

Mayor
Christy Clark

Mayor Pro Tem
Jennifer Hunt

Commissioners
Scott Coronet
Edwin Quarles
LaToya Rivers
Heather Smallwood
Nick Walsh



Town Manager
Anthony Roberts

Deputy Town Manager
Jackie Huffman

Assistant Town Manager
Bobby Williams

Town Attorney
Emily Sloop

Town Clerk
Janet Pierson

AGENDA

Environmental Sustainability Committee Meeting

September 17, 2026 - 3:30 PM

TOWN HALL (14704 N Old Statesville Road)

Town Board Liaison:

Advisory Board Members: Chair Diane McLaine, Vice-Chair Padma Priya Jayaram, Heiner Dornberg, Dana Hicks, Trisha Knight, Anne Marie O'Neill, Natalie Paavola, Tim Sanborn, Mayor Pro Tem Jennifer Hunt, Lisa Zelina

- 1. Call to Order**
- 2. Approval of Minutes**
 - 2.A. Approval of Minutes
- 3. Public Comments, Requests, or Presentations**
- 4. Business**
 - 4.A. Green Network Plan Update
 - 4.B. ESC Web Page Content
 - 4.C. Sustainability Master Plan Discussion
 - 4.D. Upcoming Events Discussion
 - 4.E. Committee Goal Discussion
 - 4.F. Goals and Treasure Tree Web Page Discussion
 - 4.G. Action Item Review

5. Adjourn

General Meeting Information

Environmental Sustainability Committee:

This Committee advises and makes recommendations to the Town Board about Huntersville's environmental sustainability efforts. The committee does this by focusing on four priority areas: Community Education and Engagement, Green Building and Infrastructure, Reducing Greenhouse Gas Emissions, and Enhancing Natural Beauty and Livability. Each committee member is appointed for a term of not more than three (3) years. For more information, visit www.huntersville.org.

Meeting Time, Place and Agenda:

All meetings are open to the public and the public is invited and encouraged to attend. The Committee meets in the Town Center at 3:00 p.m. on the third Thursday of each month (unless otherwise posted). Agendas are published Mondays before the meeting on our website. The Commission reserves the right to deviate from the agenda.

Public Comment and Public Hearing Policy:

Persons desiring to address the Board during the public comment period or a public hearing shall sign up via the speaker sign-up sheet no later than five (5) minutes prior to the designated meeting start time. Once the meeting has begun, a person may not sign up to speak. Persons who have signed up to speak shall be allowed to speak for up to three (3) minutes. The Mayor shall have the discretion to shorten the allotted speaking time depending on the number persons registered to speak and in consideration of the length of the agenda. *(Public Comment and Public Hearing Policy - Amended March 3, 2026)*

Special Accommodations:

Please contact the Town Clerk, 72 hours prior to the meeting, for special accommodations to attend this meeting and/or if this information is needed in an alternative format. Janet Pierson can be reached at clerk@huntersville.org or 704-875-6541.

Environmental Sustainability Committee – Regular Meeting Minutes

August 13, 2026 Meeting

Members Present: Diane McLaine (Chair), Priya Jayaram (Vice Chair), Dana Hicks, Tim Sanborn, Trisha Knight, and Natalie Paavola, Anne Marie O'Neill

Members Absent: Heiner Dornburg, Lisa Zelina

Town Elected Officials and Staff Present: Jennifer Hunt, Town Commissioner; Mary Propst, Town Arborist; Brad Priest, Assistant Planning Director

1. Call to Order

Chair Diane McLaine called the meeting to order at 3:30 pm.

2. Approval of Minutes

The July 9, 2026 meeting minutes were approved on a motion by Trisha Knight, seconded by Natalie Paavola and approved unanimously.

3. Public Comments, Requests, or Presentations

There were no public comments, requests, or presentations.

4. Business

4.A. September Cleanup Logistics

Dana Hicks provided an update on the September 12 cleanup. He mentioned that Bobby Williams coordinated two dumpsters, one at Lakehaven Church and one near the smaller lake. Parking will be available at Lakehaven Church, including 16 marked spaces and parallel parking, with the athletic field as an additional option. Volunteers are being recruited to remove fallen trees, with a winch preferred; remaining work may be addressed during a second phase. The committee discussed liability waivers, volunteer registration, carpooling, and equipment needs, including gloves, string trimmers, and pruners. Invasive species, including English ivy and kudzu, will be addressed on a vacant lot owned by Caterpillar Ministries. The committee decided not to involve the IB program due to the activity level for high school students. Ethan Smith will be contacted to assist with the sign-up form, and Jennifer Hunt will contact Bobby Williams regarding the liability waiver process. Dana Hicks also reported contacting a pond company about algae removal and noted that a Pottstown volunteer has a heavy-duty truck and large trailer available.

4.B. Webpage Content Discussion

Diane McLaine and Tim Sanborn provided an update on webpage development and asked members to prepare content for their respective sections by the October meeting. Diane and Tim will compile the submissions and meet with Ethan. The committee discussed a simple, user-friendly structure that allows information to be accessed within three clicks from the home page, including a “Circular Economy” section with Reduce and Reuse subsections. Proposed content areas include recycling, composting, Treasure Tree, trees, wildlife, cleanups, energy, newsletters, and volunteer opportunities. Tim Sanborn will ask Ethan Smith whether a standard webpage template is available. The committee also discussed developing a Sustainability Plan internally due to the lack of consultant funding. Examples from Davidson, Cary, and Dunwoody, Georgia, were referenced. Jennifer Hunt reported that grant funding had fallen through, but Diane said the committee would still like to pursue development of a plan. Dana will provide the October sustainability highlight.

4.C. Town Board Presentation — Final Review

Diane McLaine reviewed the Town Board presentation in preparation for the ESC's upcoming presentation. Language regarding the Green Network Plan was revised to clarify that the first draft has not yet been completed. Jennifer Hunt confirmed with Anthony Roberts that the presentation will be moved to September 1st.

4.D. ESC Colors — Updates and Committee Input

The committee discussed developing consistent branding for ESC materials, including a banner or tablecloth displaying the full committee's name. Tim Sanborn noted the need for greater consistency between the presentation slides and flyer and will request another meeting with Ethan Smith regarding branding. Members suggested improving the flyer's yellow text for readability, slightly adjusting the logo, adding a QR code, and retaining the watermark and website. Trisha Knight also expressed support for the waves of color used in a previous version.

4.E. Special Speaker Discussion — Schedules and Prioritization

Diane McLaine reviewed potential speakers and activities, including wildlife (Nikki Robinson), Nest Composting (Chris Laken), Blue Ridge Biofuels (Woody), and Mecklenburg County Recycling Tour. The committee discussed scheduling special meetings and noted that approximately 10 days' notice is needed for advertising. Most speakers will ideally be scheduled during regular meetings, while the recycling tour may require a separate date. Diane will review October through December dates, and the committee discussed postponing the recycling tour due to scheduling challenges and anticipated member absences in November.

4.F. Potential September Special Meeting — Wildlife Speaker

Diane listed the wildlife contact, Nikki Robinson, among potential guest speakers. Some Planning Department staff, such as Jesse James may be asked to attend.

4.G. Mecklenburg Recycling Tour Date Discussion

Priya Jayaram noted that the Mecklenburg Recycling Center tour may need to be scheduled on a day other than a regular meeting. Diane McClaine will review potential dates from October through December. Bradley Priest recommended postponing the recycling tour due to difficulties finding a suitable date, particularly given anticipated member absences in November.

4.H. Neighborhood Composting Discussion

Priya Jayaram provided an update on neighborhood composting and reported meeting with representatives from Midwood and Crowntown. The committee discussed Davidson's pilot program and potential grant opportunities. Bobby Williams has been monitoring grants, but none are currently available. Jennifer Hunt noted that Town funding is unlikely to be available at this time for neighborhood composting. Priya Jayaram will continue identifying neighborhoods interested in the program; Crowntown would require at least 30 participating households.

4.I. Growers' Market — "Water Station" Discussion

Priya reported that Charlie asked about providing a water dispenser at the Growers' Market when the ESC is not present. Members noted that a water fountain and bottle-filling station are already available near the Veterans Park bathrooms. The committee also discussed the success of ESC participation at the Growers' Market and its value for community engagement.

5. Review Goals and Updates

Review Goals / Calendar Event Discussion

Each Committee member reviewed their updates and goal progress on the committee checklist and spreadsheet. See attached.

https://docs.google.com/spreadsheets/d/16g5Ot_E-0rqovalulRrvxlhGC0VXkZeA/edit?gid=569531632#gid=569531632

5. Adjournment

There being no further business, the meeting was adjourned. Trisha motioned, Anne Marie seconded and the motion passed unanimously.