

**PRC Advisory Board
Members**

Kent Curran (27) – 1
Sharon Carroll (25) - 1
Janelle Harris (26)
Kathy Lewis (25) - 2
S. Magic Cypress-McNairy (25)
Arun Nair (27)
Patty Reich (27)
Ash Munro (Chair) (26)
Frank Freeman (Vice-Chair) (26) -1



MEETING MINUTES

Huntersville Parks and Recreation Commission
Wednesday, May 21st, 2025 @ 6:30 p.m.
Huntersville Town Center
105 Gilead Road, 3rd Floor

Town Staff
Michael Jaycocks
Tramaine Mills

Town Mayor
Christy Clark

Members Present: Kathy Lewis, Kent Curran, Frank Freeman, Janelle Harris, Ash Munro, Patty Reich, Magic McNairy, Arun Nair.

Absent: Sharon Carroll.

Guests: Lindsay Small (HPRD Recreation Superintendent), Nick DeSimone (HPRD Summer Intern), Scott Munday (NVR/Ryan Homes).

I. CALL TO ORDER

This meeting was called to order by Ash Munro, Chair, at 6:30 p.m.

II. DETERMINATION OF QUORUM

Ash confirmed that a quorum of commissioners was present at the meeting.

III. APPROVAL OF MEETING MINUTES

Patty moved to approve the minutes for the April meeting; Janelle seconded the motion. The motion was unanimously approved.

IV. DIRECTOR'S REPORT

Employee Updates: Anniversaries & Promotions.

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| *Stephen Wofford – Beginning his 2 nd year. | *Adam Dempski – Beginning his 4 th year. |
| *Randi Tollner – Beginning her 5 th year. | *Weston Smith – Beginning his 7 th year. |
| *Pat Bowles – Beginning his 13 th year. | *Ben Benshoof – Beginning his 15 th year. |

Congratulations to Sargeant David Wright on his promotion to Park Services Supervisor.

North Mecklenburg Park Greenway – Construction is underway. The project is expected to take approximately ten months and will result in a one-mile greenway connecting The Hamptons, Harvest Point and Highway 73 to North Mecklenburg Park.

Richard Barry Park - Disc Golf Course – The new nine-hole disc golf course is scheduled for completion in the fall.

HAP Baseball Field - Scoreboard Installation – A new scoreboard has been installed on Field 4. Special thanks to Lake Norman Charter School and Lake Norman Little League for their generous contributions to this project.

Waymer Park – Splashpad Update – The splashpad project has been delayed by one month due to a Mecklenburg County project, which resulted in us having to resubmit permits.

Dellwood Center Repairs – Expected completion by the end of July.

V. PARKS AND RECREATION COMMISSIONER REPORTS

Janelle – Concerns raised about long face painting lines and map discrepancies (Ferris wheel shown but no ferris wheel onsite). Suggestion made to explore vendors used by Matthews Summer Fest for rides.

Michael emphasized that Hello Huntersville is mainly a music and arts festival, thus the limited rides, but agreed that the map should not show a ride that is not present.

Janelle also requested support for this Saturday's annual Pottstown clean-up event. Currently there are two trucks available to pick up bulk items, but additional volunteer trucks would be appreciated.

Ash – Attended Brew on the Budget and expressed appreciation to Town Manager Anthony for his support prioritizing Parks and Recreation in his budget recommendation. He inquired about the recent Bylaws changes, which Michael confirmed are now in effect.

VI. PROGRAMMING REPORT

None

VII. PUBLIC COMMENTS, REQUESTS OR PRESENTATIONS

a. **Recreation Programming and Event Updates (Lindsay Small).**

Lindsay – Provided a recap of the year's programming and a preview of upcoming events. She introduced her team: Jennifer, Monte, Weston and Maria, and shared their Mission Statement.

Programs: AHOY (Afterschool Hangout)/KOFD (Kids Out Fun Day), Adventure Camps, Youth Programs, Adult Programs.

Books by the Butterfly and Pop-Up Programs will continue.

Special Events: Hello Huntersville, Earth Day, and the weekly Growers' Market at Veterans Park (Saturdays). We are still accepting vendors, especially food vendors. Goal is to encourage participation from young growers with backyard produce. Chef Matt offers free samples weekly and there's live music.

LalaCaboosa concert series begins in June.

July marks Huntersville Parks & Recreation's 30th Anniversary with Throwback Thursday events each week.

Dellwood Fee Waiver: Janelle asked about the Dellwood rental fee. It was clarified that if the event benefits the public, a fee waiver can be requested.

Lake Norman Teen Council: Arun mentioned LKN Teen Council which Lindsay is a part of with the three Lake Norman towns. Currently there are eighty-five (85) students registered, with around fifty (50) actively participating. Seven (7) students earned the Presidential Volunteer Service Award for completing one hundred (100) volunteer hours in one year.

VIII. OLD BUSINESS

a. Consider naming the Fire Station No. 4 Park.

Michael presented a summary of park name suggestions. (see below). Overview...

Ash proposed incorporating a memorial walkway with bricks available for purchase to honor individuals across all services, not just firefighters. The mayor suggested naming individual amenities in the park after some of the various names submitted. Kathy supported the idea of naming benches or other amenities. Arun asked whether we already have a memorial tree or bench program, which we do.

Frank proposed including a brief biography of honored individuals at the amenities. Kent raised concerns about using the word “heroes”, noting the term carries implications and can be subjective. Frank then suggested the name “Honor Park”. Kathy recommended establishing a clear criterion for names on plaques.

There was general support for allowing individual fire stations to honor their own personnel. Kent agreed with Patty’s suggestion to name the park “Fire Station No. 4 Park”. Discussions ensued further.

Frank made a motion to name the park “Honor Park”, which was seconded by Janelle. The motion was later amended.

Frank then made a motion to name the park “Huntersville Honors Park”, which was seconded by Arun. The motion passed 7-1.

IX. NEW BUSINESS

a. Lake Norman Charter Elementary School Tennis Complex Agreement.

Michael presented the updated joint-use agreement. Initially, there was uncertainty about whether there would be space available at the new facility for tennis courts. The plan now includes a total of six lighted tennis courts.

This agreement is like the one with Community School of Davidson (CSD). There is a Capital Reserve Fund set aside for associated fees, and it is hoped that there will be sufficient funds available when the courts need resurfacing. Maintenance will follow the same process as with the CSD agreement, using funds from the reserve. If the reserve fund is insufficient, the remaining costs will be split between the town and school.

The Town will also cover the electricity costs for the courts. Lake Norman Charter has agreed to the terms outlined in the agreement.

Kathy made a motion to approve the Lake Norman Charter Tennis Complex Agreement. Kent seconded the motion. The motion was unanimously approved.

b. Everett Keith Residential Development Pond/Land Dedication.

Michael introduced a potential new public park in Southeast Huntersville, part of the NVR/Ryan Homes Development. The proposed park would span approximately 11 acres and include a body of water that currently supports fishing, making it the first park in Huntersville with a natural pond.

We are requesting that the developers include ten (10) parking spaces, an accessible paved or concrete path leading to the pond, and a single-user restroom facility. Our vision for the park includes nature trails and amenities inspired by our 2030 Master Plan. Existing homes in the area have been there for over fifty (50) years, and the site borders Bonnie Cone Classical Academy.

The pond itself is approximately 2.7 acres. The project will go before the board in June. Ash made a motion in support of the plan, recommending:

- 10 parking spaces.
- An accessible paved or concrete path to the pond from the parking area.
- A single-user restroom facility.







Frank seconded the motion. The motion was approved unanimously.

There being no other business to discuss, the meeting was adjourned.

The next meeting will be on Wednesday, June 18th at Town Center, 105 Gilead Road at 6:30 p.m.

Fire Station No. 4 Park Name Suggestions

Fire Station No. 4 Park

-  Jeff Hager was mentioned the most. Former Huntersville Firemen passed away in 2021 from COVID while on duty.
-  Jeff Reid was mentioned a few times. Former Huntersville Firemen passed away in 2013 after a battle with cancer.
-  Former Mayor Jill Swain was mentioned a few times. Mayor Swain passed away unexpectedly in 2022.
-  Spencer Irvin was mentioned. He was the Fire Chief for 39 years. He was also a US Marines Purple Heart recipient. Chief Irvin passed away in 2015.
-  Heroes Park was mentioned multiple times in a variety of ways.
-  Other Names Below:

Fire House Park, McIlwaine Park, Blaze Park, Rescue Ridge Park, Fire Station Memorial Park, Valor Park, Courage Park, Station 4 Park, First Responders Park, and many others.



4. Requests to name facilities or amenities after a person (living or deceased) are discouraged but will be considered if that person has made an extraordinary contribution of service, land, time or money to the Town.



Everette Keith Development

EVERETTE KEITH RESIDENTIAL REZONING/ SKETCH PLAN - R24-07
 TOWN OF HUNTERSVILLE
 MECKLENBURG COUNTY, NORTH CAROLINA
 ACCELA #: CSP-500029

Sheet List Table

Sheet Number	Sheet Title
RS-000	OVERALL PROJECT PLAN
RS-100	EXISTING CONDITIONS
RS-101	TREE PRESERVATION
RS-102	TREE INVENTORY
RS-103.01	TREE INVENTORY
RS-103	SCOPE ANALYSIS
RS-104	SOIL & TERRAIN ANALYSIS
RS-200	OVERALL SITE PLAN
RS-201	SKETCH PLAN
RS-202	SKETCH PLAN
RS-203	SKETCH PLAN
RS-204	SKETCH PLAN
RS-205	STREET SECTIONS
RS-206	SKETCH PLAN NOTES
RS-207	BUILDING AND TOP PIPES
RS-208	ARCHITECTURAL RENDERINGS
RS-300	SOILS MAP
RS-301	DESIGN AND DRAINAGE PLAN
RS-400	ADJACENT PARCELS & ZONING INFORMATION
RS-401	ADJACENT PARCELS & ZONING INFORMATION
RS-500	EMERGENCY VEHICLE ACCESS
RS-600	PLANTING PLAN
RS-601	PLANTING PLAN
RS-602	PLANTING PLAN
RS-603	PLANTING PLAN
RS-700	OVERALL OPEN SPACE PLAN
RS-701	OPEN SPACE A-D
RS-702	OPEN SPACE E-F
RS-703	OPEN SPACE G-H
RS-704	OPEN SPACE
RS-705	OPEN SPACE I-K
RS-706	OPEN SPACE L

PRELIMINARY
 NOT FOR CONSTRUCTION

RZ-000