

**PRC Advisory Board  
Members**

Kent Curran (27) – 2  
Sharon Correll (25) - 1  
Janelle Harris (26)  
Kathy Lewis (25) - 2  
S. Magic Cypress-McNairy (25) - 1  
Arun Nair (27) - 1  
Patty Reich (27)  
Ash Munro (Chair) (26) - 1  
Frank Freeman (Vice-Chair) (26) - 2



**MEETING MINUTES**

Huntersville Parks and Recreation Commission  
Wednesday, September 17th, 2025 @ 6:30 p.m.  
Huntersville Town Center  
105 Gilead Road, 3<sup>rd</sup> Floor

**Town Staff**  
Michael Jaycocks  
Tramaine Mills

**Town Mayor**  
Christy Clark

**Members Present:** Patty Reich, Kathy Lewis, Frank Freeman, Janelle Harris, Ash Munro, Sharon Correll.

**Absent:** Arun Nair, Magic McNairy, Kent Curran.

I. CALL TO ORDER

This meeting was called to order by Ash Munro, Chair, at 6:30 p.m.

II. DETERMINATION OF QUORUM

Ash confirmed that a quorum of commissioners was present at the meeting.

III. APPROVAL OF MEETING MINUTES

Janelle moved to approve the minutes for the August meeting; Patty seconded the motion. The motion was unanimously approved.

IV. DIRECTOR'S REPORT

**Harbor Hippos** – The Harbor Hippos wrapped up a successful season, selling 4,538 total tickets with an average attendance of 267 fans per game. The team had 24 season ticket holders. Players were well supported throughout the season and feedback indicated that the atmosphere surpassed that of comparable venues. The Hippos will return next year and have been selected to host the All-Star Game in mid-July. While this year's game in Jacksonville, NC drew 1,800 attendees, our seating capacity may not accommodate a crowd that size. Synthetic turf on the mounds had to be replaced mid-season due to wear from player spikes, however, no noise complaints were received from nearby residents.

**Christ the King Catholic School** – Has expressed interest in a field use agreement/partnership like Lake Norman Charter's arrangement. The only available option is Bradford Field 5. Turf installation is estimated at \$450,000-\$500,000 and would assist with time consuming maintenance like field dragging and lining. They propose using the fields during weekday hours (3-5 p.m.). The school will present their recommendation at the October PRC meeting. The Joint Use Agreement with Davidson currently allows them 20% use of Bradford fields. If all moves forward, turfing could begin December 2026 for spring use.

**Employee Updates** – Andy Skinner celebrated 2 yrs with the Town, while Tracy Houk reached 13 years of service. Charlie Firth has joined full-time as Events Assistant, and Jennifer Mackaman is the new Events Manager.

**Placer AI Data** – Has shown a 10-15% annual increase in park usage, especially at Abernethy and Rosedale Nature Park with over 3 million total hours spent in the parks. Tournament data has been shared with Travis Dancy from Visit Lake Norman and will assist with sponsorship outreach.

**Normy Awards** – Voting is still open.

**Fire Station No. 4 Park** – We have received a \$500,000.00 PARTF grant for this project.

**Holbrook Park Lights** – The lights at Holbrook Park will be upgraded to energy-efficient LED's, reducing maintenance needs. Installation is scheduled to begin right after Thanksgiving and is expected to take 1-2 weeks.

**Barry Park Disc Golf Course** - Will open October 1<sup>st</sup> – Signs and baskets are being installed next week.

**NMP Greenway** – The bridges are being installed. Completion date is January. Mountain Bike trails will reopen around the same time, pending their maintenance completion.

#### V. PARKS AND RECREATION COMMISSIONER REPORTS

**Kathy** – Raised a concern about the lights at Holbrook Park, noting that her boss was playing there recently and the lights turned off at 10:00 p.m. She asked whether anything could be done to better warn parkgoers before the lights shut off. Currently a strobe light is supposed to be activated five minutes before the lights go out, signaling people to pack up. Michael will check whether the strobe is functioning properly or if additional warnings could help.

**Janelle** – Dellwood Center's 100<sup>th</sup> Centennial Anniversary will take place on September 20<sup>th</sup> from 1:00 -5:00 p.m. The historic marker will be unveiled and there will be a program focused on its rich history.

**Ash** - Veterans Day Parade is scheduled for November 8<sup>th</sup> and if anyone is interested in serving as a judge – a commitment of about 1.5 to 2 hours. Janelle volunteered to serve as one of the judges.

#### VI. PROGRAMMING REPORT

##### **Athletics:**

- All leagues are actively running – we are about 2-3 weeks in. Mini Athletes started last week.

##### **Recreation & Events:**

- **Family Skate Night** – Thursday, September 25<sup>th</sup>.
- **Movies In the Park (Moana 2)** – Friday, September 26<sup>th</sup>.
- **Adult Trip to the Apple Orchard in Hendersonville** – Saturday, September 27<sup>th</sup>
- **2<sup>nd</sup> Annual Biketober Block Party hosted by the GTBC** – Thursday, October 2<sup>nd</sup>
- **Adult Recess** – Friday, October 3<sup>rd</sup>
- **Diwali** – Saturday, October 11<sup>th</sup>

- **LalaCaboosa** – Country Night – Thursday, October 16<sup>th</sup>
- **Family Campout** – Friday & Saturday, October 10-11<sup>th</sup>

VII. PUBLIC COMMENTS, REQUESTS OR PRESENTATIONS

None

VIII. OLD BUSINESS

- a. Discuss Park Naming Policy. Everything in “red” are the changes discussed at the last meeting. We will not put the # of years, as previously discussed. #7 to expand on it, added in red. Patty asks if the final draft goes to the Town Board and it will help if we have pictures of what the brick, tree, and benches look like. Bench and brick program is to increase private support. See our memorial program for other ways to honor individuals.

Change spelling of plaques to plaques on #7.

#3 – “Requests by citizens or organizations to name a facility **SHALL** be submitted to the PRC in writing/**ELECTRONICALLY** and should include...”

“The PRC shall consider the request and make its recommendation to the Town Board accordingly.”

Remove the red text in Section #7 of the draft.

Sharon moved a motion to approve the changes to the Park Naming Policy. Ash seconded it. It was unanimously approved.

Discussions ensued. The final changes made include everything done previously, #7 will be #5, #8 will be #6 and #6 will be last.

Sharon moved a motion to approve the additional changes. Ash seconded it. All approved.

The updated Park Naming Policy, reflecting all changes, will be posted to the website.

IX. NEW BUSINESS

- a. Discuss the First Responders Plaza.

The proposed First Responders Plaza is planned for the area between Fire Station No. 4 and the lawn. This location offers strong visibility from the park and provides a fitting space for Memorial Day ceremonies. The plaza will serve as a permanent tribute to police, fire and medic personnel with a sign featuring the emblems of each branch of service and those that died in the line of duty. Michael will speak with the Police Chief and Fire Chief to determine the inclusion of other agencies such as the Sheriff’s Office, Highway Patrol and CMPD, as it was brought up by the advisory board.

In addition to structural elements, the plaza will include a community brick, bench and tree program, allowing individuals to honor loved ones or show support for our first responders. Examples of memorial plazas from across the state were presented to help guide the design direction. As this project moves into the design phase, more detailed plans and visuals will be developed and shared for review.

There being no other business to discuss, the meeting was adjourned.

The next meeting will be on Wednesday, October 15<sup>th</sup> at Town Center, 105 Gilead Road at 6:30 p.m.