



**Huntersville Ordinances Advisory
Board Minutes
SPECIAL MEETING
May 10, 2021
6:00 p.m. – 7:30 p.m.
Location: VIRTUAL MEETING**

- NOTICE VIRTUAL MEETING -

Virtual Meeting Information - Members of the public may view the meeting on Facebook Live at <https://www.facebook.com/HuntersvilleNCTownGovernment>. If you would like to speak at the upcoming meeting during public comment, please send your name and email address to Tracy Barron at tbarron@huntersville.org to be added to the speaker's list. The Town will use your email address to send you an email invitation from Ring Central. This will allow you to call in and/or access the meeting to deliver your comments (the 3-minute time limit still applies). In addition, the Town will receive written comments for the public comment below by email to Tracy Barron at tbarron@huntersville.org.

A. Call to Order

Attendance: M. Jones, T. Taylor, S. Moore, B. Skelly, F. Gammon, and J. Henson (arrived at 6:05 p.m.)

Members Absent: T. Finlay, L. Munger, and K. Jones

Non-voting members present: J. Simoneau, E. Sloop, J. Glass & T. Barron

B. Other Business

1. Discussion on 160D Amendments to the Subdivision Ordinance and recommendation all Zoning and Subdivision Ordinance changes related to 160D and clean-up language (Attachment 4, 5).

F. Gammon commented that he provided recommended clean-up items to staff. The only substantive area of concern had to do with flag and sign definition which he has referred to staff and Town legal staff to review.

M. Jones commented that in the Subdivision Ordinance, Section 5.00 Amendments, we may need to add the Huntersville Ordinance Advisory Board. On page 53, he was glad to see the additions. He confirmed that Section 8.4, on page 57 Maintenance Warranty is in legal compliance.

M. Jones stated that in the Zoning Ordinance, under Neighborhood Residential (NR) Zoning there were changes relative to the 2040 Plan and he asked for confirmation that this was not granting any regulatory effect to this advisory plan. Staff confirmed that this reference is only to nomenclature and not regulatory.

M. Jones asked what Town Staff and Legal Departments approach was to ensure that all updates are accurate and thorough. E. Sloop, Town Attorney confirmed that this process included a regular review of the UNC School of Government's updates related to 160D and their checklists and suggestions were carefully reviewed and utilized in this process.

M. Jones stated that he believes a revisit of Article 14 is warranted in the future to confirm compliance

and make appropriate updates; however, given the timeframe he recommends that we pursue moving these amendments forward now and revisiting a review of Article 14 in the future.

F. Gammon commented that he noticed an inconsistent style guide on the Ordinances depending on which Article you are looking at. He recommended staff review this for improvement. Staff commented that there is a style guide and staff will review the edits and notes provided by Frank as well as ensure that amendments are finalized with the use of the style guide.

B. Skelly confirmed that Subdivision Ordinance, Item 4.210 Filing of Notice of Appeal was accurate in its amendment to 30 days from receipt. E. Sloop confirmed that this is accurate.

J. Henson, T. Taylor and S. Moore indicated they had no areas of concern related to substantive content.

M. Jones made a Motion to Approve the amendments to the Subdivision and Zoning Ordinances necessitated by 160D as outlined here today, that we revisit aspects of Article 14 in the near future to come into compliance with case law, and include all non-substantiative corrections as identified. B. Skelly seconded the motion. The motion passed unanimously (6-0).

C. Adjourn

S. Moore made a Motion to Adjourn. J. Henson seconded the motion. The motion passed unanimously (6-0).