Town of Huntersville
NORTH CAROLINA

Minutes
Regular Planning Board Meeting
June 22, 2021 - 6:30 PM

TOWN HALL (101 Huntersville-Concord Road)

Virtual Meeting Information- *Members of the public may view or access the meeting on Facebook Live at https://www.facebook.com/HuntersvilleNCTownGovernment. If you would like to speak at the upcoming meeting during public comment, please send your name and email address to Tracy Barron tbarron@huntersville.org by 3:00 pm on the day of the meeting, to be added to the speaker's list. The Town will use your email address to send you an email invitation from Ring Central. This will allow you to call in and/or access the meeting to deliver your comments (the 3-minute time limit still applies). In addition, the Town will receive written comments below by email to Tracy Barron tbarron@huntersville.org until twenty-four (24) hours prior to the meeting.*

1. Call to Order/Roll Call

Members Present: S. Swanick, J. Davis, C. Graffy, F. Gammon, C. Boyd, G. Baber, S. Hensley, J. Sny and D. Partee (arrived at 6:41 PM due to technical difficulties).

2. Approval of Minutes

2.A. Consider approval of the May 25, 2021 Regular Meeting Minutes

F. Gammon made a Motion to Approve the May 25, 2021 Minutes. J. Davis seconded the motion. The motion passed unanimously (8-0).

3. Public Comments - *Speakers are limited to 3 minutes. The Chairperson reserves the right to shorten the time limit for speakers when an unusually large number of persons have signed up to speak. Speakers may not give all or a portion of their time to other speakers*

4. Action Agenda

5. Other Business

5.A. Planning Board Rules of Procedure

Jacob Glass, Staff Attorney reviewed the proposed amendments to the Planning Board Rules of Procedure. This includes a statement related to electronic meetings and notifications, adjusting the organizational meeting from June to July of each year, limiting agenda procedures to remove discussion of items not on the agenda at the completion of the agenda, updating the duty to vote per state statute 160D, including standards for granting a variance, and various grammatical and formatting updates.

The Board discussed the proposed changes and expressed concerns regarding limiting the agenda procedures to remove discussion of items not on the agenda as being too restrictive, the wording related to notifications of special meetings, and the need to establish how the organizational meeting will occur for the years that the chairperson and/or vice-chairpersons terms expire.

J. Glass stated that he would adjust the proposed language in the areas where concern was expressed and bring this back to the Board for further discussion.

6. Adjourn

S. Hensley made a Motion to Adjourn. C. Boyd seconded the motion. The motion passed unanimously (9-0).