one hundred (100) days to complete the job.

V. PARKS AND RECREATION COMMISSIONER REPORTS

Arun – Asked our vendor selection process for vendors like face painters. Michael advised that they could reach out to our Events Manager, Maria Cepeda for more information.

Janelle – Inquired about the dragon boat event that Arun mentioned at the last meeting. The event will take place on May 17th at Ramsey Creek Park as part of the Charlotte Asian Festival. It typically draws around 10,000 attendees. Each boat requires twenty participants.

Ash – Michael presented at the scout district meeting to fulfill the PARTF application requirement. One attendee, a Scoutmaster, clarified that the correct pronunciation is “RAY-MUH”, settling the debate once and for all. The troop was impressed with the design, asked insightful questions and expressed excitement about the new park on “RAY-MUH” Church Road.

VI. PROGRAMMING REPORT

Summer Athletic Camps – Registration opened on March 3 for Mini Athletes, Volleyball and Soccer.

Mini Athletes – Begins March 25th.

2025 Summer Camp Update – see graph below.

Adult Class - DIY Doormats on March 21st at the Rec Center.

Donuts with Duck and Bunny - April 12th at Veterans Park.

Earth Day – April 22nd – Choose your location to volunteer (11am-1pm) Downtown Huntersville, Rosedale Nature Park or Huntersville Athletic Park.

Adult Day Trip – Kayak Adventure to the Spider Lilies on May 17th.

VII. PUBLIC COMMENTS, REQUESTS OR PRESENTATIONS

- a. **Girl Scout Troop 2097 Presentation** – The Girl Scout Troop 2097, led by Eliza Rista, presented on “The Power of Community: Where Creativity Meets Young Entrepreneurs”, aiming to foster young entrepreneurship within the Huntersville community.

The troops proposed the creation of a Mini Makers Market where kids aged 8-16 can sell homemade items while showing off their creativity. This event would take place on the second Saturday of each month at the Huntersville Growers’ Market.

They are requesting our support in the following ways:

- Promote the event on our social media pages
- Monitor sign-ups
- Waive the booth fee
- Provide a tent for the vendors (4 per event)

At the first event, set for May 10th (market opening day), 100% of the proceeds will benefit the local nonprofit, “Arts for All”.

This event will provide a creative outlet for kids that want to share their work while providing valuable lessons in budgeting, time management, and entrepreneurship. It will also engage the community by encouraging families to visit the market.

VIII. OLD BUSINESS

a. **Discuss Vendor Selection Process**

The Food Truck Policy has been finalized, and the Parks and Recreation Commissioners reviewed it, as well as the Vendor Scoring Sheet, making a few adjustments changing the Local Business score from three (3) to two (2) points for Huntersville businesses.

Kathy made a motion to adopt the food truck scoring sheet as amended. Magic seconded. All approved.

IX. NEW BUSINESS

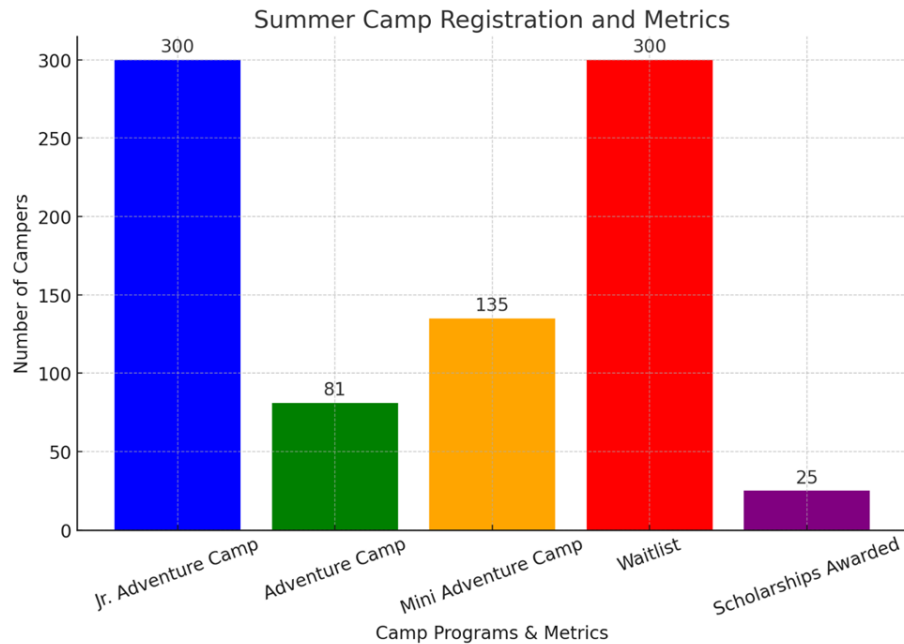
a. **April Meeting Date Change**

Kathy made a motion to move the April 16th meeting to April 9th, as the week of April 16th coincides with Spring Break. Arun seconded the motion, all approved.

There being no other business to discuss, the meeting was adjourned.

The next meeting will be on Wednesday, April 9th at Town Center, 105 Gilead Road at 6:30 p.m.

Summer Camp Registration & Metrics



Jr. Adventure Camp: 100 campers per session (3 sessions)

Adventure Camp: 27 campers per session (3 sessions)

Mini Adventure Camp: 15 campers for all 9 weeks

Total Waitlist: Over 300

Scholarships Awarded: 25